

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, February 25, 2010, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:00 p.m. When Ms. Larson called the roll in Secretary Kurtz's absence, the following were present:

Ms. Miller
Ms. Larson
Mr. Sheriff
Mr. Lowe
Dr. DeWitt

Attorney Joseph Perkoski was present as legal counsel. Ms. Walters and Mr. Parrish were absent at roll call and both arrived at 7:01 p.m. Ms. Kurtz was absent.

MISSION STATEMENT

Student Trustee Sheriff read the Mission Statement.

ACCEPTANCE OF AGENDA

Items D., Tuition Increase, Board Report #10-29, and E., Destruction of Audio Tape Recordings of the Closed Sessions of the July 21, 2008 Committee of the Whole Meeting and the July 24, 2008 Regular Board Meeting, Board Report #10-30, were removed from the agenda for discussion at a later time. The agenda was accepted as amended.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Ms. Miller reported on the February 22, 2010 Committee of the Whole Meeting.

ICCTA REPORT

Mr. Lowe reported that the ICCTA and ACCT meetings were not held due to the snowstorm in Washington, D.C. Trustees and Administration will not attend the rescheduled meeting. The state meeting will be held in Oak Brook in March.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Parrish reported that the Foundation has received well over \$100,000.00 in donations since January. Meetings were held regarding reformatting the MCC Promise program. Revisions to Foundation bylaws have been drafted, are currently out for review, and will be presented to the Foundation Board in April. Mr. Parrish encouraged all to attend the Foundation's upcoming March 19 event, "Take a Walk in her Shoes," and spoke about the golf outing planned for June 11.

Mr. Lowe thanked all who were involved in Mr. Vince Foglia's February 16 visit, which included time with the Sage Learning Center, MCC nursing program, and a lunch with Promise students to give him an idea of how his donations have helped the College. Mr. Foglia was accompanied by Mr. LeCoque.

PRESIDENT'S REPORT

Dr. Plinske spoke about the recent \$250,000 earmark grant through Congresswoman Bean's office to support the F.A.S.T. (Flexible and Sustainable Training) initiative which provides intensive short-term occupational instruction. Launched with a previous earmark grant sponsored by Congresswoman Bean, the new grant will allow expansion to two programs. Dr. Plinske expressed her congratulations to all who were involved in securing this grant. Dr. Plinske mentioned an event being held tonight in the Conference Center to wrap up African American History Month. Dr. Plinske also noted that 38 employees pledged over \$6,000 to the United Way of Greater McHenry County campaign, led by Ms. Moll and Dr. Takayama. Dr. Plinske recognized the accomplishments of the Financial Aid department: 9,099 FAFSA forms were processed, nearly doubling last year's amount. \$1,966,000 in Pell grants was received this year, compared to \$900,000 last year.

PRESENTATIONS

Dr. Miksa introduced Talia Koronkiewicz, who spoke about the L.E.A.D. program, an eight-week, Friday afternoon seminar series. Students receive no credit for attending, and must attend five sessions to receive a certificate of completion and attend a recognition banquet. Presentations are led by McHenry County College faculty, staff and administrators. Shah Center trainers and local leadership consultants in the county also work with students. Twenty students participated in Fall 2008, with 16 students receiving

a completion certificate. Those numbers increased to 25 participants and 22 certificate recipients in the Spring 2009 session, and 40 participants and 32 certificate recipients for the Fall 2009 session. Ms.

Koronkiewicz described Phase 2 of the L.E.A.D. program. Students Jackie Thennes, Kate Baehman, Peter Johnson and Molly McQueen shared their experiences in the program.

The next presentation was given by the Art Department. Dr. Miksa introduced Dr. Thomas Takayama, who commended the members of the Art department for their excellence and collaborative work. Mr. Mark Arctander, Ms. Sarah Ruthven, Ms. Amy Ortiz, Mr. Tom Vician, Mr. Art Hand, Mr. Matt Irie, Ms. Sandra Lang, and Mr. Bill Neef were introduced. Presentations were made featuring each of the subject areas in the Art department. Chair Lowe thanked all for their presentations.

