

MINUTES  
ORGANIZATIONAL BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Organizational Meeting of the Board of Trustees of McHenry County College was held on Wednesday, April 27, 2011, in the Board Room, Room A217, in Building A on the Campus. Chair Miller called the meeting to order at 8:30 p.m. When Secretary Walters called the roll, the following were present:

Mr. Morrobel  
Ms. Walters  
Mr. Adams  
Ms. Kisser  
Mr. Parrish  
Ms. Larson  
Ms. Liddell  
Ms. Miller

Ms. Liddell participated by telephone. Attorney Daniel Curran was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

INSTALLATION

Ms. Miller administered the Oath of Office to Mr. Taylor Irish Morrobel. He was welcomed to the College by all.

OATHS OF OFFICE

Ms. Liddell was connected via telephone, and Chair Miller asked Ms. Kisser and Mr. Adams to come forward. Chair Miller administered the Oath of Office to all three Trustees and welcomed all to the Board.

ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

Ms. Larson moved to propose the following slate of officers: Chair, Ms. Miller; Vice Chair, Mr. Adams; Secretary, Ms. Walters. Mr. Parrish seconded the motion. There was no discussion. Ms. Walters explained the Student Trustee vote to Mr. Morrobel. The roll was called and all were in favor; the motion carried.

RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

Ms. Larson moved to approve the Resolution to Continue Rules, Regulations and Policies. Mr. Adams seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

RESOLUTION TO SET BOARD MEETING DATES AND TIMES

Ms. Larson moved to set Board meeting dates and times as per the list provided. Ms. Walters seconded the motion. Discussion followed, after which it was agreed that Regular Board meetings will begin at 6:30 p.m. on the fourth Thursday of each month, with the exception of November and December when the meeting will be held on the third Thursday of the month. The resolution was read, and the roll was called. All were in favor and the motion carried.

APPOINTMENT OF TREASURER

Ms. Larson moved to appoint Mr. Larry West as Treasurer; Ms. Liddell seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

APPOINTMENT OF BOARD ATTORNEY

Chair Miller announced that two firms would be retained, each handling matters to be noted. Mr. Parrish moved that Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. be retained for one year to handle litigation, Freedom of Information Act requests, bargaining unit contract negotiations advice and issues concerning education law and that Campion, Curran, Dunlop, Lamb and Cunabaugh, P.C. be retained for one year to handle attending Board meetings, any local issues related to real estate, county or city issues, and routine advice not dealing with education/school law. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

APPOINTMENT OF COMMITTEE STRUCTURE

Ms. Larson commented that three committees be formed: Facilities and Planning Committee, Finance and Negotiations Committee, Evaluation and Policies Committee. She added that the committees may not be assigned tonight to allow time for the new Board members to decide on which committees they would

like to serve. Ms. Larson asked that all send their first, second and third choices to Chair Miller, who will consolidate the data and announce the committee assignments at the June meeting.

Ms. Larson suggested that Committee of the Whole meetings be discontinued on the fourth Monday night of the month, using Committee meetings to provide recommendations to the full Board.

Ms. Larson moved to adopt the three committees named above, and to discontinue the Committee of the Whole meeting. Mr. Adams seconded the motion. During discussion, Ms. Liddell asked how information from the Committee meetings would be shared with the Board; Ms. Larson responded that each Committee will be given a chance to report at the Regular Board meeting. Ms. Kisser inquired whether Trustees not on a specific committee could attend to follow or get a feeling for a certain issue; Ms. Miller responded that all Trustees are invited to any committee meetings at any time. The roll was called and all were in favor; the motion carried.

#### APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

Ms. Miller explained that one Trustee is appointed as liaison between the Board of Trustees and the Foundation Board; the liaison would attend one meeting a month. Ms. Miller asked if anyone would come forward to volunteer. Mr. Parrish volunteered to continue as Foundation Liaison; Ms. Liddell will act as first alternate and Ms. Kisser will act as second alternate. Ms. Walters moved to appoint Mr. Parrish as Foundation Liaison, Ms. Liddell as first alternate and Ms. Kisser as second alternate. Mr. Adams seconded the motion. The roll was called and all were in favor. The motion carried.

#### APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Ms. Miller announced that the individual in this position would be responsible to attend ICCTA meetings in Chicago and Springfield. Ms. Larson volunteered to serve as ICCTA Representative; Ms. Miller and Ms. Walters volunteered to act as alternates. Mr. Adams moved to appoint Ms. Larson as ICCTA Representative and Ms. Miller and Ms. Walters as alternates; Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

SCHEDULE OF REGULAR MEETINGS

Ms. Miller noted that a motion was made and carried previously in the meeting; the meeting schedule will be posted on [www.mchenry.edu](http://www.mchenry.edu) and send to media contacts.

ADJOURNMENT

At 8:54 p.m., with no further business, the meeting adjourned.

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Patricia Kriegermeier, Recording Secretary

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Barbara Walters, Board Secretary