

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, March 17, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:30 p.m.

When Ms. Walsh called the roll, the following were present:

Mr. Memmen
Ms. Kisser
Mr. Parrish
Mr. Smith
Ms. Walsh
Ms. Liddell

Mr. Jenner was absent. Ms. Miller was absent. Dr. Smith was present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole, February 17, 2015, were accepted as corrected. Ms. Kisser noted four punctuation errors.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Committee of the Whole.

PRESIDENT'S REPORT

Dr. Smith reported that work on the Shah Center parking lot will be brought to the March Board meeting for approval. She briefly spoke about the recent ICCTA meeting and the proposed vote on offering baccalaureate degrees in community colleges, and then asked Trustee Walsh, who also attended the meeting, to comment. Ms. Walsh stated the presentations offered good data to support success and impact on four-year institutions. The presentation is available at

<http://www.communitycolleges.org/baccalaureatedegreebackground.html>.

Ms. Walsh stated that a resolution passed to invite all stakeholders to discuss this issue; the work will include relevant data with input from all segments of higher education. The report will be issued November 1, 2015.

Dr. Smith spoke also about suspension of grant funding letters sent out by the state; MCC has between 15 to 25 grants from the state which could be affected. She noted that almost all reimbursement funding for the Shah Center solar array has been received.

Dr. Smith noted that talking points and Fast Facts about the College were at each place; extra copies will be provided.

Dr. Smith pointed out several recent front page articles in the *Northwest Herald* about MCC. Mr. Smith commented that he heard one of these stories on WBBM news radio today; Ms. Haggerty added that WBBM will interview instructor Mr. Bill Stockwell on March 18.

DISCUSSION OF CAMPUS SIGNAGE

Mr. Phil Stuepfert from HRGreen and Ms. Christina Haggerty gave a presentation on campus signage which included theme and concept design. Several concepts were shown, and next steps include obtaining feedback from the Board, as well as obtaining feedback through forums with employees and students. The presentation can be viewed at www.mchenry.edu/board.

PRELIMINARY FEBRUARY FINANCIAL STATEMENTS

Mr. Tenuta stated that the College is on target and is still looking to be on budget for this fiscal year. He reviewed all documents provided to the Board, and answered questions from the Trustees. Mr. Tenuta noted that a Board Report to approve the transfer of \$2.5 million from Fund 01 to Fund 03 will come before the Board at the March Board meeting. He noted that this is the method the College uses to save up for major capital expenditures, and added the cost of a new phone system will be budgeted in Fund 03.

PRESENTATION: OCCUPATIONAL THERAPY ASSISTANT PROGRAM

Ms. Marlene Vogt and a group of students from the Occupational Therapy Assistant program gave a presentation, in which they noted that the third cohort starts clinical field work this fall. Students explained what the program is, what the students learn to do, where they may work after completion of

the program, and where students do their field work. McHenry County College OTA students scored an average of 516 points on the national certification exam, 33 points higher than the average national exam score of 483.

During the presentation, it was noted that students regularly conduct their lab work in the College's seating areas, hallways, and stairwells since there is not enough room in the classroom lab. A larger lab would allow students to practice these skills in a proper setting. If the simulated lab contained a kitchen, bathroom and bedroom environment, students could develop skills that employers want them to have. After the presentation, questions and comments were received from the Trustees. The presentation can be viewed at www.mchenry.edu/board .

DISCUSSION OF TEMPORARY EMPLOYEES

Dr. Miksa presented a report which showed statistics on the previous six months' usage of temporary employees. After the presentation, Dr. Miksa answered questions and received comments from the Trustees.

DISCUSSION OF ACCT LEADERSHIP CONGRESS, OCTOBER, 2015

Dr. Miksa provided handouts with information on three proposed presentations: 1) Dual Credit Program, 2) Board Policy Manual Revision, and 3) Sustainability Efforts at MCC. A fourth presentation was proposed on Developmental Math. Dr. Miksa will bring this item to the April Committee of the Whole for further discussion.

LEGISLATIVE REPORT/UPDATE

Dr. Smith shared the ICCTA legislative report, noting those bills of particular interest to MCC. Brief discussion followed on the upcoming visit to McHenry County by Governor Rauner.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Ms. Walsh attended MCC's theatre production *Columbinus*.

Ms. Kissler asked who was attending the upcoming MCCG Legislative Breakfast and asked which bills MCC should focus on.

Mr. Smith stated he joined Dr. Smith, Mr. Tenuta and Mr. Clesceri at the recent Rotary event. He also attended a Marian Central fundraiser and the recent MCCG meeting.

Mr. Parrish noted that with election season, election forums are being held. He added that he recently took a friend to the Shah Center for information on how to start a business, and his friend received phenomenal attention.

FUTURE AGENDA ITEMS

Future agenda items include: ACCT Leadership Congress Presentations.

Mr. Smith stated that one of his neighbors, a big fan of the MCC Fitness Center, told him about the 21st Annual Northern Illinois Special Recreation Association recognition night. Awards were given to Ms. Nikki Lewis and Mr. Joel Chapman from MCC's Fitness Center.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Memmen thanked Ms. Haggerty for the promotional materials. Ms. Kisser asked if these materials could be provided electronically.

Ms. Walsh stated that there will be a community forum in the Luecht Conference Center on March 18 on suicide prevention.

CLOSED SESSION

At 8:19 p.m., Ms. Kisser moved to go into closed session under Open Meetings Exception Act 120/2(c) Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken at 8:25 p.m., and Closed Session began at 8:28 p.m.

At 9:17 p.m., Mr. Parrish moved to come out of closed session and Ms. Kissler seconded the motion.

There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed

Session ended at 9:18 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Walsh moved to accept the closed session minutes of the February 17, 2015 Committee of the Whole

Meeting as revised, and Mr. Parrish seconded the motion. There was no discussion. The roll was called

and all were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:18 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary