

Minutes  
Regular Board Meeting  
January 22, 2009

A Regular Board Meeting of the Board of Trustees of McHenry County College was held on Thursday, January 22, 2009 in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:03 p.m. When Dr. Glosson called the roll, the following Trustees were present:

Mr. Summers  
Ms. Kurtz  
Ms. Miller  
Dr. Glosson  
Ms. Larson  
Mr. Lowe

Student Trustee Kendzie participated by telephone. Ms. Walters was absent at roll call and arrived at 7:05 p.m. Attorney Kerrick was present as legal counsel.

COLLEGE MISSION STATEMENT

Trustee Larson read the Mission Statement.

ACCEPTANCE OF AGENDA

Mr. Summers inquired about the closed session, asking whether items could be discussed in reverse order. The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Mr. Summers asked for one correction to the December 18 minutes under Presentations. The minutes were accepted as amended. The minutes from the December 15 Special Board Meeting, the December 15 Closed Session, and the January 6 Special Board Meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one signed in to address the Board. Dr. Packard recognized the Community College Operations Overview program participants present at the meeting and spoke about the program.

BOARD COMMITTEE REPORT

Vice Chair Miller reported on the January 19, 2009 meeting of the Committee of the Whole.

### ICCTA REPORT

Mr. Lowe reported that the next meeting will be held in Washington, D.C., February 8, 2009.

### FRIENDS OF MCC FOUNDATION REPORT

Ms. Magnani reported that the Promise Committee is expanding for the annual fund. The mini-grants committee met and had a difficult time making grant award decisions. Four requests were declined and a partial response was given to nine others. Dr. Glosson commented that Leadership of Greater McHenry County will focus on relationships between education and business and would like to highlight the MCC Promise program; Ms. Magnani will follow up. Ms. Kurtz spoke about how Ms. Magnani presented information on the MCC Promise to a business networking group.

### PRESIDENT'S REPORT

Dr. Packard reported that MCC Physics classes took the Force Concept exam and averaged a grade of 78. The same exam was administered to students at Harvard University; those students averaged a grade of 77. One MCC student, Jonathan Kingery, received a perfect score. Dr. Packard also reported that the Children's Learning Center received their first unannounced monitoring visit on the first day of classes and passed with flying colors. Dr. Packard also shared that Mr. Capalbo received a \$6,000 grant from the Illinois Community College Board to enhance collaboration in technical education programs, and plans to work with Rock Valley College and Kishwaukee College. He informed Trustees about two upcoming workshops with Dr. Thomas Sticht, an internationally known literacy expert. These workshops will be open to the public at no cost. Dr. Packard also provided an update on video surveillance equipment, purchased with funding provided by Representative Manzullo. The United Way campaign was very successful this year. More than \$10,500 was raised, which exceeded our goal by more than 10%. Dr. Packard received positive comments about the January 6 Legislative Breakfast and expressed hope that it could become an annual event.

### PRESENTATIONS

Dr. Ally distributed the Five-Year Financial Plan and handouts to the Trustees. He provided detailed information about the Plan and addressed Trustees' questions and concerns.

COMMUNICATIONS

Faculty Report

Ms. Van Sickle thanked the Board for ratifying the contract. Upcoming items include nominations for Faculty Member of the Year, Faculty Association elections, and CAPC elections.

Staff Council Report

Mr. Peter Lilly wished the Board a happy new year. He distributed Market Day flyers and asked for participation.

Student Trustee Report

Student Trustee Kendzie reported that the outreach initiative is now in full force, and reported the creation of an e-mail address specifically meant to receive feedback from the students for the Student Trustee. He will continue to update the Board of Trustees as information is collected. Student Senate will begin this semester with a well-planned itinerary including student sporting activities, meet and greets, a talent show, and the promotion of elections for the 2009-2010 Student Senate. After the report, he answered questions and received comments from the Board.

VOUCHER #995, \$25,970.00, BOARD REPORT #09-1

Dr. Glosson declared a conflict of interest and recused herself from the vote. Trustee Kurtz moved to approve Voucher #995, Board Report #09-1, and Trustee Miller seconded the motion. There was no discussion. The roll was called and all present were in favor; the motion carried. Dr. Glosson returned to the meeting.

ACCEPTANCE OF CONSENT AGENDA

Mr. Lowe asked if there were items to be removed from the Consent Agenda. Mr. Lowe asked to remove Item E., Board Policy Revision, Policy 1.8.4.4.5, Telephonic Voting, Board Report #08-281. Mr. Kendzie asked that A., Executive Summary, be removed. Mr. Summers asked to remove items B.b., Voucher #996 - \$2,036,803.30, Board Report #09-2 and C.g., President's Reception Banquet Services, Board Report #08-274. Ms. Kurtz asked to remove Item F., Deferred Compensation Provider, Board Report #09-11. Trustee Larson moved to approve the consent agenda minus items A., B.b., C.g., E., and

F. Trustee Walters seconded the motion. There was no discussion. The roll was called and all were in favor; the motion carried.

**For Approval**

- A. Executive Summary
- B. Financial Statements
  - a. Treasurer's Report
  - b. Voucher #996 - \$2,036,803.30, Board Report #09-2
  - c. Voucher #997 - \$930,179.97, Board Report #09-3
- C. Requests to Purchase
  - a. Contract Training, Board Report #09-4
  - b. Cleaning Contract Renewal for Satellite Sites, Board Report #09-5
  - c. IT Infrastructure Upgrade – Shah Center, Board Report #09-6
  - d. McHenry County Economic Development Corporation Annual Membership, Board Report #09-7
  - e. Printing Services for College Course Catalog, Board Report #09-8
  - f. Services for ERP Implementation and Integration, Board Report #09-9
  - g. President's Reception Banquet Services, Board Report #08-274, Postponed
- D. Destruction of Audio Tape Recording of the Closed Sessions of the June 28, 2007 Regular Board Meeting, the May 22, 2006 Committee of the Whole Meeting, and the May 25, 2006 Regular Board Meeting, Board Report #09-10
- E. Board Policy Revision, Policy 1.8.4.4.5, Telephonic Voting, Board Report #08-281 Postponed
- F. Deferred Compensation Provider, Board Report #09-11
- G. Personnel
  - a. Personnel Adjustments for Fall 2008 Transfer and Occupational Courses, Board Report #08-200 Addendum
  - b. Personnel Adjustments for Spring 2009 Transfer and Occupational Courses, Board Report #08-260 Addendum
  - c. Continuing and Professional Education Personnel Considerations for Spring 2009, Board Report #09-12
  - d. Appointment of New Director of Continuing Education, Board Report #09-13
  - e. Appointment of New Financial Aid and MCC Promise Specialist, Bd. Rept. #09-14
  - f. Appointment of Replacement Asst. Vice President of Buildings and Grounds, Bd. Rpt. #09-15
  - g. Approval of Additional Position Changes from the Organizational Review, Bd. Rpt. #09-16
  - h. Request for Cancellation of Sponsored Leave, Board Report #09-17
  - ~~i. Administrators' Salary Increase for FY 2009, Board Report #09-18 (withdrawn from agenda)~~
  - ~~j. Contract Extension and Compensation Adjustment for the President, Board Report #09-19 (withdrawn from agenda)~~
  - k. Salary/Advanced Placement Adjustments, Board Report #09-20

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Trustee Miller made a motion to approve items A., B.b., C.g., and F. Trustee Walters seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried. Trustee Walters moved to postpone Item E., Board Report #08-281. Trustee Miller seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

INFORMATION REPORTS

- A. December 31, 2008 Accrued Financial Statements
- B. Quarterly Report on Grants
- C. Chargeback and Joint Agreement Summary Report for Fiscal Year 2008
- D. Snow Removal and Ice Control
- E. Open-Access Wireless Network on Campus
- F. Timeline for Community Engagement and Strategic Planning Efforts
- G. Status of Upper Level Administrative Searches
- H. ERP Update
- I. Requests from Trustees

OPEN FOR BOARD MEMBERS

Ms. Larson requested an overview of mini-grants awarded and asked for a follow-up report on those items. Ms. Larson inquired about the benefits derived from membership in the McHenry County Economic Development Corporation. Dr. Glosson inquired about the Key Performance Indicators. Ms. Kurtz asked that a photo of Mr. Obama with the Board of Trustees be displayed at the College, and spoke about the Recovery and Investment Act of 2009.

Mr. Lowe called for a break at 9:04 p.m.

CLOSED SESSION

At 9:16 p.m., Trustee Larson moved to go into Closed Session to discuss (2), Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (6), The setting of a price for sale or lease of property owned by the public body. Trustee Miller seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried.

At 11:01 p.m., Trustee Walters moved to come out of Closed Session and Trustee Larson seconded the motion. There was no discussion; the roll was called and all were in favor. The motion carried.

FUTURE AGENDA ITEMS

Ms. Kurtz requested that administrator salary increases and contract extension and salary adjustment for the President be discussed at the next Committee of the Whole meeting; she also inquired about a monthly status report on the hiring process for the Vice President of Academic and Student Affairs and the community engagement process.

ADJOURNMENT

Hearing no further business, Chair Lowe adjourned the meeting at 11:09 p.m.

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Patricia Kriegermeier, Recording Secretary

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Dr. Frances Glosson, Board Secretary