

MINUTES  
REGULAR BOARD MEETING  
of MCHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, November 19, 2009 in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:13 p.m. When Secretary Kurtz called the roll, the following were present:

Ms. Walters  
Ms. Kurtz  
Mr. Parrish  
Ms. Larson  
Mr. Sheriff  
Dr. DeWitt  
Mr. Lowe

Attorney Perkoski was present as legal counsel.

MISSION STATEMENT

Student Trustee Sheriff read the mission statement.

ACCEPTANCE OF AGENDA

Without objection, the agenda was accepted as presented.

ACCEPTANCE OF MINUTES:           Special Board Meeting October 19, 2009  
  Regular Board Meeting, October 22, 2009

Without objection, the minutes were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Rhonda Anderson from Faith in Action addressed the Board, speaking favorably of MCC Promise volunteers.

ADOPTION OF 2009 TAX LEVY, BOARD REPORT #09-287

Ms. Larson moved to accept Board Report #09-287. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

ADOPTION OF RESOLUTION REQUESTING METRA RECONSIDERATION OF PROPOSED RIDGFIELD TRAIN STATION LOCATION

Mr. Parrish introduced Mr. Phil Pagano, Executive Director of Metra, who made a presentation on the Union Pacific Northwest Line Upgrade. After the presentation, Mr. Pagano answered questions and

received comments from the Board. Dr. Zeller, Trustee DeWitt and Trustee Parrish will represent MCC on the Metra planning team. The College is interested in being involved with planning to maximize effectiveness to the College. Mr. Lowe spoke about College involvement and collaboration with Metra. Ms. Kurtz commented about the issue of MCC ridership, which will increase as the College grows, and spoke about a contiguous site. Mr. Pagano emphasized the need to look at this site from a regional perspective and suggested discussing the matter at another time. Ms. Kurtz moved to approve the resolution; Mr. Parrish seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

### BOARD COMMITTEE REPORTS

#### Committee of the Whole

Chair Lowe reported on the November 19, 2009 Committee of the Whole meeting and offered praise for the Systems Portfolio document.

#### ICCTA REPORT

Mr. Lowe spoke about a recent ICCTA meeting and spoke about discussions concerning the economy.

#### FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported that Mr. Brennan, the new Executive Director of the Foundation, has done quite a lot of work developing awareness, and has been invited to Woodstock High School to speak to students about the MCC Promise program. Mr. Parrish reported that \$10,000 from the Rotary Club of Crystal Lake and \$35,000 in sponsorship commitments were received in November. A process is underway to examine and establish the next phase of the Promise program, aiming toward developing a fully sustainable, long-term program.

#### PRESIDENT'S REPORT

Dr. Plinske reported that enrollment for Spring 2010 has already totaled 55,000 credit hours, which exceeds the total from last spring, with two months until the start of the semester. She stated that the quality of our programs is due in large part to the alignment of curriculum with district high schools and local employers' needs. Nursing instructor Barbara Meinke was named to the Illinois Department of Public Health SIU-C Task Force. *Voices* literary magazine received a national design award. At the

Skyway Jazz Festival, the MCC Jazz Ensemble and individual musicians received awards. The women's volleyball team is ranked 13<sup>th</sup> nationally, and will soon be taking part in tournaments. Dr. Plinske thanked College employees for supporting the incredible increase in enrollment.

Chair Lowe thanked all the staff for chipping in and getting the job done. He charged the College community to think outside the box when looking at planning and budgeting, equipment and personnel requests. He requested that all suggestions be sent to Dr. Plinske.

### PRESENTATIONS

Chef Kaltenecker made a presentation on the Culinary Arts program, after which his students served dessert to the Trustees and Executive Council.

Dr. Miksa congratulated the 2009 NISOD award winners, Mr. Geller, Dr. Salleh-Barone and Ms. Vitale, and spoke about their accomplishments.

### COMMUNICATIONS

#### A. Faculty Report

Dr. Dow presented the faculty report, introducing new faculty members and made a presentation on a service project done in collaboration with Hospice of Northeastern Illinois.

#### B. Adjunct Faculty Report

Dr. Dow read a report from Eric Niemi, President of the Adjunct Faculty Association.

#### C. Staff Council Report

As Ms. Kivisto was unable to attend; Ms. Kriegermeier read the Staff Council report she provided.