COMMUNICATIONS

A. Faculty Report

Dr. Dow reported that five full-time instructors are up for tenure. She spoke about the accomplishments of each of the nominees: Mr. Hillstrom (music); Ms. Humphrey (English); Ms. Letteri (library); Ms. Ruthven (art), and Mr. Smith (biology). She then provided information about sponsored professional development leaves requested by Mr. Geller, Ms. Van Sickle, Mr. Hazelgrove, Mr. Meinke and Mr. Seitz. Trustee Larson asked about the shoe project being created for Take a Walk in Her Shoes. Mr. Arctander responded that students are designing shoes that will be used as centerpieces at the ball, and a campus-wide vote will be held for winners in four categories.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

Ms. Kivisto reported that a second silent auction featuring staff donations raised over \$280 to be awarded for scholarships. She reported also that the Staff Council assisted other groups in getting the word out about the Spring Speakers Series. She added that an AQIP action team survey is on the Staff Council website; the team is looking for feedback on employee recognition.

D. Student Trustee Report

Student Trustee Sheriff spoke about February events. February 3, Latinos Unidos sponsored a program on substance abuse called "Dirt," and on February 4 the Student Peace Action Network sponsored a presentation about Guantanamo detainees by attorney and Northern Illinois University professor Marc Falkoff. Mr. Sheriff reported that both events were great successes, with community and students attending. Mr. Sheriff attended the Student Advisory Committee meeting in January to discuss the economic environment. The committee decided to advocate for fewer budgetary cuts to community colleges, and Mr. Sheriff is coordinating a trip for MCC students to attend the April 22 Advocacy Day in Springfield.

E. Trustee Report

Ms. Larson recommended that students organizing College events not use their personal email addresses, after reading an article in the *Northwest Herald* reporting that Molly McQueen had received threats regarding the February 4 event. Dr. Plinske reported that College email is not available for students, and that students can communicate through the ANGEL system. Ms. Frederick responded that outside email accounts are created for use by student clubs.

APPROVAL OF CONSENT AGENDA

Ms. Larson moved to approve the consent agenda, minus item D., Title and item E., Title. Ms. Miller seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

For Approval

- A. Executive Summary, Board Report #10-22
- B. Financial Statements
 1. Treasurer's Report, Board Report #10-23
 2. Authorize Payment of Voucher #1017 - \$1,593,549.16, Board Report #10-24
- C. Requests to Purchase/Renew
 1. Enterasys SecureStack Network Switches, Board Report #10-25
 2. Replacement Printers, Board Report #10-26
 3. McHenry County Economic Development Corporation Annual Membership, Board Report #10-27
 4. Telecourse Enrollment Fees, Board Report #10-28
- D. Tuition Increase, Board Report #10-29
- E. Destruction of Audio Tape Recordings of the Closed Sessions of the July 21, 2008 Committee of the Whole Meeting and the July 24, 2008 Regular Board Meeting, Board Report #10-30

- F. Board Policy Revision, Policy 1.9, Freedom of Information Policy, Board Report #10-11, Postponed
- G. 2010 ICCTA Distinguished Alumnus Award, Board Report #10-31
- H. 2010 ICCTA Gigi Campbell Student Trustee Excellence Award, Board Report #10-32
- I. Strategic Plan, Board Report #10-33
- J. Personnel
 1. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275, Addendum
 2. Personnel Adjustments for Fall 2008 Transfer and Occupational Courses, Board Report #08-200, Addendum
 3. Personnel Adjustments for Fall 2009 Transfer and Occupational Courses, Board Report #09-193, Addendum
 4. Personnel Adjustments for Spring 2010 Transfer and Occupational Courses, Board Report #10-13, Addendum
 5. Continuing and Professional Education Personnel Considerations for Spring 2010, Board Report #10-15, Addendum
 6. Approval of Faculty for Tenure Appointment in 2010-2011, Board Report #10-34
 7. Approval of New Position, Coordinator of Literacy Placement, Board Report #10-35
 8. Authorization for Personnel Appointment, Board Report #10-36
 9. Appointment of Replacement Research and Assessment Associate, Board Report #10-37
 10. Requests for Sponsored Professional Development Leaves in 2010-2011, Bd. Rept. #10-38
 11. Approval of Salary/Advanced Placement Adjustments, Board Report #10-39

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

Dr. DeWitt suggested that a motion be made to indicate that the tuition increase will not take effect for the summer session, and will take effect for the Fall Session. Ms. Walters moved to maintain tuition at the current level through Summer 2010. The Board will review the tuition level for the 2010-2011 academic year at its next meeting. Ms. Larson seconded the motion. There was no discussion; a voice vote was taken and all were in favor. The motion carried.

INFORMATION REPORTS

Distributed Press Releases, January 19-February 12, 2010.

AUTHORIZATION TO ACQUIRE TREASURER'S BOND, Board Report #10-40

Dr. Plinske explained that with Dr. Zeller's departure, the Treasurer's Bond must be transferred to Mr. Wilske, per the Board Report at each place. Ms. Miller moved to approve Board Report #10-40, Authorization to Acquire Treasurer's Bond, and Ms. Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

TEMPORARY SUSPENSION OF BIDDING POLICIES AND PROCEDURES, Board Report #10-41

Dr. Plinske explained that this item is in relation to the Board Report about sprinkler system modification, which needs to be done as quickly as possible. College bidding procedures specify that items over \$10,000.00 are sent out to bid. Under state statute, it is permitted to suspend the bid procedure if the project is for remodeling or repairs of facilities and the cost is under \$50,000.00. The suspension in procedures would apply to this purchase only. Ms. Larson moved to approve Temporary Suspension of Bidding Policies and Procedures, Board Report #10-41. Dr. DeWitt seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

SPRINKLER SYSTEM MODIFICATION, Board Report #10-42

Ms. Walters questioned the Board Report and Mr. Manke addressed her concerns. Ms. Larson moved to accept Board Report #10-42, Sprinkler System Modification, and replace the sprinkling system. Ms. Miller seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

PRESIDENTIAL SEARCH

Dr. DeWitt spoke about the advertisement placed in national publications, and stated that applications have started coming in. Dr. DeWitt stated that the number of applications seems a bit low, and has spoken with Ms. Cruz-Williams at Isaacson, Miller to work through this issue. The Search Committee meets on March 9 to review applications and talk about the need to tune the process to assure the right pool of candidates going forward.

TERMINATION/ELIMINATION OF POSITIONS

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

There were no comments.

FUTURE AGENDA ITEMS

No agenda items were proposed.

At 8:43 p.m., Chair Lowe called for a short break, after which the Board will go into Closed Session.

CLOSED SESSION

At 8:52 p.m., Ms. Walters moved to go into Closed Session to discuss matters covered under the Illinois Open Meetings Act, 120/2 (c), Exception #1, *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.* Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,* and Exception #8, *Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger.* Ms. Miller seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

At 9:44 p.m., Ms. Miller moved to come out of Closed Session and Ms. Walters seconded the motion. There was no discussion; a voice vote was taken and all were in favor. Closed Session ended at 9:45 p.m.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting January 28, 2010 and the Special Board Meeting February 5, 2010 were accepted as presented, without objection. The minutes of the Regular Board Meeting January 28, 2010 Closed Session and the Special Board Meeting February 5, 2010 Closed Session were accepted as presented, without objection.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 9:47 p.m.

Not present

Patricia Kriegermeier, Recording Secretary

Donna Kurtz, Board Secretary