

MINUTES
FACILITIES PLANNING COMMITTEE MEETING
OF McHENRY COUNTY COLLEGE

A Meeting of the Facilities Planning Committee of the Board of Trustees of McHenry County College was held on Tuesday, July 19, 2011 in the Board Room, Room A217, in Building A on the Campus.

Chair Larson called the meeting to order at 8:01 a.m. When Ms. Liddell called the roll, the following were present:

Mr. Adams
Ms. Liddell
Ms. Larson

Mr. Morrobel was absent.

ACCEPTANCE OF AGENDA

Item #10, Acceptance of Closed Session Minutes: Facilities and Planning Committee Meeting, June 14, 2011 was removed from the agenda. This item was on the agenda in error as no Closed Session was held on June 14, 2011. The agenda was accepted as amended.

ACCEPTANCE OF MINUTES

The minutes of the Facilities Planning Committee meeting of May 24, 2011 were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Committee.

FACILITY MASTER PLAN ARCHITECT SELECTION

Discussion was held on the Facilities Master Plan Architect Selection. Five firms were chosen to interview and two finalists were chosen. Dr. Smith provided some background information on the firms interviewed and Mr. Manke named the two firms selected: Wight and Company of Darien, Illinois and Perkins Eastman, a national firm with a Chicago office. Mr. Manke and Dr. Smith then spoke about each of the firms, their approach to the project and the members of project teams that would work with the College. The committee reached consensus to recommend Wight and Company to the full Board as the

firm to create the Facilities Master Plan and also reached consensus to authorize staff to negotiate with Wight. If an agreement cannot be reached with Wight, negotiations will begin with Perkins Eastman.

FACILITY CONDITION ANALYSIS PROJECT PRIORITIZATION

Mr. Manke reported on Facility Condition Analysis project prioritization. The facility condition analysis report from ISES Corporation listed projects by priorities 1 through 5, with priority 1 being the most urgent. A separate cost center has been established in the Operations and Maintenance budget to track the project costs, and funding for priorities 1 and 2 has been set aside. The projects will begin after the FY 2012 budget has been approved. A discussion of heating, air conditioning and electrical (life safety issues) followed.

SUMMARY COMMENTS BY BOARD MEMBERS

Dr. Smith asked members of the Facilities and Planning Committee how involved they would like to be in the process of renovating the culinary management area and Building B. After brief discussion which included reviewing the overall plan and approval of cost changes, it was agreed that the members of the Facilities Planning Committee would be updated frequently and would be presented with the conceptualization of the project. Dr. Smith will explain RuckPate's ideas and direction in August.

CLOSED SESSION

At 9:16 a.m., Mr. Adams moved to go into Closed Session to discuss items covered under exception #5, *The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.* Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried. A short break was taken at 9:16 a.m. and Closed Session began at 9:22 a.m.

At 10:06 a.m., Mr. Adams moved to come out of Closed Session and Ms. Liddell seconded the motion. There was no discussion. A voice vote was taken and all were in favor; the motion carried. Closed Session ended at 10:07 a.m.

FUTURE AGENDA ITEMS

Future agenda items included presentation of the culinary and cafeteria remodeling conceptualization, discussion of land purchase, and negotiations progress with the firm chosen for the Facilities Master Plan.

ADJOURNMENT

Hearing no further business, Chair Larson adjourned the meeting at 10:11 a.m.

Patricia Kriegermeier, Recording Secretary