

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, August 19, 2014, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:32 p.m.

When Ms. Walsh called the roll, the following were present:

Mr. Peters
Mr. Jenner
Ms. Kissner
Mr. Parrish
Ms. Walsh
Ms. Liddell

Ms. Miller was absent. Mr. Wilbeck was absent at roll call and arrived at 7:08 p.m.

Dr. Smith was present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; Exception #21, Review of Closed Session Minutes, was added to item #17, Closed Session.

ACCEPTANCE OF MINUTES

Mr. Parrish moved to accept the minutes of the Committee of the Whole meeting, June 17, 2014, and Ms. Kissner seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT'S REPORT

Dr. Smith reported that 100% of the spring graduates of McHenry County College's nursing program passed the NCLEX licensing exam; she noted that eighteen students graduated in May. Dr. Smith also stated that the College is receiving \$172,000.00 from the state to purchase equipment for Career and Technical Education programs. Partial funding will be received in the fall, and part in the spring.

FINALIZE PLANS FOR SEPTEMBER BOARD RETREAT

Trustees agreed to meet for the retreat on Saturday, September 6, 2014 at 8:00 a.m. for the Board Retreat; at the Shah Center in McHenry. Mr. Mike Monaghan, Executive Director of the Illinois Community College Trustees Association (ICCTA) will facilitate the retreat if the Board wants to hold a closed session.

PRELIMINARY JULY FINANCIAL STATEMENTS

Mr. Tenuta stated that this discussion will combine items #8 and #9 on the agenda.

Mr. Tenuta noted that the tentative budget will be changed once the Board adopts the final budget. He added that the Budget Hearing is scheduled for August 28, 2014. The only changes in the budget to be brought to the Board are alterations to State revenue, as the College is receiving more in the base operating grant, and alteration to the tuition revenue anticipated. Those two items represent a net change of \$15,739.00 in the budget.

EXPLANATION OF BUDGET HEARING PROCESS

This item was discussed as shown above.

DISCUSSION OF BOARD INVOLVEMENT IN LEGISLATIVE ISSUES

Discussion on this item resulted in a consensus that a standing item, Legislative Report, will be placed on each Committee of the Whole agenda to discuss legislative issues. Discussion followed on whether a Board policy is needed on this topic; the item will be kept on the agenda for discussion over the next few months.

REPORT ON VISIT TO KISHWAUKEE COLLEGE FACILITY

Mr. Peters presented a report on his visit to Kishwaukee College, providing photos of the new facilities for students. The presentation is available to view on the Board's webpage at www.mchenry.edu/board.

UPDATE ON BOARD SELECTION PROCESS FOR ARCHITECTURAL SERVICES/SPACE UTILIZATION FIRMS

Mr. Tenuta stated that seventeen firms responded; six have made the short list, and two have already been interviewed. Once all interviews are completed, the selection committee will choose three firms to be brought to the Board at a Special Board Meeting on August 28. Discussion ensued on the procedure to be followed; several Trustees expressed concern over the time frame for selection of a firm. Consensus was reached to place approval on the Special Board Meeting agenda; if the decision is clear, a vote will be taken. If not, the matter may be deferred.

DISCUSSION OF JOINT SOCIAL EVENT FOR THE BOARD OF TRUSTEES AND THE FOUNDATION BOARD OF DIRECTORS

Past collaborative events were discussed; Ms. Haggerty will gather dates and times to bring back to the Foundation to propose a date for this event. It was noted that the search for an Executive Director for the Foundation is still ongoing.

DISCUSSION OF PROPOSED PROTOCOL FOR BOARD REQUESTS FOR INFORMATION OF INTERNAL CONSTITUENTS

Extensive discussion followed on this topic; Dr. Smith will inform Trustees if any requests they make will take considerable time to fulfill.

FUTURE AGENDA ITEMS

Future agenda items include: 1) Legislative Report; 2) presentation by the Regional Superintendent of Schools at the September meeting; 3) a presentation on GED completion by Dr. Pierce at a future meeting, and 4) a dry run for the presentations to be given at the ACCT National Leadership Congress.

Mr. Jenner asked about a new tower recently erected. Dr. Smith responded that the tower will be used for educational purposes; a company will use it to gather data on wind speed, wind direction, and temperature data over the next year. Mr. Jenner noted this tower seems like a positive thing for the College. Dr. Smith thanked Attorney Curran for his work with the City of Crystal Lake to get the tower installed.

Ms. Walsh asked when the solar panel at the Shah Center would be finished; Mr. Tenuta noted that it is hoped to be completed mid-August, adding that IGEN has extended the grant timeline.

Dr. Butler noted that the College has a weather center down the hall from the Board Room and to the right, adding that Mr. Hamill is always happy to give tours of that center.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Peters thanked the Board for the opportunity to present on his visit to Kishwaukee College; he stated it was a great opportunity to see what other schools are doing.

Mr. Jenner stated that the New Student Convocation was really good, and added that the first day of school was energizing.

Ms. Kisser commented on past discussion indicating that the Board desired a list of College events or off-campus events which Trustees might attend. She noted that she does not want to lose this idea.

Ms. Liddell stated she was very impressed with all those participating in the New Student Convocation, and noted her satisfaction in listening to interactions between those at the stations and the students who asked questions. She thanked all who participated.

CLOSED SESSION

Two separate closed sessions were held.

At 8:15 p.m., Ms. Walsh moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*, and Ms. Kisser seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

A brief break was taken at 8:16 p.m. and Closed Session began at 8:22 p.m.

At 8:25 p.m., Mr. Wilbeck moved to come out of Closed Session and Ms. Walsh seconded the motion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 8:25 p.m.

At 8:26 p.m., Mr. Wilbeck moved to go into Closed Session to discuss matters under the Illinois Open Meetings Act, 120/2(c), *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the*

public body to determine its validity, and Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Closed Session began at 8:29 p.m.

At 9:11 p.m., Mr. Wilbeck moved to come out of Closed Session and Mr. Parrish seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 9:12 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole, July 17, 2014

Mr. Parrish moved to accept the closed session minutes of the July 17, 2014 Committee of the Whole meeting and Mr. Wilbeck seconded the motion. The roll was called and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, Vice Chair Liddell adjourned the meeting at 9:12 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary