

MINUTES  
EVALUATION AND POLICIES COMMITTEE MEETING  
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Tuesday, July 15, 2014 in the Board Room, Room A217, in Building A on the Campus. Chair Jenner called the meeting to order at 6:30 p.m. When Ms. Walsh called the roll, the following committee members were present:

Ms. Kisser  
Ms. Walsh  
Mr. Jenner

Mr. Peters was also present. Mr. Parrish arrived at 7:37 p.m. Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

Mr. Jenner recognized Ms. Brown on her last meeting, thanked her for her service to the College, and told her she would be sorely missed. The agenda was accepted with one modification.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, June 16, 2014 were tabled to be approved with proposed corrections at the August meeting.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Committee.

PRESIDENT'S REPORT

Dr. Smith provided an update on the IDOT project to widen Route 14; the final intergovernmental agreement between McHenry County College and the State of Illinois will come to the Board for approval at the July Board meeting.

REPORT ON GUIDELINES FOR CLOSED SESSION MINUTES

Ms. Kisser and Ms. Jenner hope to set up a meeting date soon to review minutes and discuss guidelines; they discussed possible dates for the meeting and asked Attorney Rogers to determine whether two

Trustees could meet without violating the Open Meetings Act. They agreed on a tentative date of August 23, 2014.

CONTINUED DISCUSSION OF BOARD POLICY 1.8.10 re: RECEIPT AND FORWARDING OF MAIL

Mr. Jenner spoke about the documents contained in the packet and noted that he proposed new verbiage for this policy. Discussion followed on the language proposed by Dr. Butler and by Mr. Jenner; Mr. Jenner asked the Internal Board Policy Manual Review Committee to digest this information and come back with a recommendation. A decision was made that the Trustees try out the new method of forwarding mail while this review is conducted. No one raised any objections to the trial.

CONTINUE REVIEW OF COLLEGE PRESIDENT EVALUATION PROCESS, POSSIBLE NEW POLICY IN SECTION 1

Mr. Jenner stated that Ms. Liddell and Mr. Wilbeck are working on this; Ms. Liddell advised him today that they would have no update at tonight's meeting. Ms. Kisser added that Ms. Liddell asked her to inform the committee that she has pulled together most of the material, will give it to Mr. Wilbeck this week, and they will advise the Committee further.

GUIDELINES ON PRESIDENT/DESIGNEE AWARDING/REWARDING EMPLOYEES

Dr. Smith will query all community colleges in Illinois to see whether they have guidelines and policies, after which she will report to the Evaluation and Policies Committee. Mr. Jenner stated that most of the items on the list are not extremely urgent and thanked Dr. Smith for her comments.

REVIEW DRAFT VERBIAGE, NEW BOARD POLICY 1.8.4.3.6

Mr. Jenner noted that this item was motivated by Student Trustee Peters. Mr. Jenner proposed verbiage that would allow the Student Trustee to vote first and the Board Chair to vote last. He asked for discussion on that verbiage. A straw poll was taken. Ms. Walsh thought the Board Chair might vote last so the Chair's vote does not influence other votes. Ms. Kisser felt there was no good reason for the Chair to vote last. Mr. Jenner stated he was fine either way. After discussion, Mr. Peters stated that making this a procedure may not work if the next Student Trustee did not feel comfortable voting first. Ms. Walsh stated that at each April Organizational Meeting, the Student Trustee's preference can be determined.

DISCUSSION OF BOARD INVOLVEMENT IN LEGISLATIVE ISSUES

Mr. Jenner explained that District 26 developed a policy regarding the Board's involvement in legislative issues. Each month, one Board member provided a monthly legislative report with information on one to three bills that could affect the district. Mr. Jenner asked whether there was interest in developing such a policy. Ms. Kisser felt that Ms. Liddell does a little of this already through the Trustees' Association. Dr. Smith explained that the Council of Presidents has a lobbyist who works on behalf of Illinois community colleges, and works with the Presidents and the Trustees' Association to determine legislative issues.

When the legislature is in session, a weekly conference call is held to provide information on legislation.

Mr. Jenner asked whether Dr. Smith received a weekly report; he will bring this up at the July Board meeting to see if there is any interest. Further discussion followed on holding a legislative breakfast; Mr. Peters stated he is working on such a breakfast event for students to talk to legislators. Ms. Kisser proposed a two-tier session so that students have their session without Board members dominating. Ms. Walsh felt this is important; Ms. Kisser stated she thought this item was important enough to be considered for discussion at the Committee of the Whole.

COMMENTS BY COMMITTEE MEMBERS

Mr. Jenner noted that the Section 1 title name change has not been implemented online.

FUTURE AGENDA ITEMS

Ms. Walsh proposed a discussion on minimum level of fund balance. Dr. Smith stated she would be in favor of a fund balance policy; she stated that Mr. Tenuta could survey Illinois community colleges for their policies and bring that information back to see if the committee may want to do something. Mr. Jenner proposed discussion on the authority of a lame duck Board; Ms. Kisser did not think it was legal to limit the powers that a Trustee is elected to fulfill. Ms. Walsh did not think that a policy would change this issue. Mr. Parrish noted that he and Dr. Smith confer on the agenda, and asked Attorney Rogers about leaving important issues off the agenda. Ms. Rogers stated that the Board Chair always finalizes the agenda, with best interests in mind, and business that has to be done, the President suggests items and the Chair has some say in what the agenda contains. Extensive discussion followed; Mr. Jenner stated this

may be one of the legislative issues he should put forth. Other items include Section 6 review, and discussion of Section 5.5

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:54 p.m.

---

Patricia Kriegermeier, Recording Secretary