#### D. Student Trustee Report

Mr. Sheriff reported that Phi Theta Kappa raised \$3,585 for the American Cancer Society breast cancer program. He provided details from the recent student survey on qualities they would like to see in the next College president. He also reported on the recent Latinos Unidos and Club Concordia celebration and field trip to Chicago.

#### E. Trustee Report

There was no report.

APPROVAL OF CONSENT AGENDA

Chair Lowe stated that item C.1., ERP Project Management Services, Board Report #09-275, would be removed from the agenda. Ms. Larson moved to approve the Consent Agenda minus item C.1., ERP Project Management Services, Board Report #09-275, and Ms. Kurtz seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

**For Approval**

- A. Executive Summary, Board Report #09-288
- B. Financial Statements
  - 1. Treasurer's Report, Board Report #09-289
  - 2. Authorize Payment of Voucher #1014 - \$1,512,007.19, Board Report #09-290
- C. Requests to Purchase/Lease
  - 1. ERP Project Management Services, Board Report #09-275
  - 2. Printing Services for 2010-2011 Student Planner, Board Report #09-291
  - 3. Periodicals Subscription Services, Board Report #09-292
  - 4. Windows-based Laptop Computers, Board Report #09-293
  - 5. Snow Removal Services for Shah Center, Board Report #09-294
  - 6. Snow Removal Services for MCC Main Campus, Board Report #09-295
- D. Destruction of Audio Tape Recordings of the Closed Sessions of the April 21, 2008 Committee of the Whole Meeting and the April 24, 2008 Regular Board Meeting, Board Report #09-296
- E. Approval of Memorandums of Agreement with Faculty Association, Board Report #09-297
- F. New Board Policy – 2.8 Whistleblower Policy, Board Report #09-279, Postponed
- G. Personnel
  - 1. Personnel Adjustment for Fall 2007 Transfer and Occupational Course, Board Report #07-171 Addendum
  - 2. Personnel Adjustments for Fall 2009 Transfer and Occupational Courses, Board Report #09-193 Addendum
  - 3. Continuing and Professional Education Personnel Considerations for Fall 2009, Board Report #09-221 Addendum
  - 4. Approval of Addendum to Consulting Services Agreement, Board Report #09-298
  - 5. Appointment of Replacement Accounting Assistant/Payroll, Board Report #09-299

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

Item C.1., ERP Project Management Services, Board Report #09-275, will be brought to the Board for approval at the December meeting.

APPROVAL OF MEMORANDUMS OF AGREEMENT WITH FACULTY ASSOCIATION

Ms. Larson moved to authorize the Board Chair to execute the Memorandums of Agreement with the Faculty Association, according to the terms identified by the Board in their Closed Session, subject to attorney review. Mr. Parrish seconded the motion. The roll was called and all were in favor. The motion carried.

FOR INFORMATION

- A. Resignation
- B. Distributed Press Releases, October 15-November 10, 2009

PRESIDENTIAL SEARCH

Chair Lowe announced that Dr. DeWitt will serve as Chair of the Presidential Search Committee, and Trustee Larson will act as the Board's representative on the Search Committee. The Committee will be composed of two Trustees, two Faculty members, two Staff members, one Administrator, one Student, two Foundation Board members, and one to two Community members. He spoke about his recent conversation with Ms. Cruz-Williams from Isaacson, Miller. Preparation is underway, and the first meeting of the Presidential Search Committee will be held on Thursday, December 17 at 6:00 p.m., and a Special Board Meeting will be held that evening.

CLOSED SESSION

At 9:05 p.m., Ms. Larson moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*. Ms. Kurtz seconded the motion. The roll was called and the following were in favor: Ms. Kurtz, Mr. Parrish, Ms. Larson, Mr. Sheriff, Dr. DeWitt, and Mr. Lowe. Trustee Walters was not present. The motion carried. Closed Session began at 9:07 p.m. Trustee Walters returned to the meeting at 9:08 p.m.

At 11:14 p.m., Dr. DeWitt moved to come out of Closed Session. Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried. Closed Session ended at 11:14 p.m.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

FUTURE AGENDA ITEMS

Ms. Larson inquired when the Board would review chapters in the AQIP Systems Portfolio; the reviews will begin at the December Committee of the Whole meeting. Ms. Kurtz asked that broadcasting Board meetings be added as an agenda item for a future meeting.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 11:16 p.m.

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Patricia Kriegermeier, Recording Secretary

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Donna Kurtz, Board Secretary