

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, February 25, 2016, in the Board Room, Room A217, in Building A on the Campus. Chair Smith called the meeting to order at 6:30 p.m. Chair Smith asked Ms. Liddell to call the roll in Secretary Jenner's absence.

When Ms. Liddell called the roll, the following were present:

Mr. Sacramento
Ms. Kisser
Ms. Liddell
Mr. Parrish
Mr. Smith

Ms. Walsh and Ms. Tirio were absent at roll call and arrived at 6:31 p.m.

Upon reaching a quorum, Chair Smith asked for a motion and a second to allow Trustee Jenner to participate in the meeting by telephone. Mr. Parrish so moved and Ms. Kisser seconded the motion.

There was a voice vote and all were in favor; the motion carried.

Chair Smith asked Mr. Jenner to confirm that any closed session conversation would be kept confidential and Mr. Jenner so confirmed. A voice vote was taken to accept Mr. Jenner's presence and all were in favor. The roll was called again, including Trustees participating by telephone.

When Ms. Liddell called the roll, the following were present:

Mr. Sacramento
Mr. Jenner
Ms. Kisser
Ms. Liddell
Mr. Parrish
Ms. Tirio
Ms. Walsh
Mr. Smith

The meeting then continued.

Dr. Gabbard was also present. Attorney Nanci Rogers was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Smith led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Sacramento recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; item #12, Class 19 Temporary Liquor License, Board Report #16-21, was removed from the agenda.

ACCEPTANCE OF MINUTES

The January 28, 2016, Board Meeting minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Erik Marchessault spoke against implementing a \$10.00 infrastructure fee; he felt that students would not be able to afford the cost.

Mr. Jeremy Sacramento read a letter from Mr. Colin Worden supporting the plan to implement a \$10.00 infrastructure fee for one year. Mr. Worden noted the Board had not raised the levy and felt the burden should not be placed on the backs of the students.

Mr. Cal Skinner addressed the Board, stating that he felt the 10% contingency fee for the renovation project was too high, noting that a forensic auditor for the Huntley school district recommended 5% for one of that district's projects.

PRESIDENT'S REPORT

Dr. Gabbard stated that instructors are always able to answer questions; they are in the classroom where learning is taking place. Board members and administrators don't see learning taking place on a daily basis; that is why Dr. Gabbard listens to instructors about the need for space renovation to enhance the College's health science and science programs. He provided a recap of his day, which began with a meeting with women Chief Executive Officers in the manufacturing field. This meeting featured a discussion of training opportunities for these firms. Dr. Gabbard went on to meet with a student veteran,

a retired person who takes community education classes, and a student with disabilities who informed Dr. Gabbard that McHenry County College is going to help him learn to live independently in three years. He noted that students are counting on McHenry County College for the building blocks for their futures. He spoke about Erik Marchessault and Emma Hoary, who were awarded first place in the Reel Illinois film competition; their film, *Twisted Stem – Small Business*, highlights Twisted Stem owner and MCC alumnus John Regan, and can be seen at <https://www.youtube.com/watch?v=ByoX6mh3LN4>. Dr. Gabbard also spoke about MCC students Adrian and Andrew Nuno, who won second prize in the Lucent film contest; their film, *Before I Go*, can be seen at <https://www.lucentfilmfest.com/2016-winners/> and at <https://www.youtube.com/watch?v=cFdeqX8ajL4>

COMMUNICATIONS

A. Faculty Report

Ms. Whalen provided copies of the Faculty Report and provided a brief summary of its highlights.

B. Adjunct Faculty Report

Ms. Marybeth Linse stated that adjunct faculty were busy this semester; she will provide a report next month.

C. Staff Council Report

Mr. Tawnja Trimble reported that the Staff Council held its membership meeting and thanked the Board for this opportunity, which was negotiated into the Staff Council contract. She thanked Dr. Gabbard for having a conversation with the staff, and noted that the silent auction to raise scholarship money will be held March 15 and 16.

D. Student Trustee Report

Student Trustee Sacramento reported on recent events in the Student Life area, including the Student Organization Fair, Black History Month, and student government emphasis on the importance of voting. He also noted Dr. Gabbard's monthly events to meet with students.

Ms. Walsh noted that this is the first election where voters can register to vote the day of the election.

E. Attorney Report

There was no report.

