

MINUTES
EVALUATION AND POLICIES COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, June 17, 2013 in the Board Room, Room A217, in Building A on the Campus. Chair Kisser called the meeting to order at 6:31 p.m. When Mr. Jenner called the roll, the following committee members were present:

Mr. Jenner
Ms. Liddell
Ms. Kisser

Mr. Parrish, Ms. Walsh and Ms. Miller were also present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, June 17, 2013 were accepted as revised.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT'S REPORT

Dr. Smith had no report.

REVIEW OF SECTION 2, BOARD POLICY MANUAL, POLICIES 2.0 THROUGH 2.2

Section 2 review discussion resulted in the outcomes shown in the table below.

2.0	College Operations	Header; no changes
2.1	Management of College Funds	Appropriate header, no change
2.1.1	Investments	
	A. Scope of Policy	Approved with attorney's recommended changes.
	B. Objectives	Approved with attorney's recommended changes.
	C. Investment Guidelines	Approved with attorney's recommended changes.
	D. Diversification	Approved with attorney's recommended changes.
	E. Responsibility	Approved with attorney's recommended changes.
	F. Performance Measure	Approved with attorney's recommended changes.

G. Periodic Review	Approved with attorney's recommended changes.
H. Reporting	Approved with attorney's recommended changes.
I. Authorized Investments	Approved with attorney's recommended changes.
J. Financial Institutions	Approved with attorney's recommended changes and addition of item 6, Illinois Metropolitan Investment Fund.
K. Collateralization	Approved with attorney's recommended changes
L. Safekeeping of Securities	Under review.
M. Prudent Person Standard	Approved with internal committee changes.
N. Ethics and Conflict of Interest	Approved; no changes.
O. Amendment	Approved with minor change.
2.1.2 Borrowing	Header; no changes.
2.1.2.1 Interfund Loans	Under review with Internal Committee.

PRESENTATION OF IDEAS FOR DISCUSSION RELATED TO POLICY 1.9, FREEDOM OF INFORMATION, AND RELATED PROCEDURES

Trustee Jenner provided examples of District 26 policies regarding web-posted records and information and a list of steps District 26 has taken in regard to those policies; with statutory references and special instructions. He asked Trustees to think about issuing debt without voter approval, and spoke about a 2007 policy stating that District 26 would not increase taxes without approval of the voters.

Discussion followed regarding changes requested by Mr. Jenner that have been implemented or were already in place.

Dr. Smith noted how the College compares to District 26 in regard to the District 26 list:

1) email address are listed under each Trustee's photo on the website, 2) information on FOIA is listed on the website, 3) the annual budget is posted, 4) unlike school districts, there are no district report cards for community colleges, 5) a list of all contracts over \$25,000 is contained in the Board meeting minutes, 6) annual administrator and teacher salaries are listed under the consumer information section of the website which directs viewers to the Illinois Community College Board for information, 7) unlike school districts, the Illinois Municipal Retirement Fund does not apply as McHenry County College is affiliated with the State University Retirement System, 8) no log of Board members' training and activities is currently listed; 9) McHenry County College does not provide immunizations; 10) information about organizations providing advocacy supported by district funds, if posted, would include Illinois Community College Trustees Association and the McHenry County Economic Development Corporation; 11) the tentative

budget is posted with a 30-day period for public comment; 12) audits are posted on the website, 13) presentations given at Board meetings are posted on the website; 14) monthly FOIA information is posted on the website, although not the actual documents that were provided for FOIA request

Ms. Kisser noted there would be no July meeting of the Evaluation and Policies Committee; the next meeting will be held August 12, 2013.

SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Jenner expressed his appreciation for consideration of his policy suggestions. Ms. Kisser noted that Section 2 is very lengthy and added that other sections will progress more quickly through the review process.

FUTURE AGENDA ITEMS

Future agenda items include continuing the Section 2 review and allocating portions of future meetings to reviewing additional ideas Trustee Jenner wishes to share regarding policies related to sections other than Section 2.

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

Hearing no further business, Chair Kisser adjourned the meeting at 9:17 p.m.

Patricia Kriegermeier, Recording Secretary