

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, March 24, 2016, in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 6:31 p.m.

When Secretary Jenner called the roll, the following were present:

Mr. Sacramento
Mr. Jenner
Ms. Kisser
Ms. Liddell
Mr. Parrish
Ms. Tirio
Mr. Smith

Ms. Walsh was absent. Dr. Gabbard was also present. Attorney Nanci Rogers was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Sacramento recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; item 10. B. 1., Architectural Design Services, Board Report #16-27, was tabled.

ACCEPTANCE OF MINUTES

The February 28, 2016, Board Meeting minutes were accepted as amended; Ms. Kisser provided several minor corrections; Ms. Liddell also provided a change. Two items were discussed and no change resulted.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Linda Liddell read a message from Mr. Andy Andresky, owner of 1776 Restaurant in Crystal Lake. He offered his thoughts on Board Report #16-21, Class 19 Temporary Liquor License. Mr. Andresky stated he has taught at MCC for over 20 years, with 90% of his classes on the subject of wine. He noted his opinion that wine is food, and should be examined and taught based not just from a book but on taste, mouthfeel and smell. He emphasized that in order to learn, students need to work with the actual food and wine pairings.

PRESIDENT'S REPORT

Dr. Gabbard's report focused on three concepts: remaining change-ready, investing in our community, and delivering quality in every way. He noted the College had been awarded a National Endowment for the Humanities grant for \$99,926.00, to allow Dr. Todd Culp, Instructor of History, and Dr. Mark Waters, Instructor of English, to create a series of courses focused on the veteran experience. He provided recent news from the Workforce and Community Development division. He provided details from a recent transfer progress report from the University of Illinois at Urbana-Champaign (UIUC) showing that MCC transfer students had a higher average GPA of 3.54, as compared to all community college transfer students (average GPA 3.35) and to native students at UIUC (average GPA 3.32). He reported that Moody's Investors Service will review McHenry County College. The College's current rating of Aa1 is anticipated to remain the same. Dr. Gabbard provided updates in several other areas and a student success story about student Rosemary Edwards, who is working toward an Associate of Applied Science degree in graphic arts.

COMMUNICATIONS

A. Faculty Report

Chair Smith announced that Ms. Anne Humphrey and Ms. Elaine Whalen sent apologies that they were not able to attend the meeting. There was no Faculty Report.

B. Adjunct Faculty Report

Ms. Karen Shuman, President of the Adjunct Faculty Association, introduced herself and stated she plans to inform the Board in the next few months of adjunct faculty activity outside of the classroom.

C. Staff Council Report

Chair Smith announced that Ms. Tawnja Trimble sent apologies that she was not able to attend the meeting. There was no Staff Council Report.

D. Student Trustee Report

Student Trustee Sacramento presented his report, noting that students are busy with midterm exams, and that an “election headquarters” was set up by Student Government to allow students to determine which presidential candidates align with their views. Mr. Sacramento also noted the events scheduled during Women’s History Month, and spoke about the March 22 show, “Mixed,” which focused on the topic of being a mixed race person in America. Mr. Sacramento met with other student leaders at the Illinois Community College Board Student Advisory Committee meeting and discussed the state’s budget crisis. Student Advocacy Day on April 20, 2016 will center on funding for education in Illinois.

E. Attorney Report

Ms. Rogers reported that she is tracking legislation on state funding. She noted that Senate Bill 2043 passed both houses last month; it would have provided some funding for MAP grants but the bill was vetoed by Governor Rauner.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there were any items to be removed; Mr. Jenner questioned item D. 1., Approval of New Position, Full-Time Faculty for Physical Therapy Assistant Program, Board Report #16-32, asking whether this meant the College was expanding its faculty head count. Ms. Kissler added that this program was approved and could not be offered with no one to teach it. Dr. Miksa noted that this program had a director and an instructor. Mr. Jenner removed it from the agenda.

Ms. Tirio asked, regarding Item B. 2, whether the College had looked into the additional process mentioned at a previous meeting that would prolong the life of the pavement. Mr. Tenuta replied that this was looked into, and that white topping would be appropriate for Parking Lot A, but not for Parking Lot F.

Ms. Liddell moved to approve the consent agenda minus Board Report #16-27, Architectural Design Services, and Board Report #16-32, Approval of New Position, Full-Time Faculty for Physical Therapy Assistant Program. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #16-24
 - 1. Treasurer's Report, Board Report #16-25
 - 2. Ratification for Accounts Payable Check Register, Board Report #16-26
- B. Request to Lease/Purchase/Renew
 - a. Architectural Design Services, Board Report #16-27
 - b. Enterprise Resource Program System Hardware Infrastructure, Board Report #16-28
 - c. Seal Coat and Re-striping Parking Lot F, Board Report #16-29
 - d. Services to Upgrade to SharePoint 2013, Board Report #16-30
- C. Destruction of Closed Session Recordings, Board Report #16-31
- D. Personnel
 - a. Approval of New Position, Full-Time Faculty for Physical Therapy Assistant Program, Bd. Report #16-32
 - b. Appointment of Replacement, Instructor of Biology, Board Report #16-33
 - c. Appointment of Replacement, Director of Health Information Technology Program, Bd. Report #16-34

