A meeting of the Evaluation and Policies Committee of the Board of Trustees of McHenry County College was held on Monday, November 5, 2012 in the Board Room, Room A217, in Building A on the Campus. Chair Kisser called the meeting to order at 6:37 p.m. When Ms. Liddell called the roll, the following were present:

Ms. Kisser  
Mr. Parrish  
Ms. Liddell

Ms. Walters was absent. Ms. Miller was absent at roll call and arrived at 7:02 p.m.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the Evaluation and Policies Committee meeting, October 15, 2012, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

PRESIDENT’S REPORT

Dr. Smith had no report.

REVIEW OF BOARD POLICY MANUAL, SECTION 4

Discussion followed and is summarized in the table below.

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4.0</strong></td>
<td>STUDENTS</td>
<td>No changes, section heading only.</td>
<td>Approved.</td>
</tr>
<tr>
<td><strong>4.1</strong></td>
<td>Residency</td>
<td>Title change to District Residency. Minor changes to clarify residency.</td>
<td>Approved title change.</td>
</tr>
<tr>
<td><strong>4.2</strong></td>
<td>Student Classification</td>
<td>Additional verbiage suggested, “in that semester.”</td>
<td>Approved with changes.</td>
</tr>
<tr>
<td><strong>4.3</strong></td>
<td>Student Behavior</td>
<td>Title change to Student Conduct. Changing policy by removing procedural verbiage.</td>
<td>Approved as presented.</td>
</tr>
<tr>
<td>Section</td>
<td>Topic</td>
<td>Action Description</td>
<td>Status</td>
</tr>
<tr>
<td>---------</td>
<td>--------------------------------------------</td>
<td>----------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>4.3.1</td>
<td>Admissions</td>
<td>Verbiage added.</td>
<td>Approved with changes.</td>
</tr>
<tr>
<td>4.3.2</td>
<td>Students Financial Obligations</td>
<td></td>
<td>Approved as presented.</td>
</tr>
<tr>
<td>4.3.3</td>
<td>Financial Assistance Program</td>
<td></td>
<td>Approved as presented.</td>
</tr>
<tr>
<td>4.3.4</td>
<td>Students Called to Active Military Duty</td>
<td>Added text from statute.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.4</td>
<td>Student Development</td>
<td>Revised.</td>
<td>Approved with changes.</td>
</tr>
<tr>
<td>4.4.1</td>
<td>Student Life and Campus Activities</td>
<td>Removed the word “county.”</td>
<td>Approved with changes.</td>
</tr>
<tr>
<td>4.4.2</td>
<td>Student Support</td>
<td>Left out of manual last meeting.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.4.3</td>
<td>Student Conduct</td>
<td>Verbiage changes.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.4.4</td>
<td>Student Publications</td>
<td>Moved in accordance with Community College Press Act.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.4.5</td>
<td>Student Trustee</td>
<td>Added verbiage.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.5</td>
<td>Privacy and Security of Student Records</td>
<td>Act number removed.</td>
<td>Approved.</td>
</tr>
<tr>
<td>4.6</td>
<td>Religious Observances</td>
<td>Changes in verbiage.</td>
<td>Approved with changes.</td>
</tr>
<tr>
<td>4.7</td>
<td>College Alumni</td>
<td>Remove procedural verbiage and add verbiage to support developing alumni relationships.</td>
<td>Approved as presented.</td>
</tr>
</tbody>
</table>

**INTERNAL POLICY COMMITTEE UPDATE**

The committee will receive new text for proofreading only.

**SUMMARY COMMENTS BY BOARD MEMBERS**

There was no discussion.

**FUTURE AGENDA ITEMS**

Chair Miller asked when Dr. Smith’s evaluation is to be done; discussion followed and it was agreed to place an item on the March agenda.

**CLOSED SESSION**

No closed session was held.

**ADJOURNMENT**

Hearing no further business, Chair Kisser adjourned the meeting at 7:41 p.m.

Patricia Kriegermeier, Recording Secretary