APPROVAL OF CONSENT AGENDA

Chair Smith asked if there were any items to remove; there were none. Ms. Liddell moved to approve the consent agenda and Ms. Walsh seconded the motion. During discussion, Mr. Jenner asked about the bids received for Board Report #16-16; Mr. Tenuta replied that only two companies responded. The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #16-11
 - 1. Treasurer's Report, Board Report #16-12
 - 2. Ratification for Accounts Payable Check Register, Board Report #16-13
- B. Request to Lease/Purchase/Renew
 - a. Commvault Backup Annual Support Agreement, Board Report #16-14
 - b. Desktop and Laptop Computers, Board Report #16-15
 - c. Electrical Grounding and Transient Voltage Surge Suppression Installations, Board Report #16-16
- C. 2016 ICCTA Outstanding Full-time Faculty Member Award, Board Report #16-17
- D. Destruction of Closed Session Recordings, Board Report #16-18
- E. Personnel
 - a. Request for Faculty Sponsored Leave in 2016-2017, Board Report #16-19
 - b. Request for Staff General Leave of Absence, Board Report #16-20

Ms. Kisser offered her compliments on the selection of Ms. Humphrey as Outstanding Faculty Member of the Year.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

CLASS 19 TEMPORARY LIQUOR LICENSE, Board Report #16-21

This item was removed from the agenda. No action was taken.

REQUEST TO PROCEED WITH PLANNING AND DESIGN OF SCIENCE LAB AND HEALTH SCIENCES RENOVATION PROJECT, Board Report #16-22

Ms. Kisser moved to approve Board Report #16-22, and Ms. Tirio seconded the motion.

Extensive discussion followed, during which time each Trustee expressed their opinions on the proposed project, on the design and concept work done by DKA, and on fundraising efforts.

During discussion of the 10% contingency fee, Mr. Demonica clarified that as more is known about the project, there will be an opportunity to reduce the contingency fee.

Trustees also received confirmation from Dr. Maxeiner that students in the nursing and occupational therapy assistant programs find well-paying employment after graduation.

The roll was called. Ms. Walsh, Mr. Smith, Mr. Sacramento, Ms. Kisser, and Ms. Liddell voted in favor. Mr. Jenner, Mr. Parrish, and Ms. Tirio voted against. The motion carried.

INSTITUTION OF STUDENT INFRASTRUCTURE FEE, Board Report #16-23

Ms. Kisser moved to approve Institution of Student Infrastructure Fee, Board Report #16-23, and Mr. Sacramento seconded the motion. During discussion, Mr. Jenner asked if there was any interest in modifying the motion to continue the fee for one year only, pending viability of the proposed science labs. Ms. Walsh agreed with Mr. Jenner. Extensive discussion followed, touching on the planned fundraising and contacting of donors. Mr. Tenuta clarified that McHenry County College's tuition is currently ranked 33rd lowest among the 39 community colleges in Illinois; with the addition of an infrastructure fee, McHenry County College would be 31st lowest in tuition. Attorney Rogers noted that in listening to the Board's comments, the motion language needs to reflect the concerns expressed. She recommended language, and the motion was amended to read as follows: It is recommended that the Board of Trustees institute and approve a \$10.00 student infrastructure fee for FY2017, effective summer 2016. Pending viability of a proposed science labs and health sciences renovation project, a student infrastructure fee may be continued or eliminated. Mr. Sacramento seconded the amended motion. The roll was called on amending the motion and all were in favor; the motion carried.

The roll was called on the amended motion as enumerated above. All were in favor; the motion carried.

ICCTA REPORT

Ms. Liddell spoke about the upcoming ICCTA meeting to be held March 11 and 12 in Lombard. She hoped Trustees would join her and asked them to inform Ms. Kriegermeier if they plan to attend.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Committee of the Whole Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update

- F. Office of Resource Development Update
- G. Office of Sustainability Center Update
- H. Upcoming Events

Ms. Walsh mentioned the Foundation Golf Outing will be held Friday, June 17, 2016 at Whisper Creek Golf Club in Huntley. Information is available at <http://www.mchenry.edu/supportmcc/golf/>. Ms. Walsh noted there is still time to make Distinguished Alumni nominations.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Jenner thanked his fellow Trustees for having him participate telephonically tonight.

Mr. Parrish stated the College has made a change in the past two months, and he is proud to be part of it.

Ms. Walsh spoke about the recent newspaper article on part-time students at McHenry County College; she would like to hear more about how those students' needs are being met.

Ms. Kisser announced that the Finance and Audit Committee will meet March 8, 2016 to take an in-depth look at maintenance and infrastructure projects.

Ms. Liddell stated that the Black Box spring musical starts in March; she noted tickets are \$10.00 for students and staff and \$15.00 for the public. She offered congratulations to Ms. Anne Humphrey on her nomination as Outstanding Faculty Member of the Year. Ms. Liddell congratulated Ms. Christina Haggerty for taking on another function; she added that the Board must demonstrate a "can-do" attitude in finding all donors available to help launch the renovation program.

FUTURE AGENDA ITEMS

No future agenda items were suggested.

CLOSED SESSION

At 8:22 p.m., Ms. Kisser moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, Exception #2, *Collective negotiating matters*

between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and Exception #21, Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:23 p.m. and Closed Session began at 8:28 p.m.

At 9:02 p.m., Ms. Walsh moved to come out of Closed Session and Ms. Tirio seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:02 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Liddell moved to accept the closed session minutes of the Regular Board Meeting, January 28, 2016, and Mr. Sacramento seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:03 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary