

MINUTES
BOARD RETREAT
OF McHENRY COUNTY COLLEGE

A Retreat of the Board of Trustees of McHenry County College was held on Saturday, September 6, 2014, in Room SCC 105 at the Shah Center, McHenry, Illinois. Chair Parrish called the retreat to order at 8:10 a.m. When Ms. Walsh called the roll, the following were present:

Mr. Peters
Mr. Jenner
Ms. Kisser
Ms. Liddell
Ms. Miller
Ms. Walsh
Mr. Parrish

Dr. Smith was also present. Mr. Mike Monaghan, Executive Director of the Illinois Community College Trustees Association, was present as facilitator.

ACCEPTANCE OF AGENDA

Mr. Jenner expressed concern about when the public could comment and noted there were two items the public would be interested in. He stated it should be made clear to the public when those items will be discussed. After brief further discussion, the agenda was accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

CLOSED SESSION

At 8:19 a.m. Ms. Kisser moved to go in to Closed Session to discuss matters covered under Illinois Open Meetings Act 120/2(C), Exception #16, *Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member*, and Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 8:20 a.m.

At 10:43 a.m. Ms. Liddell moved to come out of Closed Session and Ms. Walsh seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:43 p.m.

Ms. Miller asked that the agenda items be switched, so that item 7., Trustee Vacancy Discussion, could be discussed before Item 8.

TRUSTEE VACANCY DISCUSSION

Dr. Smith offered some observations from the attorney; Board Policy 1.7.3 states that any vacancy on the Board shall be filled in sixty days, for the remainder of the existing Trustee's term. If the vacancy occurs more than four months before the next election, the vacancy is filled only until the next election. Ms.

Kisser stated that the Evaluation and Policies Committee should address that language.

Dr. Smith explained the process of how past Board vacancies were filled. The Board has placed an ad in the paper, received applications, chosen which candidates to interview, and selected a replacement from that group. Discussion followed, reaching a consensus to have this process open to all in the community who wish to apply. Further discussion followed on the process timeline and the questions asked during previous Trustee interviews.

Mr. Monaghan left the meeting at 11:00 a.m.

PROFESSIONAL SERVICES FIRM SELECTION FOR ARCHITECTURAL/SPACE UTILIZATION SERVICES, Board Report #14-144, Postponed

Ms. Kisser moved that the Board vote on Professional Services Firm Selection for Architectural/Space Utilization Services, Board Report #14-144, Postponed, moving to appoint DKA to be selected. Ms. Liddell seconded the motion. Extensive discussion followed on the space utilization firm that would work with DKA on this project, and where the firm would obtain data to use in the space utilization analysis.

Ms. Kisser amended her motion to approve DKA as the firm to be selected, based on DKA's representation that they will substitute a space utilization firm of the Board's choice for the one originally included in their proposal. Ms. Liddell seconded the amended motion. Mr. Jenner stated that if the motion passes, he will fully support the Board's decision.

The roll was called. Mr. Peters, Ms. Liddell, Ms. Miller, Mr. Parrish, and Ms. Kisser voted in favor; Ms. Walsh and Mr. Jenner voted against. The motion carried.

Dr. Smith asked Chair Parrish how administration should address the Board's request to look at the two space utilization firms; the item will be brought to the September Committee of the Whole meeting.

Ms. Miller left the meeting at 11:22 a.m.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Kisser stated that the space utilization project is an important one; she hopes if there are any additional concerns from the two Trustees who did not vote for the firm selected, that the Board make sure to be fully aware and interact. Ms. Kisser stated the Board would want a unanimous agreement that the project is being conducted properly.

ADJOURNMENT

Hearing no further business, the retreat was adjourned at 11:24 a.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary