BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

April 24, 2008
Final Meeting of the Retiring Board
7 p.m.

AGENDA

1. CALL TO ORDER

*RC 2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. COLLEGE MISSION STATEMENT

5. ACCEPTANCE OF AGENDA

6. ACCEPTANCE OF MINUTES: Regular Board Meeting, March 27, 2008
   Regular Board Meeting, March 27, 2008, Closed Session

7. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS
   Three (3) minutes per person or less.

8. BOARD COMMITTEE REPORTS
   Committee of the Whole

9. ICCTA REPORT

10. FRIENDS OF MCC FOUNDATION REPORT

11. PRESIDENT’S REPORT

12. PRESENTATIONS
   Phi Theta Kappa Awards, Professors David Elder and Diane Terlep

13. COMMUNICATIONS
   A. Faculty Report
   B. Staff Council Report
   C. Student Trustee Report

*RC 14. VOUCHER 967 - $4,075.00, Board Report #08-65

*RC 15. APPROVAL OF CONSENT AGENDA
   For Approval
   A. Executive Summary
   B. Financial Statements
      a. Treasurer’s Report
      b. Voucher 968 - $1,396,202.04, Board Report #08-66
      c. Voucher 969 - $262,381.15, Board Report #08-67
   C. Requests to Purchase/Lease/Finance
      a. Service Contract for the HVAC Maintenance Program, Board Report #08-68
      b. Contract Training, Board Report #08-69
      c. Collegiate Assessment of Academic Proficiency (CAAP) Instruments, Board Report #08-70
      d. Online Training Program for Preventing Sexual Harassment, Board Report #08-71
      e. ERP System and Related Implementation Services, Board Report #08-72
      f. Network Infrastructure Upgrade, Board Report #08-73
      g. Computer LCD Monitors, Board Report #08-74
      h. Renewal of Symantec Anti-Virus Licenses, Board Report #08-75

Board Room
8900 U.S. Highway 14
Crystal Lake, IL 60012
i. Apple Computers via Lease, Board Report #08-76
j. Windows Compatible Laptop Computers via Lease, Board Report #08-77
k. Windows Compatible Desktop Computers via Lease, Board Report #08-78
l. Computer Lease, Board Report #08-79
m. Creative Development Services for an Annual Report, Board Report #07-80
D. Board Policy Revision, Board Report #08-81
E. U.S. Route 14 Improvement Program and Traffic Signal, Board Report #08-82
F. Termination of Health, Wellness and Athletic Complex (HWAC) and Stadium Project, Board Report #08-83
G. Destruction of Audio Tape Recording of the October 26, 2006 Regular Board Meeting, Board Report #08-84
H. Mutual Release of Gilger Access Easement, Board Report #08-85
I. Personnel
   a. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275, Addendum
   b. Adult Education Personnel Considerations for Spring 2008, Board Report #08-86
   c. Sponsored Leave Recommendation for Spring 2009, Board Report #08-87
   d. Appointment of New Secretary, Office of Learning & Student Support Svcs., Bd. Rpt #08-88
   e. Appointment of Replacement Instructor of Psychology, Board Report #08-89
   f. Appointment of Replacement Instructor of Mathematics, Board Report #08-90
   g. Appointment of Replacement Associate Director of End User Services, Board Report #08-91
   h. Appointment of Replacement Assistant Vice President of Information Technology, Bd. Rpt #08-92
   i. Appointment of Replacement Student Development Advisor - Special Needs, Board Report #08-93
   j. Administrative Contracts for FY 2009, Board Report #08-94
   k. Request for Retirement, Board Report #08-95
   l. Request for Retirement, Board Report #08-96
   m. Request for Retirement, Board Report #08-97
   n. Request for Retirement, Board Report #08-98
   o. Request for Retirement, Board Report #08-99
   p. Request for Retirement, Board Report #08-100
   q. Salary/Advanced Placement Adjustments, Board Report #08-101

16. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

17. FOR INFORMATION
   A. Resignation
   B. Quarterly Report on Grants
   C. Quarterly Accrued Financial Statements
   D. President’s Reception Service Awards
   E. SURS 6% Billing

18. OPEN FOR BOARD MEMBERS
   Board Calendar

19. FUTURE AGENDA ITEMS

20. CLOSED SESSION

21. ADJOURNMENT

George Lowe
Chair

*Roll Call
Monthly Update

✓ **ABC Breakfast** – John Cronin spoke to almost 200 people on April 23. His talk was followed by a workshop, "Be an Environmental Hero in Your own Backyard." There was also a green fair of eco-friendly services and products that were on display before and after the breakfast. Sponsors for this year’s series have been: Centegra Health System, Home State Bank, Medela, Northwest Herald, and the Friends of MCC Foundation.

✓ **The Green Guide** -- The Lou Marchi Center for Total Recycling worked with the Northwest Herald to update their annual green guide, which lists eco-friendly products and services within the McHenry County area. Through sponsorships, advertising, and donations, the guide has raised about $12,000 toward the operation of the Marchi Center. The guide will be distributed throughout the County in the Northwest Herald.

✓ **MCC Promise** – The committee continues to meet and make plans for the campaign. They are currently working on defining the student qualification criteria.

✓ **Golf Outing** – This year’s outing is scheduled for Wednesday, June 4th at the Grand Geneva Resort & Spa. The committee is seeking event sponsors, especially hole sponsors. If you know of anyone who would be interested in sponsoring or attending the event, please contact Kathrine Pfister at 815-479-7529.

✓ **Highlights of New Gifts** –
  ✓ New Donors: Conscious Cup, The Zurich US Foundation, Harvard Lion’s Club
  ✓ Repeat Donors: Knaack Manufacturing, Golf Sponsors (see sheet)
  ✓ Significant new gifts:
    • Jodi Retzlaff Memorial Scholarship -- $3,200
    • Welding Program -- $12,000

**Other Information**

✓ **Upcoming Foundation events:**
  • **Golf Outing**, June 4, 2008 at Grand Geneva Resort & Spa.
  • **ABC Breakfast** – Sept. 17, 2008
    • Tierney Cahill, Topic: “Living without Fear”
      As a teacher, Cahill promised her students that they could become anything they dreamed, as long as they took responsibility for their lives. When her students challenged her to run for Congress, they forced Cahill to take responsibility for her life, and to make changes that would forever change her.
<table>
<thead>
<tr>
<th>Name</th>
<th>Sponsorship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Coffee Bar, Inc.</td>
<td>Lunch Sponsor</td>
</tr>
<tr>
<td>Alliance Contractors, Inc.</td>
<td>Hole Sponsor</td>
</tr>
<tr>
<td>Althoff Industries, Inc.</td>
<td>Cooler Sponsor</td>
</tr>
<tr>
<td>AptarGroup</td>
<td>Platinum Sponsor</td>
</tr>
<tr>
<td>Caldwell, Berner, and Caldwell</td>
<td>Hole Sponsor</td>
</tr>
<tr>
<td>Carey Electric Contracting, Inc.</td>
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</tr>
<tr>
<td>Centegra Health System</td>
<td>Gold Sponsor</td>
</tr>
<tr>
<td>Crystal Lake Bank &amp; Trust Company, N.A.</td>
<td>Putting Contest Sponsor</td>
</tr>
<tr>
<td>Home State Bank, N.A.</td>
<td>Celebrity Sponsor</td>
</tr>
<tr>
<td>John C. Pruehs &amp; Associates, LLC</td>
<td>Hole Sponsor</td>
</tr>
<tr>
<td>Legat Architects</td>
<td>Gold Sponsor</td>
</tr>
<tr>
<td>McHenry Savings Bank</td>
<td>Driving Range Sponsor</td>
</tr>
<tr>
<td>Medela, Inc.</td>
<td>Gold Sponsor</td>
</tr>
<tr>
<td>Northwest Herald</td>
<td>Reception Sponsor</td>
</tr>
<tr>
<td>PaveLoc Industries, LLC</td>
<td>Driving Range Sponsor</td>
</tr>
<tr>
<td>Scot Forge</td>
<td>Gold Sponsor</td>
</tr>
<tr>
<td>Scot Forge</td>
<td>Golfer</td>
</tr>
<tr>
<td>ServiceMaster by Pletz</td>
<td>Donation</td>
</tr>
</tbody>
</table>
Student Trustee

Information:

On April 5 and 6, the Student Senate sponsored My Sister’s Dress. Big Brother Big Sister sold prom-like dresses for $20 to raise money for the organizations. There were about 150 dresses sold and over $3,000 raised for Big Brother Big Sister.

On April 9-11, the Student Senate held the MCC Olympics. The purpose for this event was to promote club activity on campus. One sport was devoted to each day; soccer, flag football, and dodge ball. There were six clubs that participated in the Olympics and they are as follows: OAR Club, Latinos Unidos, Black Student Union (BSU), Campus Christian Fellowship (CCF), Club Concordia, and Cheshire Cheese and Tartan combined. The winners were OAR Club, Latinos Unidos, and Club Concordia, and they received cash prizes for their respective club.

On April 21-24, the Student Senate and the Student Trustee held a Fun Week. This is purely designed to be a stress reliever because finals week is coming soon. Pajama day, bad hair day, mis-match day, and school spirit day were the week’s fun days.

Katie Claypool
Student Trustee
Authorize Payment of Voucher #967

Information:

100- Education Fund $4,075.00

Total $4,075.00

Recommendation:

It is recommended that the Board of Trustees approves payment of Voucher #967 dated April 24, 2008, totaling $4,075.00.

Walter J. Packard
President
Executive Summary

Fiscal Year 2008 is currently 75% complete with the year-to-date results for March 2008 being reported. In the Operating Funds, total revenue is 65% of budget, as compared with 66% at the same time last year. Total expenditures are 71% of budget, as compared with 65% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College.

The following items relate to the Operating Funds as a whole:

- Facilities revenue is currently 160% of budget as compared to 32% at the same time last year. $17,311 more in revenues have been recorded through March 2008 than the prior year. This increase is due to the fact that seminar room rentals and catering are being separated from overall Shah Center training and seminar revenue in FY 2008; all Shah Center revenue was combined in FY 2007.

- Other revenue is currently 54% of budget as compared to 245% at the same time last year. $13,197 more in revenue has been recorded through March 2008 than the prior year. This increase is primarily due to billing the Foundation for the salary and benefits of the Promise Director.

- Contractual Services are currently 89% of budget as compared to 50% last year. $634,583 more in expenditures have been recorded through March 2008 than the prior year. This increased cost is due to legal fees and timing of credits in the Shah Center budget from a State grant due to the State’s current fiscal year budget difficulties.

- Conference and Meetings expenditures are currently 49% of budget as compared to 55% last year. $50,604 less in expenditures have been recorded through March 2008 than the prior year. The decreased cost is a result of timing of conference and seminar registration and travel in FY 2008 as compared to FY 2007. Overall, Conference and Meetings Expenditures are anticipated to be slightly less in FY 2008 as compared to FY 2007.

- Utilities expenditures are currently 71% of budget as compared to 67% at the same time last year. $98,646 more in expenditures have been recorded through March 2008 than the prior year. This increase is primarily due to increased rates for electricity over the previous year. Increased utility expenditures were anticipated and included in the FY 2008 budget.

- Capital Outlay expenditures are currently 47% of budget as compared to 18% last year. $324,836 more in expenditures have been recorded through March 2008 than the prior year. This increase is primarily due to the budgeted increase in capital outlay expenditures for FY 2008 as compared to FY 2007.

Walter J. Packard
President
## Operating Funds Financial Comparison

### Nine Months Actual Ended March 31, 2007 and March 31, 2008

<table>
<thead>
<tr>
<th>Fund</th>
<th>Education Fund</th>
<th>Operations &amp; Variance</th>
<th>Percent to Prior Year Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Revenue</td>
<td>9,190,260</td>
<td>1,019,322</td>
<td>$10,209,582 $</td>
</tr>
<tr>
<td>State Revenue</td>
<td>1,301,821</td>
<td>808,258</td>
<td>2,110,079 $</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>9,300,309</td>
<td>761,761</td>
<td>10,062,070 $</td>
</tr>
<tr>
<td>Sales &amp; Service Fees</td>
<td>20,421</td>
<td>-</td>
<td>20,421 $</td>
</tr>
<tr>
<td>Facilities</td>
<td>-</td>
<td>6,665</td>
<td>6,665 $</td>
</tr>
<tr>
<td>Interest</td>
<td>673,638</td>
<td>-</td>
<td>673,638 $</td>
</tr>
<tr>
<td>Non-Govt Gifts, Grants</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>30,169</td>
<td>2,935</td>
<td>33,104 $</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>20,516,618</td>
<td>2,598,941</td>
<td>23,115,559 $</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Fund</th>
<th>Salary Expenses</th>
<th>Employee Benefits</th>
<th>Contractual Services</th>
<th>General Materials &amp; Supplies</th>
<th>Conference and Meeting</th>
<th>Fixed Charges</th>
<th>Utilities</th>
<th>Capital Outlay</th>
<th>Other Expenditures</th>
<th>Total Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2007 Actual to March 31, 2007</td>
<td>13,514,642</td>
<td>2,708,090</td>
<td>760,964</td>
<td>1,279,855</td>
<td>306,397</td>
<td>839,691</td>
<td>8,403</td>
<td>27,102</td>
<td>243,966</td>
<td>19,689,110</td>
</tr>
<tr>
<td>FY2008 Actual to March 31, 2008</td>
<td>14,301,677</td>
<td>2,862,089</td>
<td>1,349,401</td>
<td>1,351,248</td>
<td>257,949</td>
<td>862,455</td>
<td>7,290</td>
<td>265,057</td>
<td>20,492</td>
<td>21,588,952</td>
</tr>
<tr>
<td>Variance Over Prior Year Actual</td>
<td>827,508</td>
<td>862,098</td>
<td>58,032</td>
<td>46,407</td>
<td>15,869</td>
<td>76,957</td>
<td>315</td>
<td>2,352</td>
<td>5,492</td>
<td>1,945,174</td>
</tr>
</tbody>
</table>

### Excess (deficiency) of revenues over expenditures

- **Excess (deficiency) of revenues over expenditures:** 827,508
- **Other financing sources (uses):** Operating transfers out - (1,000,000)

### Excess (deficiency) of revenues and other financing sources over expenditures

- **Excess (deficiency) of revenues and other financing sources over expenditures:** $827,508
### McHenry County College
### Operating Funds Financial Summary
### Nine Months ended March 31, 2008

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY2008 Budget</th>
<th>FY2008 Actual</th>
<th>Variance Over (Under) FY 2008 5 yr Avg</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Education Fund</td>
<td>Operations &amp; Maintenance Fund</td>
<td>Total</td>
</tr>
<tr>
<td>Local</td>
<td>$ 21,029,591</td>
<td>$ 2,341,648</td>
<td>$ 23,371,239</td>
</tr>
<tr>
<td>State</td>
<td>2,210,066</td>
<td>766,689</td>
<td>2,976,755</td>
</tr>
<tr>
<td>Federal</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>8,578,614</td>
<td>1,996,992</td>
<td>10,575,606</td>
</tr>
<tr>
<td>Sales &amp; Service Fees</td>
<td>25,400</td>
<td>-</td>
<td>25,400</td>
</tr>
<tr>
<td>Facilities</td>
<td>8,000</td>
<td>7,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Interest</td>
<td>600,000</td>
<td>-</td>
<td>600,000</td>
</tr>
<tr>
<td>Non-Govt Gifts, Grants</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>83,993</td>
<td>2,250</td>
<td>86,243</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>32,535,664</td>
<td>5,114,579</td>
<td>37,650,243</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY2008 Budget</th>
<th>FY2008 Actual</th>
<th>Variance Over (Under) FY 2008 5 yr Avg</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Education Fund</td>
<td>Operations &amp; Maintenance Fund</td>
<td>Total</td>
</tr>
<tr>
<td>Salaries</td>
<td>19,969,487</td>
<td>1,167,545</td>
<td>21,137,032</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>4,386,527</td>
<td>293,675</td>
<td>4,680,202</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>1,511,920</td>
<td>132,740</td>
<td>1,644,660</td>
</tr>
<tr>
<td>General Materials &amp; Supplies</td>
<td>1,879,220</td>
<td>2,011,960</td>
<td>3,891,180</td>
</tr>
<tr>
<td>Conference and Meeting</td>
<td>524,777</td>
<td>550,177</td>
<td>1,074,954</td>
</tr>
<tr>
<td>Fixed Charges</td>
<td>1,349,415</td>
<td>1,350,215</td>
<td>2,699,630</td>
</tr>
<tr>
<td>Utilities</td>
<td>14,940</td>
<td>938,190</td>
<td>953,130</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>725,000</td>
<td>786,500</td>
<td>1,511,500</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>460,525</td>
<td>1,190,100</td>
<td>1,650,625</td>
</tr>
<tr>
<td>Contingency</td>
<td>1,070,848</td>
<td>1,190,100</td>
<td>2,261,948</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>31,892,659</td>
<td>2,937,662</td>
<td>34,830,321</td>
</tr>
</tbody>
</table>

**Excess (deficiency) of revenues over expenditures**

643,005 $ 2,176,917 $ 2,819,922 (817,072) $ 1,544,752 $ 727,680 (2,092,242) $ 1,190,100 $ 46%

**Other financing sources (uses):**

Operating transfers (out)

(475,000) $ (2,000,000) $ (2,475,000)

(817,072) $ (455,248) $ (1,272,320) $ 2,092,242}

**Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses**

168,005 $ 176,917 $ 344,922 (817,072) $ 455,248 $ 1,272,320 $ 2,092,242
### McHenry County College
#### All Funds Financial Summary

**Nine Months ended March 31, 2008**

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Operations &amp; Maintenance Fund</th>
<th>Bond &amp; Interest Enterprises Fund</th>
<th>Auxiliary Enterprises Fund</th>
<th>Restricted Enterprises Fund</th>
<th>Working Capital Fund</th>
<th>Student Loan &amp; Grant Fund</th>
<th>Audit Settlement Fund</th>
<th>Liability, Protection &amp; Health Insurance Fund</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local</td>
<td>$9,786,736</td>
<td>$1,089,532</td>
<td>$146,732</td>
<td>$397,668</td>
<td>$20,994</td>
<td>$444,402</td>
<td>$11,488,396</td>
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<tr>
<td>State</td>
<td>1,587,346</td>
<td>548,644</td>
<td>155,794</td>
<td>320,186</td>
<td>1,209,421</td>
<td>-</td>
<td>2,689,452</td>
<td></td>
<td></td>
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<tr>
<td>Federal</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,163,078</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition &amp; Fees</td>
<td>8,697,231</td>
<td>2,040,977</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
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</tr>
<tr>
<td>Sales &amp; Service Fees</td>
<td>18,592</td>
<td>-</td>
<td>-</td>
<td>2,526,934</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Facilities</td>
<td>19,699</td>
<td>4,277</td>
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<tr>
<td>Interest</td>
<td>615,975</td>
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<td>-</td>
<td>17,527</td>
<td>-</td>
<td>9,995</td>
<td>865,068</td>
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<tr>
<td>Non-Govt Gifts, Grants</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>131,757</td>
<td>-</td>
<td>28,583</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>46,301</td>
<td>-</td>
<td>-</td>
<td>5,262</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>20,771,880</strong></td>
<td><strong>3,683,430</strong></td>
<td><strong>377,365</strong></td>
<td><strong>146,732</strong></td>
<td><strong>1,209,421</strong></td>
<td><strong>477,221</strong></td>
<td><strong>3,710,727</strong></td>
<td><strong>33,693,950</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Operations &amp; Maintenance Fund</th>
<th>Bond &amp; Interest Enterprises Fund</th>
<th>Auxiliary Enterprises Fund</th>
<th>Restricted Enterprises Fund</th>
<th>Working Capital Fund</th>
<th>Student Loan &amp; Grant Fund</th>
<th>Audit Settlement Fund</th>
<th>Liability, Protection &amp; Health Insurance Fund</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>9,462,877</td>
<td>-</td>
<td>-</td>
<td>255,341</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>9,718,218</td>
</tr>
<tr>
<td>Academic Support</td>
<td>1,200,732</td>
<td>-</td>
<td>-</td>
<td>34,656</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,235,388</td>
</tr>
<tr>
<td>Student Services</td>
<td>1,838,710</td>
<td>-</td>
<td>-</td>
<td>247,136</td>
<td>1,204,363</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,290,209</td>
</tr>
<tr>
<td>Public Service</td>
<td>1,371,393</td>
<td>-</td>
<td>-</td>
<td>1,050,127</td>
<td>29,474</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,450,994</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>-</td>
<td>-</td>
<td>2,957,486</td>
<td>2,957,486</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Operations &amp; Maintenance</td>
<td>-</td>
<td>2,138,678</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>214,012</td>
<td>-</td>
<td>-</td>
<td>2,352,690</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>7,715,240</td>
<td>670,162</td>
<td>284,694</td>
<td>56,357</td>
<td>138,136</td>
<td>66,654</td>
<td>525,351</td>
<td>2,327,808</td>
<td>11,786,404</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>21,588,952</strong></td>
<td><strong>2,138,678</strong></td>
<td><strong>670,162</strong></td>
<td><strong>284,694</strong></td>
<td><strong>56,357</strong></td>
<td><strong>138,136</strong></td>
<td><strong>66,654</strong></td>
<td><strong>2,327,808</strong></td>
<td><strong>33,791,389</strong></td>
</tr>
</tbody>
</table>

| Excess (deficiency) of revenues over expenditures | (817,072) | (1,544,752) | (292,797) | (137,962) | (238,939) | 41,692 | 17,527 | 5,058 | (45,660) | (262,142) | 382,919 | (97,439) |

| Other financing sources (uses): | Operating transfers in | - | 2,000,000 | - | - | - | - | - | - | - | 2,000,000 |
| Operating transfers (out) | (2,000,000) | - | - | - | - | - | - | - | - | - | (2,000,000) |
| **Total Other financing sources (uses)** | - | 2,000,000 | - | - | - | - | - | - | - | - | - |

| Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses | (817,072) | (1,544,752) | (292,797) | (137,962) | (238,939) | 41,692 | 17,527 | 5,058 | (45,660) | (262,142) | 382,919 | (97,439) |

| Beginning Fund Balance | 10,647,853 | 1,047,328 | 2,794,045 | 283,054 | 527,104 | 51,681 | 2,784,368 | 48,557 | 301,788 | 739,363 | 530,423 | 22,765,551 |

| Ending Fund Balance | $9,830,781 | $592,080 | $4,501,248 | $145,092 | $288,165 | $93,373 | $2,801,895 | $53,615 | $256,128 | $3,487,208 | $913,342 | $22,668,112 |
# McHenry County College
## Treasurer's Report
### For the Month of March 2008

<table>
<thead>
<tr>
<th>Bank Name Location / Account</th>
<th>Beginning Balance</th>
<th>Deposits (+) Other Additions</th>
<th>Disbursements (-) Other Subtractions</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home State Bank Crystal Lake Imprest</td>
<td>$2,542,317.49</td>
<td>$3,076,687.52</td>
<td>$3,277,783.22</td>
<td>$2,341,221.79</td>
</tr>
<tr>
<td>Harvard State Bank Harvard Imprest - VISA / MC / Discover / Am Expr</td>
<td>$201,237.68</td>
<td>$174,745.70</td>
<td>$2,455.67</td>
<td>$373,527.71</td>
</tr>
<tr>
<td>Home State Bank Crystal Lake Online</td>
<td>$13,774.30</td>
<td>$627.54</td>
<td>$0</td>
<td>$14,401.84</td>
</tr>
<tr>
<td>Home State Bank Crystal Lake Flexible Spending</td>
<td>$0</td>
<td>$12,473.58</td>
<td>$12,473.58</td>
<td>$0</td>
</tr>
<tr>
<td>Home State Bank Crystal Lake Health Care Claims</td>
<td>($4,645.30)</td>
<td>$10,331.02</td>
<td>$10,394.82</td>
<td>($4,709.10)</td>
</tr>
<tr>
<td>Amcore Bank Woodstock Payroll</td>
<td>$0</td>
<td>$13,604.49</td>
<td>$13,604.49</td>
<td>$0</td>
</tr>
<tr>
<td>Harvard State Bank Harvard Operations</td>
<td>$0</td>
<td>$267,434.81</td>
<td>$267,434.81</td>
<td>$0</td>
</tr>
<tr>
<td>First Midwest Bank McHenry Student Grant &amp; Loan</td>
<td>$6,400.37</td>
<td>$380,637.90</td>
<td>$380,637.90</td>
<td>$6,400.37</td>
</tr>
</tbody>
</table>
## Investments

<table>
<thead>
<tr>
<th>College Fund</th>
<th>Financial Institution</th>
<th>March 31, 2008 Investments</th>
<th>February 29, 2008 Investments</th>
<th>Interest</th>
<th>No. of Days</th>
<th>Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>Illinois Fund</td>
<td>$ 13,207,023.89</td>
<td>$ 14,916,694.26</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand</td>
</tr>
<tr>
<td>Operations &amp; Maintenance (Restricted)</td>
<td>Illinois Fund</td>
<td>887,972.78</td>
<td>886,443.11</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand - Reserve Account</td>
</tr>
<tr>
<td>Operations &amp; Maintenance (Restricted)</td>
<td>Illinois Fund - Prime Fund</td>
<td>5,169,517.31</td>
<td>5,157,044.73</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand - Reserve Account</td>
</tr>
<tr>
<td>Operations &amp; Maintenance (Restricted)</td>
<td>Illinois Fund</td>
<td>905,747.74</td>
<td>904,109.98</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand</td>
</tr>
<tr>
<td>Working Cash</td>
<td>Illinois Fund</td>
<td>607,481.30</td>
<td>606,382.86</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand</td>
</tr>
<tr>
<td>Liability, Protection and Settlement</td>
<td>Illinois Fund</td>
<td>346,397.82</td>
<td>345,771.47</td>
<td>see below</td>
<td>N/A</td>
<td>On Demand</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 21,124,140.84</strong></td>
<td><strong>$ 22,816,446.41</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Illinois Fund Rates - March 2008

<table>
<thead>
<tr>
<th>Annualized rate - Money Mkt</th>
<th>Low 0.759%</th>
<th>High 2.814%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average</td>
<td>2.037%</td>
<td></td>
</tr>
</tbody>
</table>

## Interest Revenue

<table>
<thead>
<tr>
<th>College Fund</th>
<th>March 2008</th>
<th>Fiscal YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>$ 34,740.54</td>
<td>$ 615,975.40</td>
</tr>
<tr>
<td>Operations &amp; Maintenance (Restricted)</td>
<td>15,640.01</td>
<td>221,571.08</td>
</tr>
<tr>
<td>Working Cash</td>
<td>1,098.44</td>
<td>17,527.48</td>
</tr>
<tr>
<td>Liability, Protection and Settlement</td>
<td>626.35</td>
<td>9,994.51</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 52,105.34</strong></td>
<td><strong>$ 865,068.47</strong></td>
</tr>
</tbody>
</table>

## Illinois Fund Rates - Prime Fund

<table>
<thead>
<tr>
<th>Annualized rate - Prime Fund</th>
<th>Low 2.070%</th>
<th>High 3.282%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average</td>
<td>2.855%</td>
<td></td>
</tr>
</tbody>
</table>
Authorize Payment of Voucher #968

Information:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>100- Education Fund</td>
<td>$491,128.59</td>
</tr>
<tr>
<td>200- Operations &amp; Maintenance Fund</td>
<td>165,096.24</td>
</tr>
<tr>
<td>300- Operations &amp; Maintenance (Restricted) Fund</td>
<td>465.08</td>
</tr>
<tr>
<td>400- Bond &amp; Interest Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>500- Auxiliary Enterprises Fund</td>
<td>107,560.49</td>
</tr>
<tr>
<td>600- Restricted Purposes Fund</td>
<td>15,699.16</td>
</tr>
<tr>
<td>800- Student Grant &amp; Loan Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>1000- Trust &amp; Agency Fund</td>
<td>20,763.51</td>
</tr>
<tr>
<td>1100- Audit Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>1200- Liability Protection &amp; Settlement Fund</td>
<td>24,794.35</td>
</tr>
<tr>
<td>1700-Employee Health Insurance</td>
<td>570,694.62</td>
</tr>
<tr>
<td>Total</td>
<td>$1,396,202.04</td>
</tr>
</tbody>
</table>

Recommendation:

It is recommended that the Board of Trustees approves payment of Voucher #968 dated April 24, 2008, totaling $1,396,202.04.

Walter J. Packard
President
Authorize Payment of Voucher #969

Information:

100- Education Fund $97,504.97
200- Operations & Maintenance Fund 26,289.10
300- Operations & Maintenance (Restricted) Fund 1,332.50
400- Bond & Interest Fund 0.00
500- Auxiliary Enterprises Fund 88,286.26
600- Restricted Purposes Fund 20,784.70
800- Student Grant & Loan Fund 0.00
1000- Trust & Agency Fund 769.72
1100- Audit Fund 0.00
1200- Liability Protection & Settlement Fund 27,413.90

Total: $262,381.15

Recommendation:

It is recommended that the Board of Trustees approves payment of Voucher #969 dated April 24, 2008 totaling $262,381.15.

Walter J. Packard
President
Information:

Althoff Industries Incorporated has provided for the maintenance and repairs of the College’s HVAC systems for the past several years. Their work and response time have been outstanding compared to past service contracts with other companies. It is in the best interest of the College to continue with Althoff Industries as this service provider. The next service contract is from May 1, 2008 to April 30, 2009 at a cost of $8,350.00.

This expense is budgeted in the Building Maintenance Account in the Operations and Maintenance Fund.

Recommendation:

It is recommended that the Board of Trustees approves the HVAC Maintenance Program Service Contract as described for $8,350.00 from Althoff Industries Incorporated, Crystal Lake, Illinois.

Walter J. Packard
President
Request to Purchase
Contract Training

Information:

The following are training programs contracted by the McHenry County College Shah Center. The sources of funds to pay for trainers and materials for these programs are from customer billing and grant funds.

<table>
<thead>
<tr>
<th>Company Training Program (Source of Funds)</th>
<th>Hours</th>
<th>Timeframe</th>
<th>Expenditure Amount</th>
<th>Vendor/Facilitator</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessup Manufacturing</td>
<td>104</td>
<td>5/1/08-7/31/08</td>
<td>$16,380</td>
<td>TQS Associates</td>
<td>Grayslake</td>
<td>IL</td>
</tr>
<tr>
<td>Kraft/Claussen Pickle Division</td>
<td>120</td>
<td>4/1/08-6/30/08</td>
<td>$19,200</td>
<td>IndustriTek</td>
<td>Chicago</td>
<td>IL</td>
</tr>
</tbody>
</table>

Recommendation:

It is recommended that the Board of Trustees approves the expenditures for contract training as listed above.

Walter J. Packard
President
Request to Purchase
Collegiate Assessment of Academic Proficiency (CAAP) Instruments

Information:

The American College Testing (ACT) program is an independent, not-for-profit organization that provides more than a hundred assessment, research, information, and program management services in the broad areas of education and workforce development. The College will use the Collegiate Assessment of Academic Proficiency (CAAP) assessments to assist in measuring our student’s level of critical thinking as new students and as exiting students in the areas of critical thinking, mathematics, reading, writing, and science.

CAAP is the standardized, nationally normed assessment instrument from ACT that will enable the College to measure, evaluate, and enhance the outcomes of our general education program.

ACT is the sole provider of the CAAP. The annual participation fee for the three semesters of FY 2009 along with the cost of ordering CAAP tests, data CDs (each semester), and results reports, will not exceed $27,000.00.

This expense is budgeted in the Assessment Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of Collegiate Assessment of Academic Proficiency (CAAP) assessment instruments from ACT, Iowa City, IA for a total cost not to exceed $27,000.00.

Walter J. Packard
President
Request to Purchase
Online Training Program for Preventing Sexual Harassment

Information:

McHenry County College currently requires all employees to attend a 90-minute Professional Development workshop on “Sexual Harassment Education.” Since May, 2004, forty-seven workshops have been conducted, with 742 individuals trained. Having this mandatory training in an online format will greatly improve access, provide assessment information, and give each employee the most up-to-date information specific to his or her role at the College. New Media was selected because of their work with several other Illinois community colleges.

The benefits of the New Media Learning online training program include:

- 24/7 availability. This is especially important for adjunct faculty members.
- Tracking of successful completion with monthly reports provided.
- Separate and specific training modules for administrators, faculty, and staff.
- Updated modules as laws change.
- Will use MCC’s logo and policies.
- Provides the option of requiring an annual update.

The cost for a three-year contract is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year One</td>
<td>$ 4,995.00</td>
</tr>
<tr>
<td>Year Two</td>
<td>3,995.00</td>
</tr>
<tr>
<td>Year Three</td>
<td>3,495.00</td>
</tr>
<tr>
<td>Total</td>
<td>$12,485.00</td>
</tr>
</tbody>
</table>

This expense is budgeted in the Staff Development Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of the Preventing Sexual Harassment online training program from New Media Learning, Napa, CA, at a cost of $12,485.00 for a three year period.

Walter J. Packard
President
Recommendation for Purchase of an Enterprise Resource Planning System

Information:

A replacement of the present ERP system has been recommended for McHenry County College. An extensive selection process under the guidance of J. Rogers O'Neill, Ed.D., has been completed.

The need for a new ERP system is well known. During Spring 2007, a Continuous Improvement Action Team was formed to develop an action plan and timeline for addressing our ERP system needs. The plan to move forward with replacing our ERP system was recommended by the Continuous Improvement Steering Committee. The use of an outside consultant to assist with this task was approved by the Board in November 2007.

In January 2008, an RFP was generated to request proposals for an ERP system, including software and implementation services. The subsequent responses to the RFP were followed by an extensive evaluation process by which three final firms were identified. After additional evaluation of these three finalists, Campus Management Corp. of Boca Raton, FL was chosen for their comprehensive solution that will serve the diverse needs of our college and the learners we service.

Proposals from the three finalists:

<table>
<thead>
<tr>
<th>Item</th>
<th>Campus Management</th>
<th>Datatel</th>
<th>Sungard</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERP Software and</td>
<td>$1,552,146</td>
<td>$1,737,650</td>
<td>$3,308,916</td>
</tr>
<tr>
<td>Implementation</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the contract with Campus Management Corp., Boca Raton, FL, for the purpose of providing software and implementation services for an Enterprise Resource Planning system for a fee of $1,552,146.

Walter J. Packard
President
Information:

Most of the College’s current network switching infrastructure components are seven to nine years old and must be upgraded to accomplish several goals. These goals include the following:

- insure continuity of classroom and administrative operations;
- adequately cover all network components through the appropriate combination of warranties and agreements;
- add security-related components that enhance the College’s abilities to protect against and respond to unauthorized access to the network in compliance with best practices and regulatory and industry requirements.

The network infrastructure upgrade will minimize the total cost of ownership by reducing labor-intensive operations through the acquisition of effective and efficient centralized management tools and the elimination of additional annual maintenance costs for three years.

A request for proposal (RFP) was provided to over twenty vendors for the purchase of network core and edge switches, security and management appliances, and related components, with a minimum of three years of warranty and maintenance and support, along with installation and training services. Eight responses were received.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altura Communications Solutions</td>
<td>$272,912.50*</td>
</tr>
<tr>
<td>AT&amp;T</td>
<td>$383,795.00</td>
</tr>
<tr>
<td>CDWG, Inc.</td>
<td>$332,684.84</td>
</tr>
<tr>
<td>Juniper Networks, Inc.</td>
<td>$367,705.33</td>
</tr>
<tr>
<td>Konsultek Technologies, Inc.</td>
<td>$503,258.04</td>
</tr>
<tr>
<td>Solunet</td>
<td>$690,173.00</td>
</tr>
<tr>
<td>Solunet Group</td>
<td>$359,575.25</td>
</tr>
<tr>
<td>Telecom Innovations</td>
<td>$385,928.60</td>
</tr>
</tbody>
</table>

*Did not meet specifications.

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of network core and edge switches, security and management appliances, and related components, with a minimum of three years of warranty and maintenance and support, along with installation and training services, for $332,684.84 from CDWG, Inc., Vernon Hills, IL.

Walter J. Packard
President
Request to Purchase
Computer LCD Monitors

Information:

In an attempt to conserve financial resources, the College has chosen to forgo the lease or purchase of computer monitors as part of the annual computer lease since July, 2003. Though successful in reducing costs, the result is a large number of old and outmoded monitors currently in service across campus. Modern applications and web content are best viewed at 1024 x 768 or higher resolution. While the existing monitors are capable of displaying this resolution, the physical size of images, menus, text, objects, etc. at this resolution on the small 13.5” to 15” viewable screens make it difficult for many students and staff to use their existing monitors at that resolution. The extreme age of the current monitors, which are not economical to cover under warranty, now makes failure and unplanned replacement of large numbers of monitors a significant risk.

Life expectancy of the new monitors would be between five and six years. It is advisable to perform this replacement at one time to ensure the best possible pricing and immediate productivity gains, as well as lowest total cost of ownership from a support standpoint. Specifications for the monitors were sent to several vendors for quotes along with a request for best discounted pricing available through the consortia in which the College participates. Disposal of the existing monitors will be done in an economically and environmentally sound manner comprised of free or nearly free availability to students, employees or community members, recycling, or other similar disposal methods.

Disposal of the existing monitors will be done in an economically and environmentally sound manner comprised of free or nearly free availability to students, employees or community members, recycling, or other similar disposal methods.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>CDWG, Inc.</th>
<th>Dell, Inc.</th>
<th>MPC/ Gateway</th>
<th>Tech Depot</th>
<th>PC Mall/ Wareforce</th>
</tr>
</thead>
<tbody>
<tr>
<td>1175</td>
<td>19” Wide LCD Monitors</td>
<td>$230,676.00</td>
<td>$258,000.00</td>
<td>$238,800.00*</td>
<td>$226,800.00*</td>
<td>$247,866.00*</td>
</tr>
</tbody>
</table>

* Did not meet specifications.

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of 1175 monitors for $230,676.00 from CDWG, Inc., Vernon Hills, IL.

Walter J. Packard
President
Request to Renew
Symantec Anti-Virus Licenses

Information:

The quantity of Symantec Anti-Virus licenses that will be required for FY 2009 based on the number of computers and servers in use over the upcoming year has been determined. The College requested best discounted pricing available through the consortia in which the College participates. Five vendors responded with competitive quotes.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>CDWG</th>
<th>Dell, Inc.</th>
<th>Diskovery</th>
<th>Tech Depot</th>
<th>Zones Corporate Solutions, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1515</td>
<td>Win Multi-Tier v11.x</td>
<td>$26,622.49</td>
<td>$26,688.50</td>
<td>$26,377.55</td>
<td>$25,475.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$22,364.85</td>
</tr>
<tr>
<td>85</td>
<td>Mac Anti-Virus v10.x</td>
<td>487.90</td>
<td>481.95</td>
<td>476.00</td>
<td>463.25</td>
<td>405.45</td>
</tr>
<tr>
<td>1600</td>
<td></td>
<td>$27,110.39</td>
<td>$27,170.45</td>
<td>$26,853.55</td>
<td>$25,938.95</td>
<td><strong>$22,770.30</strong></td>
</tr>
</tbody>
</table>

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of 1600 annual licenses of Symantec Anti-Virus software for a total cost of $22,770.30 from Zones Corporate Solutions, Inc., Auburn, WA.

Walter J. Packard
President
Request to Purchase
Apple Computers via Lease

Information:

The number of Apple computers required to replace those going off lease June 30, 2008, as well as to meet new equipment requests accommodating growth has been determined. Apple Computer, Inc. is a sole-source vendor for educational purchases, and is the only authorized provider for the educational market.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Apple Computer, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Laptop Computers</td>
<td>$13,109.33</td>
</tr>
<tr>
<td>47</td>
<td>Desktop Computers</td>
<td>106,337.03</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$119,446.36</td>
</tr>
</tbody>
</table>

The total price is $119,446.36. Financing is presented on Board Report #08-79 for separate consideration.

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of computers for $119,446.36 from Apple Computer, Inc., Cupertino, CA. Financing for this purchase is presented on Board Report #08-79.

Walter J. Packard
President
Information:

The number of Windows compatible laptop computers required to replace those going off lease on June 30, 2008, as well as to meet new equipment requests accommodating growth, has been determined. Specifications for the computers were sent to several vendors for quotes along with a request for best discounted pricing available through the consortia in which the College participates.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>CDWG, Inc.</th>
<th>Dell, Inc.</th>
<th>Lenovo</th>
<th>Gateway</th>
</tr>
</thead>
<tbody>
<tr>
<td>68</td>
<td>Win Laptop Computers</td>
<td>$91,800.00</td>
<td>$60,567.60</td>
<td>$76,976.00</td>
<td>$82,008.00</td>
</tr>
</tbody>
</table>

The total price is $60,567.60. Financing is presented on Board Report #08-79 for separate consideration.

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of 68 Windows compatible laptop computers for $60,567.60 from Dell, Inc., Round Rock, TX. Financing for this purchase is presented on Board Report #08-79.

Walter J. Packard
President
Request to Purchase
Windows Compatible Desktop Computers via Lease

Information:

The number of Windows compatible desktop computers required to replace those going off lease June 30, 2008, as well as to meet new equipment requests accommodating growth, has been determined. Specifications for the computers were sent to several vendors for quotes along with a request for best discounted pricing available through the consortia in which the College participates.

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Ace Computer</th>
<th>CDWG, Inc.</th>
<th>Dell, Inc.</th>
<th>Lenovo</th>
<th>Gateway</th>
</tr>
</thead>
<tbody>
<tr>
<td>434</td>
<td>Win Desktop Computers</td>
<td>$277,647.00</td>
<td>$274,952.00</td>
<td>$245,210.00</td>
<td>$290,346.00</td>
<td>$352,408.00</td>
</tr>
</tbody>
</table>

The total price is $245,210.00. Financing is presented on Board Report #08-79 for separate consideration.

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of 434 Windows compatible desktop computers for $245,210.00 from Dell, Inc., Round Rock, TX. Financing for this purchase is presented on Board Report #08-79.

Walter J. Packard
President
Request to Finance Computer Lease

Information:

In Board Reports #08-76, #08-77, and #08-78, the College is asking for the Board's approval to lease 434 Windows compatible desktop computers and 68 Windows compatible laptop computers from Dell, Inc., along with 47 Apple desktop computers and 5 Apple laptop computers from Apple Computer, Inc. The total purchase price of the computers to be leased for three years is $425,223.96.

Request for financing through a three-year operating lease were sent to several leasing companies. The results are as follows:

<table>
<thead>
<tr>
<th></th>
<th>American Capital Financial Services</th>
<th>Apple Financial Services</th>
<th>First American Equipment Finance</th>
<th>Government Leasing Company</th>
<th>Medical and Municipal Funding</th>
<th>Orlan Capital</th>
<th>University Lease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Payment for 3 Years x 3 Years</td>
<td>$127,372.00  x 3</td>
<td>$138,402.00  x 3</td>
<td>$135,374.00  x 3</td>
<td>$140,755.00  x 3</td>
<td>$130,033.00  x 3</td>
<td>$139,850.00  x 3</td>
<td>$134,456.00  x 3</td>
</tr>
<tr>
<td>Subtotal</td>
<td>382,116.00</td>
<td>415,206.00</td>
<td>406,122.00</td>
<td>422,265.00</td>
<td>390,099.00</td>
<td>392,955.00</td>
<td>403,368.00</td>
</tr>
<tr>
<td>Interim Rent for Period from 4/15/08 to 6/3/08</td>
<td>0</td>
<td>Not listed</td>
<td>Not listed</td>
<td>Not listed</td>
<td>0</td>
<td>16,373.00</td>
<td>0</td>
</tr>
<tr>
<td>End of Lease/Equipment Return Costs</td>
<td>0</td>
<td>10,350.00</td>
<td>0</td>
<td>Not listed</td>
<td>13,850.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Three Year Expense</td>
<td>$382,116.00</td>
<td>$425,556.00</td>
<td>$406,122.00</td>
<td>$422,265.00</td>
<td>$403,949.00</td>
<td>$409,328.00</td>
<td>$403,368.00</td>
</tr>
</tbody>
</table>

This expense is budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the financing of computer purchases at an annual lease payment of $127,372.00, for a total three-year expenditure of $382,116.00 to American Capital Financial Services, Lisle, IL.

Walter J. Packard
President
Request to Purchase
Creative Development Services for an Annual Report

Information:

The College has an opportunity to highlight its new programs and services, financial status, and vision for the future in an annual report. The target audience for this annual report will include current students and their families, prospective students and their families, and district residents.

An annual report would serve as the launching point of a multi-tiered communication campaign, highlighting MCC’s forward-thinking nature, fiscal responsibility, and high-quality yet affordable programs and services. Feature content in the annual report will include: financial results and budget, information on the campus facilities master plan and Gilger property purchase, information about the new ERP system, descriptions of new credit and non-credit programs, information about the MCC Promise, and information about MCC’s crisis communications planning efforts, including the emergency mass notification system.

It is anticipated that production of the annual report will begin in May, 2008. Quotes were requested from the following agencies for creative development services for an annual report:

<table>
<thead>
<tr>
<th>Description</th>
<th>Glasoe Group</th>
<th>Handelan-Pedersen</th>
<th>Jacobs &amp; Clevenger</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative development services for an annual report</td>
<td>$6,500.00 - $9,000.00</td>
<td>$7,300.00 - $9,125.00</td>
<td>$19,920.00</td>
</tr>
</tbody>
</table>

It is estimated that creative development services for the annual report will cost between $6,500.00 and $9,000.00, and that printing costs for the project will be approximately $30,000.00. It is not possible to calculate exact printing costs until creative development work is completed; the Board will be requested to approve the printing costs for the project at a later date.

The expenses for this project are budgeted in the Institutional Account in the Education Fund.

Recommendation:

It is recommended that the Board of Trustees approves the purchase of creative development services for an annual report for a total cost not to exceed $9,000.00 from Glasoe Group, Evanston, IL.

Walter J. Packard
President
Information:
Revisions are recommended to Board Policy 2.4.3, Use of Campus Facilities after Business Hours. These revisions (additions are in bold) were discussed at the Committee of the Whole meeting on April 21, 2008.

2.4.3

USE OF CAMPUS FACILITIES AFTER BUSINESS HOURS
It may be necessary, on occasion, for students to have access to College facilities and equipment for educational related purposes at times other than when the College is normally open for business. Such usage is permitted, provided an individual employed by the College is on hand in the location of the work being performed for supervisory purposes. Furthermore, when a public meeting of the Board of Trustees is in progress, either in open or closed session, the public may remain on campus in proximity to the location of the meeting after normal business hours until the adjournment of the meeting.

Recommendation:
It is recommended that the Board of Trustees approves the revisions to Board Policy 2.4.3 – Use of Campus Facilities after Business Hours.

Walter J. Packard
President
U.S. Route 14 Improvement Program and Traffic Signal

Information:

McHenry County College has received a letter from the Illinois Department of Transportation (IDOT) regarding the Proposed Highway Improvement Program. IDOT is requesting that the College concur with the project and the cost for the traffic signal. This is for the relocation and modernization for the traffic signal to be located at U.S. Route 14 and Lucas Road. IDOT estimates the traffic signal cost to MCC will be approximately $230,000.00, which includes the engineering fees. Since this is a private benefit signal, the College is responsible for 100% of the signal costs.

IDOT is still projecting that the highway improvements will be completed by the end of Fiscal Year 2013. It is unknown at this time when construction will actually start.

Recommendation:

It is recommended that the Board of Trustees approves the concurrence letter from IDOT for the project and the cost for the traffic signal.

Walter J. Packard
President
Termination of Health, Wellness, and Athletic Complex (HWAC) and Stadium Project

Information:

At the April, 2007 Regular Board Meeting, the Board of Trustees approved the construction of a $26,000,000 Health, Wellness, and Athletic Complex (HWAC) and stadium, and a “License Agreement for Baseball Stadium,” pending successful completion of authorizations, Planned Unit Development (PUD) approval, zoning from the City of Crystal Lake, and approval by the Illinois Community College Board. The “License Agreement for Baseball Stadium” dated May 24, 2007, was contingent upon zoning approval by the City of Crystal Lake and construction of a stadium by MCC.

At the October 16, 2007, Crystal Lake City Council meeting, the College’s zoning petition for PUD approval for the HWAC and baseball stadium facility was denied.

Recommendation:

It is recommended that the Board of Trustees terminates the HWAC and stadium project, as approved in Board Report #07-48, and declares the “License Agreement for Baseball Stadium” null and void with the other party, McHenry/Lake Professional Baseball Group, LLC. This should in no way be interpreted as terminating the Health, Wellness, and Athletic Complex (HWAC) as identified in the 2004 Facilities Master Plan.

Walter J. Packard
President
Destruction of Audio Tape Recording of the
October 26, 2006 Regular Board Meeting

Information:

Public Act 93-523, which began as Senate Bill 1586, amended the Open Meetings Act to require public bodies in Illinois to keep “verbatim records” of their closed (executive) sessions. The verbatim record needs to be in the form of an audio or video recording. The law provides for the following regarding destruction of the cassette recording:

- At least 18 months must have passed since the date of the meeting;
- The public body approves the destruction of the particular recording; and
- The public body approves properly detailed minutes of the closed session.

The identified tapes will be physically destroyed.

Recommendation:

It is recommended that the Board of Trustees approves the destruction on April 28, 2008, of the audio recordings of the October 26, 2006 Regular Board Meeting.

Walter J. Packard
President
Mutual Release of Gilger Access Easement

Information:

The College’s purchase of the Gilger property is scheduled to close on Monday, April 28, 2008. There is an access easement on the title which allows MCC to use Tartan Drive on the Gilger property under certain circumstances. The easement has other terms which impose potential future obligations upon MCC in respect to the Gilger property.

To clear the easement from the title, legal counsel suggested to the attorney representing Mr. Gilger that as one of the closing documents, Mr. Gilger and MCC sign a mutual release of the access easement. Mr. Gilger’s attorney has agreed.

Once MCC owns both properties at the same time, the easement would, under most circumstances, automatically terminate. Because this particular easement has future conditions for automatic termination and for performance of future tasks by MCC, for the purpose of clearing confusion from the record, legal counsel recommends canceling the easement. After closing, MCC will own Tartan Drive and will no longer need an easement.

Recommendation:

It is recommended that the Board of Trustees approves a mutual release of the Gilger property access easement, but only incident to MCC’s acquisition of the Gilger property in the same transaction.

Walter J. Packard
President
Personnel Adjustments for Spring 2008
Transfer and Occupational Courses

Information:

Listed below are adjustments for Spring 2008 Transfer and Occupational courses and program development:

<table>
<thead>
<tr>
<th>Name</th>
<th>Course</th>
<th>Contact Hours</th>
<th>Previously Approved</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>White, S</td>
<td>BUS 155 076</td>
<td>3</td>
<td>0</td>
<td>540.75</td>
</tr>
</tbody>
</table>

Faculty Non-Teaching Roles

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Previously Approved</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allerheiligen, B</td>
<td>Lead Instructor HHP 120 and transition supervision of HHP 120 to HHP Department Chair</td>
<td>0</td>
<td>1,115.83</td>
</tr>
<tr>
<td>Ambrose-Gerak, M</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Baldwin, J</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Giandonato, A</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Hillstrom, M</td>
<td>Band Member for “Company”</td>
<td>0</td>
<td>500.00</td>
</tr>
<tr>
<td>Kafenshtok, A</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Krahn, T</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Lozier, C</td>
<td>Adjunct Counseling (42.5 additional hrs. @ $30.12/hr.)</td>
<td>3,953.25</td>
<td>5,233.35</td>
</tr>
<tr>
<td>Ochwat, M</td>
<td>Adjunct Counseling (8.5 additional hrs. @ $27.21/hr.)</td>
<td>1,047.58</td>
<td>1,278.87</td>
</tr>
<tr>
<td>Scherman, C</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>100.00</td>
</tr>
<tr>
<td>Sullivan, S</td>
<td>Academy Integration Training</td>
<td>0</td>
<td>200.00</td>
</tr>
<tr>
<td>Takayama, T</td>
<td>Music Director for “Company”</td>
<td>0</td>
<td>1,200.00</td>
</tr>
</tbody>
</table>

Independent/Individualized/Internships

<table>
<thead>
<tr>
<th>Name</th>
<th>Course</th>
<th>Credit Hours</th>
<th>Number of Students</th>
<th>Previously Approved</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albamonte, M</td>
<td>AMT 250 001</td>
<td>3</td>
<td>6</td>
<td>0</td>
<td>1,278.00</td>
</tr>
<tr>
<td>Albright, M</td>
<td>CIS 275 001</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>213.00</td>
</tr>
<tr>
<td>Albright, M</td>
<td>DGM 250 002</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>213.00</td>
</tr>
<tr>
<td>Firak, D</td>
<td>IND 150 002</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>213.00</td>
</tr>
<tr>
<td>Firak, D</td>
<td>IND 170 002</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>71.00</td>
</tr>
<tr>
<td>Geller, J</td>
<td>THE 153 002</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>71.00</td>
</tr>
<tr>
<td>Geller, J</td>
<td>THE 159 001</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>426.00</td>
</tr>
<tr>
<td>Hamill, P</td>
<td>IND 170 001</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>284.00</td>
</tr>
<tr>
<td>Spangenberg, B</td>
<td>HRT 250 001</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>213.00</td>
</tr>
<tr>
<td>Spangenberg, B</td>
<td>HRT 263 001</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>426.00</td>
</tr>
<tr>
<td>Spangenberg, B</td>
<td>HRT 299 002</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>142.00</td>
</tr>
<tr>
<td>Swett, J</td>
<td>EGR 152 001</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>1,136.00</td>
</tr>
<tr>
<td>Tetreault, M</td>
<td>CIS 250 001</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>71.00</td>
</tr>
<tr>
<td>Valdes-Wagner, D</td>
<td>MKT 120 001</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>213.00</td>
</tr>
<tr>
<td>Name</td>
<td>Course/Division</td>
<td>Credit Hours</td>
<td>Number of Students</td>
<td>Previously Approved $</td>
<td>$ Amount</td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------------</td>
<td>--------------</td>
<td>--------------------</td>
<td>------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Young, C</td>
<td>CIS 216 001</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>284.00</td>
</tr>
<tr>
<td>Young, C</td>
<td>CIS 219 201</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>142.00</td>
</tr>
</tbody>
</table>

**Overload**

<table>
<thead>
<tr>
<th>Name</th>
<th>Course/Division</th>
<th>Percent of Overload</th>
<th>Previously Approved $</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albright M</td>
<td>Co-Chair – Digital Media</td>
<td>20.000</td>
<td>1,841.12</td>
<td>2,400.00</td>
</tr>
</tbody>
</table>

**Recommendation:**

It is recommended that the Board of Trustees approves the personnel adjustments for Spring 2008, as listed above.

Walter J. Packard  
President
Adult Education Personnel Considerations for Spring 2008

Information:

Listed below are instructors to be hired for the Spring 2008 Semester:

<table>
<thead>
<tr>
<th>Part-time Personnel</th>
<th>Classes and Seminars</th>
<th>This is paid as a flat rate:</th>
<th>$ Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barroso, P.</td>
<td>SHIFTDVL</td>
<td>Shifting Gears Curriculum Development</td>
<td>$1,400.00</td>
</tr>
</tbody>
</table>

Recommendation:

It is recommended that the Board of Trustees approves the employment additions as listed above.

Walter J. Packard
President
Sponsored Leave Recommendation for Spring 2009

Information:

A faculty member has submitted a request for sponsored leave support for the Spring 2009 semester. In accordance with the guidelines in Section 13 of the Faculty Agreement, the request has been reviewed in the context of College and departmental needs and individual professional development plans.

Based upon the review, the following sponsored leave is recommended:

Luisa Lauf, Counselor, has requested a sponsored leave for Spring 2009. Ms. Lauf will be completing coursework and developing literature review that focuses on socio and cultural approaches of counseling for Latin/Hispanic populations outside of their native environment.

Recommendation:

It is recommended that the Board of Trustees approves the sponsored leave request listed above.

Walter J. Packard
President
Appointment of New Secretary
Office of Learning and Student Support Services

Information:

At the January 2008 Board Meeting, the Board of Trustees approved the new full-time professional position of Secretary, Office of Learning and Student Support Services. Rose Mikulski has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Rose Mikulski to the professional position of Secretary, Office of Learning and Student Support Services, effective April 28, 2008, at a salary of $5,640.06 (based on the 12-month salary of $32,000.00).

Walter J. Packard
President
Rose Mikulski  
Algonquin, IL  

Position: Secretary/Office of Learning and Student Support Services  

Education: Bachelor of Fine Arts, Art History  
University of Illinois-Chicago, Chicago, IL  

Experience:  
2004 – Present  
Secretary/Student Development  
McHenry County College, Crystal Lake, IL  

1998 – 2003  
Sales Associate  
A Touch of Amish, Barrington, IL  

1984 – 1997  
Administrative Assistant  
Comdisco Inc., Rosemont, IL  

Summary of Recruitment Efforts:  
Number of Applications Received: 107  
Number of Interviews: 7  

Members of Search Committee: D. Gallo, S. Moll, B. Sager, N. Salleh-Barone
Appointment of Replacement
Instructor of Psychology

Information:

The retirement of Mary Moltmann, effective August 31, 2008, created a vacancy for the full-time faculty position of Instructor of Psychology. Maria-Magdalena Farc has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Maria-Magdalena Farc to the faculty position of Instructor of Psychology, effective August 13, 2008, at a nine-month salary of $51,375.00 (subject to adjustment upon completion of negotiations between the Faculty Association and the Board of Trustees).

Walter J. Packard
President
Maria-Magdalena Farc
Franklin Park, IL

Position: Instructor of Psychology

Education:
- Ph.D., Psychology
  Northern Illinois University, DeKalb, IL
- Master of Arts, Psychology
  Northern Illinois University, DeKalb, IL
- Bachelor of Arts, Psychology
  William Tyndale College, Farmington Hills, MI

Experience:
- 2007 – Present: Assistant Professor of Psychology
  North Central College, Naperville, IL
- 2005 – 2007: Adjunct Instructor
  Waubonsee Community College, Sugar Grove, IL

Summary of Recruitment Efforts:
- Number of Applications Received: 57
- Number of Interviews: 6

Appointment of Replacement
Instructor of Mathematics

Information:

At the October 2007 Board Meeting, the Board of Trustees approved the separation agreement for an employee. This created a vacancy for a full-time faculty position of Instructor of Mathematics. Laura Middaugh has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Laura Middaugh for the full-time faculty position of Instructor of Mathematics, effective August 13, 2008, at a nine-month salary of $46,032.00 (subject to adjustment upon completion of negotiations between the Faculty Association and the Board of Trustees).

