

MINUTES
ORGANIZATIONAL MEETING
of MCHENRY COUNTY COLLEGE

An Organizational Meeting of the Board of Trustees of McHenry County College was held on Tuesday, May 5, 2015 in the Board Room, Room A217, in Building A on the Campus. Chair Parrish called the meeting to order at 6:30 p.m. When Ms. Walsh called the roll, the following were present:

Mr. Memmen
Mr. Jenner
Ms. Kisser
Ms. Liddell
Mr. Smith
Mr. Parrish
Ms. Walsh

Dr. Smith was also present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

Chair Parrish explained that he will conduct the meeting for agenda items 1 through 5. Administering the Oath of Office, agenda item 6, will be the responsibility of the Vice Chair, and Mr. Parrish will conduct Election of Officers, agenda item 7. Following that, whoever is elected Chair will conduct the rest of the meeting. Mr. Jenner noted that agenda item 11, Appointment of Board Attorney, should be plural, and he asked that separate motions be made to appoint each firm. The agenda was accepted as discussed.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Emily Berendt urged the Board to think before they vote to elect Board Chair, independent of their own agendas, where the College will go with each candidate, and to think of students. She asked Trustees to elect Mr. Ron Parrish as Chair for one more year.

INSTALLATION NEW STUDENT TRUSTEE

Mr. Parrish administered the Oath of Office to Mr. Jason Memmen, Student Trustee-Elect. Chair Parrish asked those assembled to welcome Mr. Memmen, who was then greeted by applause.

OATH OF OFFICE

Vice Chair Liddell explained that Mr. Ron Parrish and Mr. Mike Smith have been elected to the Board of Trustees for six-year terms, and Ms. Karen Tirio has been elected for a four-year term. Vice Chair Liddell asked all to remain standing after the Oath so that the other Trustees could shake their hands. Vice Chair Liddell administered the Oath; all three repeated the Oath after Vice Chair Liddell, who afterward asked all to welcome Trustees Parrish, Smith, and Tirio to McHenry County College. They were greeted by applause. Trustees filed by to shake hands and Ms. Tirio assumed her seat at the Board table.

ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

Mr. Parrish announced that the floor was open for nominations for the position of Board Chair. Ms. Kisser nominated Mr. Smith and Ms. Liddell seconded the motion. Mr. Memmen commented that he “thirded” the motion. Ms. Tirio nominated Mr. Parrish and Mr. Jenner seconded the motion. Mr. Parrish asked whether there were any further nominations; there were none. Mr. Parrish announced that Mr. Smith and Mr. Parrish were nominated for the position of Chair of the Board of Trustees for 2015-2016. During discussion, Ms. Kisser stated she nominated Mr. Smith because she believes he is the right person to go forward as the Board undertakes the search for a new president, noting she was extremely impressed with his solution abilities as he came on the Board. Ms. Tirio stated she has been watching the Board for some time, and added that under Mr. Parrish’s guidance things have calmed down, and have been productive and cordial. She stated experienced leadership is needed in this time of transition. Mr. Memmen stated that in his short tenure on the Board, he stated that Mr. Smith has taken an objective stance on issues faced, and can look at issues to benefit everyone. Mr. Smith stated he was interested in serving the Board in whatever capacity the collective whole prefers. Ms. Walsh stated she feels very strongly that the position of the Chair should be rotated. She stated her vote tonight has no reflection on the two years Mr. Parrish has chaired the Board; she supports a change in leadership as good for the Board and the College as an institution. Ms. Tirio stated if there was good reason to change leadership, she thought the next in line would be Mr. Jenner who served eight years on District 26 Board and two years at MCC. Mr. Parrish stated that this discussion was a congenial and respectful interchange. Mr.

Parrish stated that he appreciates the opportunity to have served as Chair for the past two years. He has been planning to present a list of his goals and objectives for the Board at the May Board meeting for Trustees' input and approval, and that is tentative based on tonight's vote.

The roll was called; Ms. Kisser, Ms. Walsh, Mr. Memmen, Ms. Liddell and Mr. Smith voted for Mr. Smith. Mr. Parrish, Ms. Tirio, and Mr. Jenner voted for Mr. Parrish. The result of the roll call was announced; the vote was 4 to 3 in favor of Mr. Smith. The announcement was made that Mr. Mike Smith will serve as Board Chair for the coming year.

Mr. Parrish announced that the floor was open for nominations for the position of Vice Chair. Ms. Kisser nominated Ms. Liddell and Ms. Walsh seconded the nomination. Ms. Tirio nominated Mr. Parrish and Mr. Smith seconded the nomination. Mr. Parrish announced that Ms. Linda Liddell and Mr. Ron Parrish have been nominated for the position of Vice Chair of the Board of Trustees for 2015-2016.

During discussion, Ms. Kisser stated that she nominated Ms. Liddell because she has proven to be a good Vice Chair. Mr. Memmen stated that Ms. Liddell conducts meetings in a fluid manner. Ms. Liddell stated it would be an honor to continue as Vice Chair, a critical role. Mr. Parrish stated he would be honored to serve as Vice Chair as well; he noted that he will accept if elected. Ms. Tirio stated she would like to see Mr. Parrish continue in a leadership role.

The roll was called. Ms. Kisser, Ms. Walsh, Mr. Memmen, Ms. Liddell and Mr. Smith voted for Ms. Liddell; Mr. Parrish, Ms. Tirio and Mr. Jenner voted for Mr. Parrish. The result of the roll call was announced; the vote was 4 to 3 in favor of Ms. Liddell. The announcement was made that Ms. Linda Liddell will serve as Vice Chair for the coming year.

Mr. Parrish announced that the floor was open for nominations for Board Secretary; Ms. Tirio nominated Mr. Jenner and Ms. Walsh seconded the nomination. Mr. Parrish nominated Ms. Walsh and Mr. Memmen seconded the nomination. Mr. Parrish announced that Mr. Jenner and Ms. Walsh have been nominated for Board Secretary.

During discussion, Mr. Smith asked both candidates what their level of interest was in this role. Ms. Walsh stated she would be happy to serve; Mr. Jenner stated he was interested. Ms. Tirio stated that Mr.

Jenner expressed an interest to her today and that is why she nominated him. Ms. Kisser stated that both have done a good job in the past.

The roll was called; Ms. Kisser, Ms. Liddell, and Mr. Parrish voted for Ms. Walsh. Ms. Walsh, Mr. Memmen, Ms. Tirio, Mr. Smith and Mr. Jenner voted for Mr. Jenner. The result of the roll call was announced; the vote was 4 to 3 in favor of Mr. Jenner. The announcement was made that Mr. Chris Jenner will serve as Board Secretary for the coming year. All assumed their new positions at the Board table.

RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

Mr. Smith entertained a motion to continue Rules, Regulations and Policies. Ms. Liddell moved that all rules, regulations and policies adopted by the previous Board of McHenry County College, District No. 528, remain in full force and effect as intended in the past. Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried and Chair Smith read the resolution aloud.

RESOLUTION TO SET BOARD MEETING DATES AND TIMES

Mr. Memmen moved that the time, place schedule of regular meetings of the Board of Trustees of McHenry County College, District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U. S. Highway 14, Crystal Lake, Illinois at 6:30 p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November and December, when the meetings will be on the third Thursday. Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Smith read the resolution announcing Board meeting dates and times.

APPOINTMENT OF TREASURER

Ms. Liddell moved that Mr. Robert Tenuta be appointed as Treasurer and Ms. Kisser seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried and Mr. Smith announced that Mr. Robert Tenuta will be Treasurer for the coming year.

APPOINTMENT OF BOARD ATTORNEYS

Ms. Kisser moved that Robbins, Schwartz, Nicholas, Lifton I& Taylor, Ltd. be retained as Board Attorney for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, and issues concerning education law. Ms. Liddell seconded the motion. There was no discussion. The roll was called. Mr. Memmen, Mr. Smith, Mr. Parrish, Ms. Walsh, Ms. Kisser and Ms. Liddell voted in favor; Ms. Tirio and Mr. Jenner voted against. The motion carried.

Ms. Kisser moved that Campion, Curran, Lamb & Cunabaugh, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law. Ms. Walsh seconded the motion. The roll was called; all were in favor. The motion carried. Mr. Smith announced that Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., and Campion, Curran, Lamb and Cunabaugh, P.C. will serve as Board attorneys for the coming year.

APPOINTMENT OF COMMITTEE STRUCTURE

Dr. Smith suggested that the Board retain the Evaluation and Policies Committee, as the Board Policy Manual review is currently ongoing. She noted that the Committee of the Whole has also been beneficial for the Board. Mr. Parrish asked whether an additional committee focused on finance would be helpful. Mr. Parrish pointed out that the current Committee of the Whole structure has been a phenomenal benefit to the Board; he added that the Board does not VOTE at that meeting, but VETS at that meeting. Ms. Walsh expressed her interest in having an ad hoc Audit Committee for oversight, given the recent news with College of DuPage. Ms. Liddell proposed a possible ad hoc committee focused on consolidating information after the new president is selected, to effectively engage the community. Attorney Rogers noted that standing committees are established per Board Policy 1.8.3.3; ad hoc or temporary committees are established by the Board Chair. Ms. Kisser provided historical background on the previous Finance and Negotiations Committee, noting that as not all Trustees attended this meeting, the information needed to be repeated at the Board meeting for the benefit of all Trustees. It was not as easy to synthesize the financial information as it was to synthesize what happened at the Evaluation and Policies Committee, and the Finance and Negotiations Committee was disbanded. Mr. Parrish would like a Finance

Committee to provide more in-depth exploration and understanding of the College's finances. Mr. Jenner prefers to have people more familiar with finance on such a committee; he suggested the Board try it for a year. Dr. Smith suggested a Finance and Audit Committee, which would address both Ms. Walsh's and Mr. Parrish's issues. Ms. Kisser asked that the scope of such a committee be clarified; Mr. Jenner added that it could be defined in the next two months. Ms. Kisser suggested discussion of this committee at the next Committee of the Whole meeting. Ms. Kisser asked that three votes be taken, one for each committee to be established. Mr. Jenner stated that he has at past meetings suggested a Curriculum Committee; this could be discussed at the Committee of the Whole meeting. Attorney Rogers clarified that committees can be set at any time, not just at the Organizational Meeting.

Ms. Kisser moved that the Board adopt for the coming year an Evaluation and Policies Committee consistent with the scope it has had in the last year and Ms. Walsh seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

Ms. Walsh moved that the Board adopt a Committee of the Whole for the coming year and Ms. Liddell seconded the motion. During discussion, Ms. Kisser stated that the committee would be consistent with its current scope. The roll was called and all were in favor; the motion carried.

Mr. Parrish moved to establish the Finance and Audit Committee and Ms. Walsh seconded the motion. During discussion, Ms. Kisser stated she was opposed to forming a committee without defining its scope; Mr. Smith duly noted Ms. Kisser's statement. The roll was called. Mr. Memmen and Ms. Kisser voted against; Mr. Jenner, Ms. Liddell, Mr. Smith, Mr. Parrish, Ms. Walsh, and Ms. Tirio voted in favor. The motion carried.

Discussion was then held on Trustee appointments to the various committees. Mr. Jenner will continue as chair of the Evaluation and Policies Committee, with Ms. Kisser and Ms. Walsh as committee members.

Ms. Liddell will serve as chair of the Committee of the Whole, and the entire Board will serve on the Committee of the Whole.

Mr. Smith recommended that Mr. Parrish chair the Finance and Audit Committee; Mr. Parrish declined to serve as Chair, and offered to be a member of the committee. Ms. Kisser offered to serve as Chair of the Finance and Audit Committee, with Mr. Parrish and Ms. Walsh as committee members.

Attorney Rogers noted that the Finance and Audit Committee meeting date and time can be set at a later time. These arrangements will be discussed at the Committee of the Whole meeting.

Ms. Liddell requested that the May Committee of the Whole, normally held on Tuesday, May 19 could be held on Monday, May 18. Dr. Smith noted she would not be available that night. It was agreed to hold the Committee of the Whole meeting on Tuesday, May 19.

APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

Ms. Walsh noted that she would continue as Foundation Liaison and Ms. Tirio volunteered to serve as Alternate. Ms. Kisser moved that Ms. Walsh be appointed as Foundation Liaison and that Ms. Tirio be appointed as Alternate for the coming year. Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Smith announced that Ms. Walsh will serve as Foundation Liaison and Ms. Tirio will serve as Alternate for the coming year.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Ms. Liddell confirmed that she would continue as ICCTA representative and Ms. Walsh agreed to serve as alternate. Mr. Memmen moved to nominate Ms. Liddell as representative and Ms. Walsh as Alternate, and Ms. Kisser seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. Mr. Smith announced that Ms. Liddell and Ms. Walsh will serve as ICCTA Representative and Alternate for the coming year.

SCHEDULE OF REGULAR MEETINGS

This item was informational, listing the dates of Board meetings, and there was no discussion.

ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

Patricia Kriegermeier, Recording Secretary

Chris Jenner, Board Secretary