

MINUTES  
PLANNING COMMITTEE MEETING  
OF McHENRY COUNTY COLLEGE

A Meeting of the Planning Committee of the Board of Trustees of McHenry County College was held on Tuesday, October 26, 2010 in the Board Room, Room A217, in Building A on the Campus. Chair Larson called the meeting to order at 2:07 p.m. When Student Trustee Sheriff called the roll, the following were present:

Mr. Lowe  
Dr. DeWitt  
Ms. Larson

Trustee Parrish was absent. Also present were Dr. Smith, Chair Miller, Mr. Manke, Mr. Evans, Dr. Miksa and Mr. Clesceri.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Dr. Smith distributed handouts and spoke about a presentation given at the recent ACCT National Congress regarding obtaining federal funds for capital projects. She will follow up on this item and report back to the Planning Committee.

EDUCATIONAL MASTER PLAN FRAMEWORK

Dr. Miksa spoke about this plan to guide the College. The Academic Plan prioritized activities and assigned funding based on the strategic priorities approved by the Board in early 2010. This plan would take that to the next level, looking at the long-term future of the educational component of the College. He outlined the four tenets of the plan: 1) Current State of Educational Planning, 2) The Future of Educational Planning, 3) Framework for the Educational Master Plan and 4) Next Steps. Dr. Smith pointed out that the Educational Master Plan would inform future direction of the College. She added that it would help to determine if the College is reaching all types of district residents with opportunities for higher education, if we have made the College accessible, and whether there are programs in place that residents want to take. Dr. DeWitt pointed out that workplace and company needs must also be

considered. A revision to the plan was suggested, citing “educational needs of district residents and employers.” Dr. Miksa stated that the Plan would help answer questions about what is being done to ensure that students are successful, how can more students earn a degree, what is stopping district residents from attending MCC, should there be extension sites. Ms. Larson spoke about basing success statistics on students’ original intentions when enrolling. Dr. Smith responded that students should have something they can use in the workplace or transfer to a four-year university when they leave MCC. Dr. DeWitt suggested that the Office of Institutional Research determine what fraction of our student population comes from one, two or three miles away from the campus. Dr. DeWitt also spoke about how the Educational Master Plan can inform the Facilities Plan, citing several examples. Ms. Larson spoke about how questions about accessibility and student success will influence what kind of facilities are needed. Mr. Lowe asked about the finishing percentage of distance learning students. Dr. Miksa responded that approximately 80% of MCC students and about 75% of Distance Education students are successful in general.

#### UPDATE ON ARCHITECTURAL ARCHIVE

Mr. Manke distributed a handout and introduced Greg Evans, Director of Physical Facilities. A presentation on the architectural archive followed. Documents were combined to create a total view of the College’s plat of survey. Mr. Manke predicted that there will be a significant increase in traffic, making ingress and egress a problem. An IDOT project to widen Route 14 to four lanes is scheduled to begin in 2012. The engineering for this project has been completed and the process of buying easements is ongoing. The next step would be to move utilities. A discussion followed on moving the stoplight from its current location to Route 14 and Lucas Road. College staff will work to determine if financial assistance might be available to help with the cost of moving the light.

A discussion of possible connection to the City of Crystal Lake water supply followed, and the issues involved in making such a change. Mr. Manke asked for permission to negotiate with an engineering firm for preliminary water main work; Ms. Larson asked that staff report back on the cost.

## CITY OF CRYSTAL LAKE ORDINANCES AND REGULATIONS

A map of the Crystal Lake watershed was shown. As the College asks for permission to expand its footprint, concerns must be addressed regarding how runoff water is treated, how aquifers are recharged from water that accumulates on College property. Engineering guidelines must be followed for practical implementation and vegetation. Mr. Manke added that most require natural, not mechanical means. Dr. Smith spoke about meeting with the City of Crystal Lake Engineering, Planning, and Public Works departments, who were very forthcoming with insights and were willing to work with the College.

## FACILITY CONDITION ANALYSIS DISCUSSION

Mr. Manke spoke about the Facility Condition Analysis which would provide a review of College buildings, enabling the creation of a Capital Improvement Plan to manage and maintain College facilities in an affordable way, prioritizing those items that are critical and those that can be done at a later date. Another option is available, whereby equipment is tagged to provide information about servicing. Research will be done to determine if a better price would be available by doing both options at one time. Mr. Manke stated that the Finance Department can do a better job planning for the future using this information.

Dr. Smith asked whether the Planning Committee would be supportive of sending this RFP out; it was indicated that support would be given to an engineering plan for the water main and a Facility Condition Analysis and optional deferred equipment review. Dr. Smith indicated that the RFP could be sent out, responses would be back by the November Board meeting, and an item could be placed on the November agenda. Discussion followed about an option to include the Shah Center in this analysis.

## UPDATE ON ROUTE 14 WIDENING PROJECT

This item was discussed during Update on Architectural Archive.

## SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Lowe expressed his opinion that it was time to do something about the facilities. Dr. DeWitt expressed his appreciation for a helpful update.

## CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

Hearing no further business, Chair Larson adjourned the meeting at 3:40 p.m.

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Patricia Kriegermeier, Recording Secretary