

MINUTES
EVALUATION AND POLICIES COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, August 24, 2015 in the Board Room, Room A217, in Building A on the Campus. Chair Jenner called the meeting to order at 6:31 p.m. When Mr. Jenner called the roll, the following committee members were present:

Ms. Kisser
Ms. Walsh
Mr. Jenner

Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, February 16, 2015 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the committee.

PRESIDENT'S REPORT

Dr. Smith had no report.

REVIEW OF BOARD POLICY MANUAL, SECTION 1, Board of Trustees

Review was conducted of the policies listed below.

POLICY	TITLE	NOTES
1.0	Board of Trustees	No change – section heading
1.1	College Governing Board	No change
1.2	Non-voting Board Member	Merging Policy 1.2.1 into 1.2; verbiage changes. Approved with changes.
1.2.1	Student Trustee Advisory Vote	Deleted; merged into Policy 1.2
1.3	Authority of the Board of Trustees	Policy 1.6 becomes Policy 1.3. Approved with changes.
1.4	Responsibilities of the Board of Trustees	Policy 1.4 approved with changes.

1.5	Authority of the Individual Members of the Board of Trustees	Approved with minor changes to the new language provided.
1.6	Authority for Operations	Deleted – becomes new Policy 1.3.
1.7	Composition of the Board	No change – section heading
1.7.1	Number and Selection	No change
1.7.2	Term	No change
1.7.3	Vacancies	No change
1.7.4	Officers	No change – section heading
1.7.4.1	Elections	No change
1.7.4.2	Duties	No change – section heading
1.7.4.2.1	Chair	Under advisement. Mr. Jenner will poll the full Board at the August 27 meeting.
1.7.4.2.2	Vice Chair	Minor verbiage change. Approved with changes.
1.7.4.2.3	Secretary	Minor verbiage change. Approved with changes.
1.7.4.3	Term of Office	No change.
NEW 1.6.4.4	Appointment of Liaisons	New policy – under advisement.
1.7.4.4	Trustee Emeritus Program	Under advisement.
1.8	Operation of the Board of Trustees	No change – section heading
1.8.1	Formulation of Policy	Under advisement.
1.8.2	Formulation of Administrative Procedures	Approved with minor verbiage change.

DISCUSSION OF BOARD POLICY 1.7.4.3, TERM OF OFFICE

Discussion was held during Review of Board Policy Manual, Section 1. No change was made to the policy.

DISCUSSION OF POSTING MEETING PACKETS ON COLLEGE WEBSITE (related to Board Policy 1.8.4.2 - Agenda)

The College's current practice is to send the packet to the Board on Friday, allowing the Board time to review it and raise questions they may have. The Regular Board Meeting packet is then posted on the College's website the following Monday or Tuesday. Committee meeting and Special Board meeting packets are sent only to the Trustees and are not posted on the website. All presentations given at meetings are posted to the website following the meeting. Mr. Jenner asked, and Ms. Walsh concurred, that if the Board is voting on an item at a Special Board Meeting, that packet should be published beforehand on the College's website. Ms. Kisser clarified that material related to topics to be discussed in closed session would not be published to the website. Mr. Jenner stated that he likes being able to access the packet on Fridays, and prefers that the public see it on Monday or Tuesday. He would like the public

to have 48 hours to review the packet. Dr. Smith stated that if the Board wishes, Special Board meeting packets could be posted 48 hours before the meeting, and the College could stream Special Board meetings at which a vote would be taken. She emphasized that confidential items are not posted to the website. Mr. Jenner will ask the full Board for their opinions on this matter at the August 27 Board meeting. He stated that the default should be to post the packet and stream the meeting; if there is a good reason not to do so, the Board should be informed.

COMMENTS BY COMMITTEE MEMBERS

Mr. Jenner and Ms. Kisser thanked the Internal Board Policy Manual Review Committee for their work on Section 1.

SET AGENDA FOR NEXT MEETING

Future agenda items include 1) continue review of Section 1 of the Board Policy Manual, 2) report on Board Self-Evaluation.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:29 p.m.

Patricia Kriegermeier, Recording Secretary