

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, January 13, 2015, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Liddell called the meeting to order at 6:32 p.m.

When Ms. Walsh called the roll, the following were present:

Ms. Kisser
Ms. Miller
Mr. Parrish
Mr. Smith
Ms. Walsh
Ms. Liddell

Mr. Jenner was absent. Dr. Smith was present. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

Ms. Walsh questioned why the modular building was not on the agenda; Dr. Smith replied that the item is being held off until more information on auxiliary costs is available. The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Committee of the Whole, December 9, 2014, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Committee.

PRESIDENT'S REPORT

Dr. Smith provided an update on several topics: 1) progress report on a grant submitted to Advanced Technology Education fund; the grant is recommended to be funded after questions are answered. 2) The services of HRGreen were approved in the fall to develop design and bid specs for monument signs for Main Campus and the Shah Center. The Main Campus sign was obliterated due to the widening of Route 14, and the Shah Center sign must be removed from the right of way. Discussions are ongoing to decide on the type of sign; all local rules, regulations and ordinances will be taken into consideration and the signs will be similar in design. 3) Faculty Development Day will be held Thursday, January 15, where

faculty will meet in small groups to work on aspects of pedagogy, assessment, professionalism, and content. 4) While enrollment is down about 8%, conversion from application to enrollment is up 43%, and new applications are up 16%. Traditional age students, 24 and younger, are up 15%. Non-traditional students, 25 and older, are down a bit since as employment improves, those students are heading back to work.

PRELIMINARY DECEMBER FINANCIAL STATEMENTS

Mr. Tenuta noted that he has made changes to the financial reports based on Trustee feedback and requests, as well as in anticipation of the fund balance policy the Board is close to adopting. He explained the graphs and charts provided, and answered questions from the Trustees.

DISCUSSION ON STRAIGHTUP SOLAR ARRAY GRANT

Dr. Smith stated that the College was going to look into Phase II of IGEN's solar projects, for which the College would receive 50% reimbursement as compared to 60% reimbursement for Phase I. A decision must be made by the end of February; the College has time to see if Phase II is a cost-effective approach to saving energy, or whether that money could be better spent on replacing fluorescent lights with LED fixtures. Dr. Smith will provide an update in February.

UPDATE TO IT DISASTER RECOVERY PLAN

Dr. Butler followed up his presentation from last month with new information to prepare the Trustees for a request to purchase Board Report they will see at the January meeting. He explained that mission critical systems would be run at a "hot site" at the Shah Center and explained what kind of equipment would be purchased.

DISCUSSION ON TUITION AND FEES

Mr. Tenuta and Dr. Miksa provided information and data on the fiscal year 2015 forecast, noting that a decision must be made by February on the student tuition and fee rates, as students begin registering in March. Mr. Tenuta noted that recommending a tuition increase and an infrastructure fee would help slow fund balance erosion, keeping in mind the potential adoption of a fund balance policy which would require a balance to cover four months of operating expenses. Mr. Tenuta assumed that local government

revenue will remain flat and state aid may drop as much as 30%. The tuition recommendation is being proposed as a possible way to offset this deficit. The proposal includes a \$10 tuition increase and a \$5 infrastructure fee. Extensive discussion followed, and a request was made for further discussion, and for information on what percentage of students receive Pell grant funding and tuition waivers and a calculation with a \$5.00 or an \$8.00 tuition increase, in addition to the \$5.00 infrastructure fee.

LEGISLATIVE REPORT/UPDATE

Dr. Smith handed out three documents. The first provided details about an executive order by Governor Rauner halting awarding of contracts and grants, which may affect programs at the College. The second and third documents provided details on appointments to key positions in the state, the Governor's transition plan, with aspects that may impact education. Dr. Smith asked the Trustees to review the documents at their convenience and provide feedback.

COMMUNITY EVENTS ATTENDED BY TRUSTEES

Mr. Smith spoke about the recent McHenry County Council of Governments meeting; Ms. Liddell spoke about the importance of attending these meetings and representing the College, speaking to local manufacturers about their needs.

FUTURE AGENDA ITEMS

Future agenda items include: 1) feedback from Trustee Smith on the Foundation; 2) an update on the environmental scan study, and how it might be used as a resource in planning for change; 3) information about the Retired Adult Program at MCC; 4) an update on the Student Trustee appointment process.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Miller asked for copies of the brochure on the dual credit program as her clients were interested in the program. Mr. Smith asked that Foundation Board members be invited to attend subsequent tuition and fee discussion, and Ms. Kissner and Ms. Walsh concurred.

CLOSED SESSION

At 8:49 p.m., Ms. Kisser moved to go into closed session under Open Meetings Exception Act 120/2(c) Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, 120/2(c) Exception #5, *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired*, and 120/2(c) Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was taken, and Closed Session began at 8:59 p.m.

At 10:02 p.m., Mr. Parrish moved to come out of closed session and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:03 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Kisser moved to accept the closed session minutes of the December 9, 2015 Board Meeting and Ms. Walsh seconded the motion. There was no discussion. The roll was called. Ms. Miller abstained and all others were in favor; the motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 10:05 p.m.

Patricia Kriegermeier, Recording Secretary

Molly Walsh, Board Secretary