

MINUTES
SPECIAL BOARD MEETING
of MCHENRY COUNTY COLLEGE

A Special Meeting of the Board of Trustees of McHenry County College was held on Tuesday, June 23, 2015 in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 6:30 p.m.

Chair Smith asked Ms. Walsh, in Secretary Jenner's absence, to call the roll of those physically present.

When Ms. Walsh called the roll, the following were physically present:

Mr. Memmen
Ms. Kisser
Ms. Liddell
Ms. Tirio
Ms. Walsh
Mr. Smith

Mr. Parrish was absent. Mr. Smith announced that the firm of Isaacson, Miller would not be present; he added that the Board agreed all firms should interview in person, allowing no telephone or Skype presentations. Upon reaching a quorum, Chair Smith announced, "I am looking for a motion and a second to allow Trustee Jenner, who requested to participate telephonically due to a family emergency, to participate in the meeting by telephone." Ms. Liddell moved to allow Mr. Jenner to participate by telephone and Mr. Memmen seconded the motion. A voice vote was taken and all were in favor; the motion carried.

Mr. Smith asked that the roll be called again, including the Trustee participating by telephone. When Ms. Walsh called the roll, the following were present:

Mr. Memmen
Mr. Jenner
Ms. Liddell
Ms. Tirio
Ms. Walsh
Mr. Smith
Ms. Kisser

Mr. Parrish was absent. Dr. Smith and Attorney Rogers were also present.

Following the roll call, Mr. Smith noted that a list of questions was prepared and ranked by the Trustees; the group reviewed those questions ranked highest and questions were assigned for each Trustee to ask at all interviews. Mr. Smith added that Attorney Rogers provided a number of questions relating to negotiations with the firm selected. Mr. Smith announced the order of interviews and Board discussion; he confirmed with Trustee Jenner that the representative from Isaacson, Miller informed the College yesterday that due to illness and doctors' orders preventing her from traveling, she would not be interviewing tonight. Mr. Jenner confirmed that he was aware. Ms. Liddell pointed out a question that had been omitted; it was added to the list of questions to be asked.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

INTERVIEWS WITH PRESIDENTIAL SEARCH FIRMS

The Board interviewed two firms: R. H. Perry & Associates and Academic Search. Each interview was followed by a period of Board discussion.

The representative from Isaacson, Miller was unable to attend and provided documents for review. At the conclusion of interviews and discussion, the Board discussed the final selection of a firm to conduct the search.

APPOINTMENT OF PRESIDENTIAL SEARCH FIRM, Board Report #15-62

During discussion, it was recommended that negotiations be turned over to Mr. Robert Tenuta, Chief Financial Officer, with changes recommended by Attorney Nanci Rogers. Mr. Memmen moved that the Board approve Board Report #15-62, moving forward with R. H. Perry & Associates, with the additional

changes to the contract and any additions. Ms. Walsh seconded the motion. During discussion, Dr. Smith noted that the Board would want to have a guarantee in the contract; if the candidate hired leaves within a certain time frame, the search firm would redo the search with no fixed fee, and charge only direct expenses. Discussion followed on a time frame for that guarantee, either 12 or 24 months. Consensus was taken around the table on negotiating a 24-month guarantee; Ms. Tirio, Mr. Jenner, Mr. Smith and Ms. Walsh favored 24 months; Ms. Liddell, Ms. Kisser, and Mr. Memmen did not favor 24 months. The consensus reached was to negotiate for a 24-month guarantee.

Mr. Memmen reworded his motion to move that the Board approve the appointment of R. H. Perry & Associates of Washington, DC, with a fixed service fee not to exceed \$51,000.00, plus direct expenses, to coordinate the search for a new President of McHenry County College and that the Chief Financial Officer be given authority to negotiate the contract subject to attorney review. Ms. Walsh seconded the motion. The roll was called, and all were in favor; the motion carried.

CLOSED SESSION

A. Other matters as pertain to the exceptions of the Open Meetings Act

No closed session was held.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Walsh stated she was glad the Board came to a conclusion that all are behind, it is a good start.

Ms. Tirio offered her thanks to everyone.

Mr. Smith, on behalf of the Board, extended condolences to the Parrish family who have lost a very close friend and family member;

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:34 p.m.