

MINUTES
FINANCE AND NEGOTIATIONS COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A meeting of the Finance and Negotiations Committee of McHenry County College was held on Thursday, July 21, 2011, in the Board Room, Room A217, in Building A on the Campus. Chair Adams called the meeting to order at 8:02 a.m. When Ms. Larson called the roll, the following were present:

Mr. Parrish
Ms. Larson
Mr. Adams

Ms. Walters was absent. Ms. Liddell was absent at roll call and arrived at 8:02 a.m.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the June 16, 2011 and June 29, 2011 Finance Committee meetings were accepted as presented.

INTERNAL AUDITOR REPORT

Ms. Nancy Gonsiorek reported on her review of the purchasing cycle, which includes Business Services as well as Accounts Payable. She has discussed with Dr. Smith how her findings will be reported, and the Committee discussed this point to clarify how Ms. Gonsiorek would report her work.

BUDGET WORKSHOP

Additional information was presented on the FY 2012 budget. Mr. West noted that the revenue and expenditure numbers presented today are a lot tighter than the numbers reported at the July 14 committee meeting. Mr. West spoke about two MCC projects on the Capital Development Board list; he will find out whether there is any possibility they will be funded. He noted that if funded, the College would have to pay matching funds. Mr. West reported that the FY 2012 base operating payment for July was received. He added that \$2.375 million in ERP funding is set aside for FY 2012 purchases. He stated that \$3.5 million in funding for the Culinary Management and funding for the 20-acre land purchase (\$750,000.00)

have been set aside in Fund 03. Mr. West noted that funding was moved from the Education Fund 01 and placed in Fund 02 in a separate cost center to address life safety issues identified in the ISES Facility Condition Analysis report.

Discussion followed on budgeting anticipated funding, such as grants, donations, gifts, etc., so that if received, it can be spent.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Larson asked for information about the adjunct faculty contract.

Dr. Miksa reported that the negotiation teams began meeting in September and have come to agreement on a four-year contract which both sides believe is fair and equitable for the College and the adjunct faculty members, and worked to make salaries competitive with other community colleges in the area.

Mr. Adams entertained a motion. Ms. Larson moved that the Finance and Negotiations Committee should make a recommendation to move forward with the Adjunct Faculty contract as presented, for review on July 28, 2011. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. This item will be placed on the July 28, 2011 Board of Trustees agenda for approval. Mr. Parrish commented that he has been an adjunct faculty member at McHenry County College and expressed his opinion that the work done on this contract is really commendable. He expressed his appreciation for what has been done.

CLOSED SESSION

At 9:02 a.m., Mr. Adams stated he was looking for a motion to go into Closed Session. Ms. Larson moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #2(c)2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, Exception #2(c)5, *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and* Exception #2(c)21, *Discussion of minutes of meetings lawfully closed under this Act, whether for*

purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by

Section 2.06. Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A break was announced at 9:03 a.m., and Closed Session began at 9:14 a.m. At 10:03 a.m., Ms. Larson moved to come out of Closed Session and Ms. Liddell seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:14 a.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, FINANCE AND NEGOTIATIONS COMMITTEE MEETINGS, JUNE 16, 2011 AND JUNE 29, 2011

The minutes of the June 16, 2011 meeting were accepted as presented. The July 29, 2011 Closed Session minutes were tabled for acceptance at a later date.

Future agenda items were proposed: budget information, an update on land purchase, and the internal auditing reporting system.

ADJOURNMENT

Hearing no further business, Chair Adams adjourned the meeting at 10:14 a.m.

Patricia Kriegermeier, Recording Secretary