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Ms. Liddell moved to approve Board Report #16-32, Approval of New Position, Full-Time Faculty for Physical Therapy Assistant Program and Ms. Kisser seconded the motion. Extensive discussion followed; Mr. Jenner questioned the additional expense for this faculty member. Ms. Kisser asked whether Mr. Jenner was suggesting that faculty should not be added unless other faculty leave; he replied that if enrollment was going up, the population was going up, or revenue was going up, he would be fine with this. He said that is not the case. Ms. Kisser stated the program was approved and could increase enrollment; she added that retirements or resignations do not always happen in tandem with new hires. Dr. Miksa stated that discussions began this week about how to evaluate a program to be discontinued: if

a program has chronic low enrollment or has lost its value to the community, programs could be discontinued as part of producing a balanced budget.

Mr. Parrish stated that head count does not go into the budget, money goes into the budget. He stated that if hiring more faculty stays within the budget, he would not have an objection. He stated that administration's approach to the budget is an operational issue, not a policy issue.

The roll was called. Mr. Sacramento, Ms. Kisser, Ms. Liddell, Mr. Parrish, Ms. Tirio, and Mr. Smith voted in favor; Mr. Jenner voted against. The motion carried.

CLASS 19 TEMPORARY LIQUOR LICENSE, Board Report #16-21, Postponed

Mr. Sacramento moved to approve Class 19 Temporary Liquor License, Board Report #16=21, Postponed, and Ms. Liddell seconded the motion. During discussion, Ms. Tirio spoke about concerns she has heard from the community about taking business away from local restaurants, and the serving of alcohol at the restaurant. She asked whether a policy could be adopted that the Board and College employees would not partake of alcohol. Ms. Liddell stated she has heard from a couple of businesses who like the idea that the student restaurant would allow wine and food pairings for an educational purpose. Ms. Liddell also noted that students in the program are required to take B.A.S.S.E.T. (Beverage Alcohol Sellers and Servers Education and Training), which educates them about the responsibility of serving liquor. Chef Drzal noted that the restaurant is open a total of 90 minutes, and wine is served only by the glass with purchase of a meal. The roll was called. Mr. Sacramento, Ms. Liddell, Ms. Tirio, Mr. Smith, and Mr. Jenner voted in favor; Mr. Parrish and Ms. Kisser voted against. The motion carried.

ICCTA REPORT

Ms. Liddell reported on the March ICCTA meeting, which featured roundtable discussions, discussion on MAP grant funding, discussion on K-12 dual credit, and discussion on the state budget. She hoped that Trustees would join her for the May ICCTA meetings in Springfield; information will be sent out.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Retirement
- D. March Committee Meetings Summary
- E. Friends of McHenry County College Foundation Report
- F. ICCTA Paul Simon Student Essay Contest
- G. Office of Marketing and Public Relations Update
- H. Office of Resource Development Update
- I. Office of Sustainability Center Update
- J. Upcoming Events

Ms. Kisser announced that the Finance and Audit Committee will not meet in April, as originally planned.

She looks forward to holding a meeting in May or June. It was noted that Distinguished Alumni nominations were due April 1.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Jenner solicited feedback from the full Board on questions that had arisen at the March 14 Evaluation and Policies Committee meeting. First, should there be term limits for the Board Chair position?

Discussion resulted in agreement to continue current practice. Second, should there be a Board policy on tuition? Discussion resulted in no need for a tuition policy. Third, Mr. Jenner asked whether the Board wanted to use the self-evaluation survey done in November, or fill out a new self-evaluation. Discussion resulted in agreement that the Board would fill out a new self-evaluation and bring both evaluations to the Board Retreat. Fourth, should the Board Chair be evaluated? Discussion resulted in a decision to look at this topic at the next Evaluation and Policies Committee meeting. Trustees will check their calendars and at the April Board meeting, select a date for the Board Retreat.

Ms. Tirio proposed a policy that Trustees would not use alcohol at Slàinte, the student restaurant and brief discussion followed. Mr. Jenner noted that the problem at College of DuPage was that alcohol was paid for with taxpayer money; if Trustees drank alcohol at Slàinte, they would be paying for it themselves.

Ms. Liddell stated that McHenry County College's winning presentation from the Reel Illinois competition was featured at the recent ICCTA luncheon. Ms. Kisser added that both presentations were very good;

Ms. Haggerty noted that the owner of Twisted Stem is a McHenry County College alumnus.

Dr. Maxeiner introduced newly hired employees: Dr. Archna Goyal, Instructor of Biology, and Ms.

Christina Coclanis-Loding, Director of Health Information Technology. Both were warmly welcomed by the Board.

FUTURE AGENDA ITEMS

Ms. Tirio proposed a future agenda item that Trustees not partake of alcohol at the student restaurant.

CLOSED SESSION

At 7:46 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, Exception #11, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*

Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 7:46 p.m. p.m. and Closed Session began at 7:54 p.m.

At 8:14 p.m., Mr. Sacramento moved to come out of Closed Session and Ms. Tirio seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session

ended at 8:14 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Liddell moved to accept the closed session minutes of the Regular Board Meeting, February 28, 2016, and Mr. Sacramento seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:15 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary