

MINUTES
SPECIAL BOARD MEETING
of MCHENRY COUNTY COLLEGE

A Special Meeting of the Board of Trustees of McHenry County College was held on Tuesday, October 16, 2012 in the Board Room, Room A217, in Building A on the Campus. Chair Miller called the meeting to order at 7:39 p.m. When Ms. Kisser called the roll, the following were present:

Mr. Adams
Ms. Kisser
Ms. Larson
Ms. Liddell
Mr. Parrish
Ms. Rueda
Ms. Miller

Ms. Walters was absent. Attorney Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

FY 2012 AUDIT AND MANAGEMENT LETTER, Board Report #12-230

Ms. Liddell moved to accept FY 2012 Audit and Management Letter, Board Report #12-230 and Ms. Larson seconded the motion. During discussion, Chair Miller explained that the College received an unqualified opinion, which means that the audit is ready and will not change. She noted that all could contact Mr. Tenuta or Mr. Lantz with any questions. The roll was called and all were in favor; the motion carried.

REQUEST FOR EMERGENCY REPAIRS TO SANITARY SEWER PIPE UNDER PARKING LOT B,
Board Report #12-231

Mr. Adams moved to approve Request for Emergency Repairs to Sanitary Sewer Pipe under Parking Lot B, Board Report #12-231 and Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

CERTIFICATION OF CHARGEBACK, Board Report #12-232

Ms. Larson moved to approve Certification of Chargeback, Board Report #12-232 and Ms. Liddell seconded the motion. During discussion, Dr. Smith reminded the Trustees that the College submits this information to the Illinois Community College Board (ICCB) once every year. These figures are calculated using a formula provided by the ICCB once the audit is done. The roll was called and all were in favor; the motion carried.

Ms. Miller spoke about designating fund balance funds for certain purposes so that a lay person reading the College's financial statement would not think that fund balances could be spent. Dr. Smith stated that funds could be designated to purchase land, to cover the cost of long-term maintenance, or to match funds from the ICCB.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Miller pointed out there may be a potential need to fund \$1.6 million to the State University Retirement System (SURS) for employee pensions. She noted that Governmental Accounting Standards Board (GASB) standard 54 would allow the College to designate fund balance monies to cover this amount. Ms. Miller noted that the College could adopt this method. Ms. Miller asked whether the Board and Mr. Tenuta would be willing to look at this approach. Dr. Smith responded that Mr. Tenuta will analyze this issue and come back with a recommendation how it might be implemented. Mr. Adams noted that this method would keep the College from double allocating.

Ms. Larson asked, regarding the sanitary sewer pipe, whether other pipes were being checked for the same problem. Mr. Evans responded that the pipe to be repaired is the College's main feed. The other legs of the system will be addressed when the parking lot is torn up.

ADJOURNMENT

Hearing no further business, Chair Miller adjourned the meeting at 7:51 p.m.

Patricia Kriegermeier, Recording Secretary

Barbara Walters, Board Secretary