

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, May 22, 2008, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:00 p.m. When Secretary Glosson called the roll, the following were present:

Ms. Walters
Ms. Miller
Ms. Larson
Ms. Kurtz
Dr. Glosson
Mr. Summers
Mr. Lowe

Student Trustee Kendzie was absent. Attorney Sandra Kerrick was present as legal counsel.

College Mission Statement

Ms. Larson read the Mission Statement in Student Trustee Kendzie's absence.

ACCEPTANCE OF AGENDA

Hearing no objections, Chair Lowe stated that the agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the March 27, 2008 Closed Session, the minutes of the April 24, 2008 Final Meeting of the Retiring Board, and the minutes of the April 24, 2008 Closed Session were accepted as presented.

Mr. Lowe asked that the minutes of the April 24, 2008 Organizational Meeting be corrected; the corrections will be made and presented at the next Regular Board Meeting.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board.

BOARD COMMITTEE REPORTS

Ms. Miller reported on the May 19, 2008 Committee of the Whole Meeting, which covered the audit schedule, the FY 2009 budget, a presentation on the annual report, and presentations by the Bookstore and Food Services in response to the Bridger report.

ICCTA REPORT

Mr. Lowe reported on last month's Lobby Day. Representatives of the College met with Senator Althoff and Representative Tryon. Mr. Lowe attended the North Suburban Regional dinner meeting at College of Lake County and commented on state budget initiatives. Trustee Lowe solicited volunteers to serve on the ICCTA Board. Trustees Walters and Miller asked to see the meeting schedule.

FRIENDS OF MCC FOUNDATION REPORT

Dr. Packard spoke about Foundation donations. A meeting was held this morning with a donor for the MCC Promise. The Foundation golf outing will be held June 4, 2008. Trustee Miller awarded a Foundation scholarship at McHenry West High School. Trustee Walters expressed the Board's appreciation to Ms. Coates, Mr. Parrish and Dr. Packard for their hard work in securing donations.

PRESIDENT'S REPORT

Dr. Packard reported that the first ADN nursing cohort of twenty-four women and three men was accepted last week; students range in age from 19 to 45. Sixty percent of the group has completed all of their prerequisites at MCC while the others are transferring in only a course or two. New signage has been posted at Entrance 6 at the north end of the Atrium; this door will remain open for community access during Board of Trustees meetings. The College received a FEMA grant to cover \$8,000 for snow removal this winter. The College has submitted an application for a highly competitive emergency management grant and will know by September if MCC will receive funding. On May 3, 2008, Kathleen Plinske successfully defended her dissertation entitled, "The Next Generation of Community College Presidents: Critical Characteristics, Competencies, and Professional Experiences." Dr. Glosson thanked all who brought us to the nursing program. Chair Lowe thanked all involved in securing the MCC Promise donation, the Nursing program, and the purchase of the Gilger property. Mr. Summers wished Mr. Like well in his new endeavor. Trustee Walters expressed her thanks for work well done.

PRESENTATIONS

Mr. Elder gave a brief history of the Chi Upsilon chapter of Phi Theta Kappa at McHenry County College and congratulated all-academic scholars Monica Lieb and Leslie Frailey. He introduced Sara Watson,

new President of Phi Theta Kappa, and Diane Hanks, who received the Distinguished Chapter Officer award for 2008. Lesley Frailey received a Distinguished Service award. Mr. Elder received Distinguished Chapter Advisor for the fourth time in ten years. Chi Upsilon is one of five Illinois chapters recognized as a top 100 chapter, and has been in the top 25 internationally for the third year in a row. Sara Watson spoke about Dr. Packard's recent Shirley B. Gordon award. Ms. Gabel introduced Forensics students Angela Edwards, who spoke at the May 10th commencement ceremony, and Branden Dunlap, who received a Bronze Award for Dramatic Interpretation at this year's Phi Rho Pi national tournament.

COMMUNICATIONS

A. Faculty Report

Dr. Todd Culp, Vice President of the Faculty Association, presented the report in Ms. Van Sickle's absence. He reported that negotiations are moving along and meetings are continuing. One grievance is currently in progress.

B. Staff Council Report

Ms. Kivisto reported that MCCSC scholarship applications are in the Financial Aid office and that \$500 will be offered in the fall. The deadline is June 16 and the winner will be announced around June 30. Local 1642 of the International Federation of Teachers will buy a table at the upcoming ABC Breakfast on September 17 to hear Tierney Cahill, a sixth grade teacher from Nevada who is a Congressional candidate. Ms. Kivisto and Ms. Kallaus recently attended leadership training sessions. Ms. Kivisto stated that MCC is a good place to work and praised Dr. Ally for his communication with staff.

C. Student Trustee Report

The report was provided in writing; the Student Trustee was absent from the meeting.

VOUCHER 970, BOARD REPORT #08-102

Dr. Glosson stated that she has a conflict of interest and left the room. Trustee Walters made a motion to approve and Trustee Kurtz seconded the motion. Ms. Kurtz requested additional detail on this voucher;

Dr. Sager provided a short explanation and will gather information. The roll was called, and all Trustees present voted in favor.

APPROVAL OF CONSENT AGENDA

Chair Lowe asked if there were any items to be removed for consideration. Hearing none, Trustee Larson moved that the consent agenda be accepted as presented; Trustee Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

For Approval

- A. Executive Summary
- B. Financial Statements
- a. Treasurer's Report
 - b. Voucher 971 - \$1,071,510.89, Board Report #08-103
 - c. Voucher 972 - \$235,602.56, Board Report #08-104
- C. Requests to Purchase/Lease
 - a. Printing for Voices Literary Magazine, Board Report #08-105
 - b. Printing for Summer 2008 Issue of Connections, Board Report #08-106
 - c. Appraisal and Inventory Services, Board Report #08-107
 - d. Contract Training, Board Report #08-108
 - e. Renew Microsoft Campus Agreement, Board Report #08-109
 - f. Network Infrastructure Upgrade – Network Fiber Cabling and Installation, Board Report #08-110
- D. ~~Easement Access, Board Report #08-111~~ (removed from May 22, 2008 agenda)
- E. Resolution to Adopt Unincorporated Association Account Agreement with A.G. Edwards/Wachovia Securities, Board Report #08-112
- F. Personnel
 - a. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275 Addendum
 - b. Personnel Adjustments for Summer 2008 Transfer and Occupational Courses, Board Report #08-113
 - c. Adult Education Personnel Considerations for Spring 2008, Board Report #08-86, Addendum
 - d. Continuing and Professional Education Personnel Considerations for Summer 2008, Board Report #08-114
 - e. Appointment of Interim Assignments, Board Report #08-115
 - f. Appointment of Replacement Bursar, Board Report #08-116
 - g. Appointment of Replacement Coordinator of Advising and Transfer Center, Board Report #08-117
 - h. Approval of Revised, Deleted, and New Positions for FY 2009, Board Report #08-118
 - i. Request for Unpaid Leave of Absence, Board Report #08-119
 - j. Request for Retirement, Board Report #08-120
 - k. Request for Retirement, Board Report #08-121
 - l. Salary/Advanced Placement Adjustments, Board Report #08-122

FOR INFORMATION

- A. Resignation
- B. Resignation
- C. ERP Project Status Update
- D. Program Articulation Agreement with Southern Illinois University Carbondale
- E. Culinary Arts Programming
- F. SURS 6% Billing

Mr. Summers inquired about a resignation; Dr. Packard provided assurance that processes were followed very closely. Trustee Larson commended the staff for bringing the culinary arts program to McHenry County College. Dr. Sager expressed appreciation to Mr. Falco, Executive Dean of Business and Technology, who has worked cooperatively with District 200 and led the feasibility study for this program.

OPEN FOR BOARD MEMBERS

Trustee Walters commented about scholarship applications and would like to see more unification in the forms. Chair Lowe thanked Staff, Faculty, President and Board for their parts in this year's graduation and commented about how good the campus and facilities looked. Dr. Glosson extended the timeline for submitting goals for the President until June 10, 2008. Mr. Batson updated the Board on the ERP project.

FUTURE AGENDA ITEMS

Trustee Walters requested an update on building entry systems. Trustee Kurtz concurred with Trustee Walters. Trustee Walters discussed a blind spot near the loading dock and asked for safety measures to be installed. Dr. Glosson asked when the Board would hear more about Key Performance Indicators and asked if the Board would play a role in the Systems Portfolio. Dr. Plinske responded to her questions. Ms. Miller inquired about meeting with Sikich regarding the audit. Ms. Kurtz inquired about making the Calendar of Events more accessible to the community.

Trustee Walters left the meeting at 8:13 p.m.

CLOSED SESSION

At 8:21 p.m., Trustee Miller made a motion to go into Closed Session to discuss negotiations. Trustee Larson seconded the motion. The roll was called; all present were in favor.

At 8:44 p.m., Trustee Larson made a motion to come out of Closed Session and Trustee Kurtz seconded the motion. The roll was called and all present were in favor. Closed Session ended at 8:44 p.m.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 8:44 p.m.

Dr. Frances Glosson, Secretary