

MINUTES  
ORGANIZATIONAL MEETING  
of MCHENRY COUNTY COLLEGE

An Organizational Meeting of the Board of Trustees of McHenry County College was held on Thursday, April 24, 2014 in the Board Room, Room A217, in Building A on the Campus. Chair Parrish called the meeting to order at 11:54 p.m. When Mr. Jenner called the roll, the following were present:

Mr. Jenner  
Ms. Kisser  
Ms. Liddell  
Ms. Miller  
Ms. Walsh  
Mr. Wilbeck  
Mr. Parrish  
Ms. Diversiev

Dr. Smith was also present. Attorney Nanci Rogers was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Parrish wrote a letter to outgoing Student Trustee Diversiev and read it to her. He presented a plaque to Ms. Diversiev in honor of her service and she was greeted by applause.

INSTALLATION NEW STUDENT TRUSTEE

Mr. Parrish introduced Mr. Justin Peters, Student Trustee-Elect. He administered the Oath of Office to Mr. Peters and invited him to join the Board at the table. Mr. Peters was greeted by applause.

ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

Mr. Parrish opened the floor for nominations for the position of Board Chair. Mr. Jenner nominated Mr. Parrish and Ms. Walsh seconded the nomination. Ms. Miller nominated Ms. Liddell and Ms. Kisser seconded the nomination. Mr. Parrish asked whether there were any further nominations; there were not. Ms. Miller stated that she felt Ms. Liddell would make a great Board chair and has done an outstanding

job as Vice Chair. Mr. Parrish stated that he and Ms. Liddell have served together well and have respect for each other; he noted that either way, the Board will do well.

The roll was called; Ms. Kisser, Ms. Liddell, Ms. Miller and Mr. Peters voted for Ms. Liddell; Ms. Walsh, Mr. Wilbeck, Mr. Parrish and Mr. Jenner voted for Mr. Parrish. Mr. Jenner announced that the Student Trustee's vote is advisory and declared Mr. Parrish was elected Chair.

Mr. Parrish announced that the floor was open for nominations for the position of Vice Chair. Ms. Kisser nominated Ms. Liddell and Ms. Walsh seconded the nomination. There were no other nominations. The roll was called; there was a unanimous vote for Ms. Liddell, who will serve as Vice Chair.

Mr. Parrish announced that the floor was open for nominations for Board Secretary; Ms. Miller nominated Ms. Walsh and Mr. Wilbeck seconded the nomination. Ms. Walsh nominated Mr. Jenner and Mr. Jenner seconded the motion. The roll was called; Ms. Miller, Mr. Wilbeck, Mr. Peters, Ms. Kisser and Ms. Liddell voted for Ms. Walsh; Ms. Walsh, Mr. Parrish and Mr. Jenner voted for Mr. Jenner. Ms. Walsh was elected Board Secretary.

#### RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

Mr. Parrish stated that a motion was needed to approve the Resolution to Continue Rules, Regulations and Policies. Ms. Liddell moved to approve the resolution and Ms. Kisser seconded the motion. During discussion, Ms. Walsh asked whether adoption of the resolution precluded the Board from changing. Ms. Kisser clarified that all rules, regulations and policies with the old Board are still in place; the Board can always change it. The roll was called and all were in favor; the motion carried. Mr. Parrish stated that this resolution was hereby resolved.

#### RESOLUTION TO SET BOARD MEETING DATES AND TIMES

Mr. Wilbeck moved to set Board meeting dates and times and Ms. Walsh seconded the motion. Ms. Liddell stated that the ACCT Leadership Congress in October would conflict with the Board meeting date and asked if the Board could make exceptions when necessary. Attorney Rogers stated that under the Open Meetings Act, the Board can reschedule an open meeting with notice. It was agreed that the date

would be chosen closer to October. The roll was called and all were in favor; the motion carried. Mr.

Parrish read the resolution announcing Board meeting dates and times.

He asked whether the 6:30 p.m. starting time would still be appropriate; all agreed on the time. The roll was called and all were in favor; the motion carried.

#### APPOINTMENT OF TREASURER

Ms. Liddell moved that Mr. Tenuta be appointed as Treasurer and Mr. Wilbeck seconded the motion.

There was no discussion. The roll was called and all were in favor; the motion carried and Mr. Parrish announced that Mr. Bob Tenuta will be Treasurer for the coming year.

#### APPOINTMENT OF BOARD ATTORNEY

Ms. Liddell moved that the firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. be retained as the Board attorney for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice, and issues concerning education law, and that Campion, Curran, Lamb & Cunabaugh, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law. Ms. Walsh seconded the motion. During discussion, Mr. Jenner spoke about a Freedom of Information Act request asking for information about the Ellucian data breach; he stated that based on counsel advice the College denied the request. The requestor appealed and the Public Access Counselor agreed with the requestor.

Mr. Jenner stated that he was not pleased with those details. Ms. Kisser stated she is very pleased with the quality of the firm and finds it very satisfactory. Ms. Walsh stated that the Board does not know that for what the Board is retaining, the parameters are not known. Ms. Kisser explained that the Board is agreeing to adopt the same counsel, keeping that in place until such time as the Board would responsibly address whether to change. Ms. Walsh stated she had no idea of the terms of the contract with Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. Mr. Wilbeck agreed with Ms. Walsh. Ms. Rogers explained that currently the firm charges \$200.00 a month for a retainer, which provides routine advice and quick answers to questions at no charge. The agreement provides a reduction of \$10.00 an hour and free attendance at seminars for the Board and administration, and reduced rates on specialty conferences. Ms.

Rogers stated that rates are as follows: partner, \$240.00 per hour, associate \$235.00 to \$190.00 per hour, and paralegals, \$120.00 or \$130.00 per hour depending on experience. The retainer agreement is on file and can be discontinued or changed at any time. The agreement is ongoing, and not a separate contract. Ms. Rogers noted that the firm changed rates two years ago after no increase for seven or eight years, and has no plans to change rates.

Dr. Smith stated that the firm of Campion, Curran, Lamb and Cunabaugh charges \$150.00 per hour and has kept that rate since they were retained. She noted this firm is not on a retainer.

The roll was called. Mr. Peters, Ms. Kisser, Ms. Liddell, Ms. Miller, Ms. Walsh, and Mr. Parrish voted in favor; Mr. Wilbeck and Mr. Jenner voted against. The motion carried.

#### APPOINTMENT OF COMMITTEE STRUCTURE

Mr. Parrish stated that he would like to appoint Mr. Jenner as chair of the Evaluation and Policies Committee and Ms. Liddell as chair of the Committee of the Whole if they are both willing to accept. Ms. Kisser moved to accept the committee structure of Evaluation and Policies Committee and Committee of the Whole with Mr. Jenner and Ms. Liddell as chairs, respectively. Mr. Wilbeck seconded the motion. During discussion Ms. Liddell mentioned that the Board had discussed having a Finance Committee and asked whether the Board would discuss committee structure before voting on it. Mr. Parrish replied that the Board had discussion and dismissed the Finance Committee. Ms. Liddell stated that every other month, the Committee of the Whole could focus on finance. The roll was called and all were in favor; the motion carried.

Mr. Parrish asked who would serve on the Evaluation and Policies Committee; Ms. Walsh suggested that Ms. Kisser so serve. Ms. Kisser responded that she will continue to serve if the Board wishes. She stated that Ms. Miller would be better on a Finance Committee. Ms. Miller stated she would like to continue as Foundation Liaison rather than serve on a Finance Committee. Ms. Walsh noted that the Board does not have a Finance Committee. Ms. Miller noted she could do both, especially if the Finance Committee discussion was held quarterly. It was stated that Mr. Jenner would serve as Chair of the Evaluation and Policies Committee and Ms. Kisser and Ms. Walsh would serve as members of the committee. It was

noted also that all Trustees serve on the Committee of the Whole and the Vice Chair serves as chair of that committee.

APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

Ms. Miller and Ms. Walsh were willing to serve as Foundation Liaison and Alternate again this year.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Ms. Liddell confirmed that she would continue as ICCTA representative and Mr. Wilbeck agreed to serve in the same capacity again.

SCHEDULE OF REGULAR MEETINGS

This item was informational, listing the dates of Board meetings, and no vote was needed.

ADJOURNMENT

The meeting was adjourned at 12:29 a.m.

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Patricia Kriegermeier, Recording Secretary

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Chris Jenner, Board Secretary