Walter J. Packard
President
Laura Middaugh  
Crystal Lake, IL  

**Position:**  
Instructor of Mathematics  

**Education:**  
Master of Arts, Teaching  
Rockford College, Rockford, IL  
Bachelor of Science, Mathematical Sciences  
Northern Illinois University, DeKalb, IL  

**Experience:**  
2000 – Present  
Temporary Instructor of Mathematics (2008)  
Adjunct Instructor (2000 – 2007)  
Mathematics Tutor (2000 – 2007)  
McHenry County College, Crystal Lake, IL  

1996 – 1999  
Mathematics Teacher  
Belvidere Community Unit School District 100, Belvidere, IL  

1994 – 1996  
Mathematics Teacher  
Boylan Central Catholic High School, Rockford, IL  

**Summary of Recruitment Efforts:**  
Number of Applications Received:  49  
Number of Interviews:  3  

**Members of Search Committee:**  
S. Moll, D. Ryan, S. Socol, D. Terlep, R. Whittaker
Appointment of Replacement
Associate Director of End User Services

Information:

The retirement of Connie Burman, effective June 30, 2008, created a vacancy for the full-time administrative position of Associate Director of End User Services. Geary Smith has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Geary Smith to the administrative position of Associate Director of End User Services, effective June 2, 2008, at a salary of $5,471.34 (based on the 12-month salary of $68,000.00), for the remainder of FY 2008, and a salary of $68,000.00 for FY 2009.

Walter J. Packard
President
Position: Associate Director of End User Services

Education:
Associate in Science
McHenry County College, Crystal Lake, IL

Experience:
1996 – Present
Network Technician (2007 – Present)
Network Administrator (2001 – 2007)
Desktop Specialist (1999 – 2001)
Lead Custodian (1996 – 1999)
McHenry County College, Crystal Lake, IL

1990 – 1996
Chief Operations Officer
MTC Entertainment, Crystal Lake, IL

1987 – 1990
General Manager
Dollar Video, Crystal Lake, IL

Summary of Recruitment Efforts:
Number of Applications Received: 25
Number of Interviews: 4

Members of Search Committee:
J. Batson, G. Decio, J. Linehan, S. Moll, C. Terrones
Appointment of Replacement
Assistant Vice President of Information Technology

Information:

The retirement of John Linehan, effective June 30, 2008, created a vacancy for the full-time administrative position of Assistant Vice President of Information Technology. Diann Jabusch has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Diann Jabusch to the administrative position of Assistant Vice President of Information Technology, effective June 2, 2008, at a salary of $7,724.22 (based on the 12-month salary of $96,000.00), for the remainder of FY 2008, and a salary of $96,000.00 for FY 2009.

Walter J. Packard
President
Diann Jabusch
Mapleton, IL

**Position:** Assistant Vice President of Information Technology

**Education:**
Master of Science, Instructional Technology and Telecommunications
Western Illinois University, Macomb, IL

Bachelor of Science, Mathematics and Computer Science
University of Illinois Urbana-Champaign, Urbana, IL

**Experience:**

<table>
<thead>
<tr>
<th>Year Range</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1997 – Present</td>
<td>Chief Information Officer</td>
</tr>
<tr>
<td></td>
<td>Spoon River College, Canton, IL</td>
</tr>
<tr>
<td>1990 – 1997</td>
<td>Director of Computer Services</td>
</tr>
<tr>
<td></td>
<td>WILL AM-FM TV University of Illinois, Urbana, IL</td>
</tr>
<tr>
<td>1989 – 1990</td>
<td>Research Information Specialist</td>
</tr>
<tr>
<td></td>
<td>University of Illinois, Urbana, IL</td>
</tr>
</tbody>
</table>

**Summary of Recruitment Efforts:**

- Number of Applications Received: 48
- Number of Interviews: 5

**Members of Search Committee:**

- R. Ally, T. McDonald, S. Moll, D. Naleway,
- J. Samsa, G. Smith, S. Vitale
Appointment of Replacement
Student Development Advisor – Special Needs

Information:

The resignation of Joe Blanco, effective January 10, 2008, created a vacancy for the part-time professional position of Student Development Advisor – Special Needs. Rachel Najdzin has been recommended to fill this position. (See reverse side for additional information.)

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Rachel Najdzin to the professional position of Student Development Advisor – Special Needs, effective April 29, 2008, at a salary of $2,745.00 (based on a 12-month salary of $15,860.00 at 20 hours per week).

Walter J. Packard
President
Rachel Najdzin  
West Dundee, IL

Position: Student Development Advisor – Special Needs

Education: Bachelor of Arts, English Literature and Creative Writing  
Purdue University, West Lafayette, IN

Experience:
2007 Manager Trainee  
Ann Taylor Loft, Algonquin, IL

2005 – 2007 Medical Assistant  
D Med Spa Wellness Care, Algonquin, IL

2005 – 2006 Key-Holder  
Francesca’s Collections, Geneva, IL

Summary of Recruitment Efforts:  
Number of Applications Received: 11  
Number of Interviews: 8

Members of Search Committee: L. Frederick, S. Moll, N. Salleh-Barone
Administrative Contracts for FY 2009

Information:

The following information applies to all administrators excluding the College President:

   a. Provide a contract for FY 2009 to all administrators except for the one resigning as of May 30, 2008, the two who are retiring as of June 30, 2008, the five* who are retiring during FY 2009, and the Vice President who is not retiring;
   b. For the administrators retiring during FY 2009, issue a contract for the period of July 1, 2008, to their date of retirement;
   c. Extend the contract of the Vice President who is not retiring by an additional year.
   d. This recommendation does not include new administrators who will be hired, or administrators that will be retiring or resigning, after the April 2008 Board meeting, if any. Those individuals would be addressed on the appropriate Board Report(s).

A recommendation for compensation will be made at a later date.

Recommendation:

It is recommended that the Board of Trustees approves the contracts above as presented.

Walter J. Packard
President

Notes:  Resigning May 30, 2008 – Diane Nyhammer
        Retiring June 30, 2008 – John Linehan, Connie Burman
        Retiring March 1, 2009 – Scott Selcke
        Retiring April 30, 2009 – Donald Quirk*, Sue Maifield*
        Retiring June 30, 2009 – Brian Sager, Dave Penoyer

* Pending approval of Board Reports #08-96 and #08-98.
Request for Retirement

Information:

Michael Weimer, Counselor, has submitted his request for retirement effective June 30, 2009, under the MCC Retirement Incentive Program. He has been a valuable member of the College community. At his retirement, he will have 20 years of full-time service at MCC. (See reverse side.)

Recommendation:

It is recommended that the Board of Trustees approves Michael Weimer’s request for retirement effective June 30, 2009, with appreciation for his many contributions to the College and that he be granted the title and benefits of Instructor Emeritus. It is further recommended that his final contract be increased by up to 20% as part of the retirement incentive upon agreement to perform the Early Retirement Earned Compensation Project.

Walter J. Packard
President
Request for Retirement

Information:

Donald Quirk, Director of Institutional Research and Planning, has submitted his request for retirement effective April 30, 2009, under the MCC Retirement Incentive Program. He has been a valuable member of the College community. At his retirement, he will have 16 years of full-time service at MCC. (See reverse side.)

Recommendation:

It is recommended that the Board of Trustees approves Donald Quirk’s request for retirement effective April 30, 2009, with appreciation for his many contributions to the College and that he be granted the title and benefits of Administrator Emeritus.

Walter J. Packard
President
Request for Retirement

Information:

Mary Kay Messling, Counselor, has submitted her request for retirement effective June 30, 2009, under the MCC Retirement Incentive Program. She has been a valuable member of the College community. At her retirement, she will have 32 years of full-time service at MCC. (See reverse side.)

Recommendation:

It is recommended that the Board of Trustees approves Mary Kay Messling’s request for retirement effective June 30, 2009, with appreciation for her many contributions to the College and that she be granted the title and benefits of Instructor Emeritus. It is further recommended that her final contract be increased by up to 20% as part of the retirement incentive upon agreement to perform the Early Retirement Earned Compensation Project.

Walter J. Packard
President
Request for Retirement

Information:

Susan Maifield, Executive Dean of Human and Public Services and Social Sciences, has submitted her request for retirement effective April 30, 2009, under the MCC Retirement Incentive Program. She has been a valuable member of the College community. At her retirement, she will have 19 years of full-time service at MCC. (See reverse side.)

Recommendation:

It is recommended that the Board of Trustees approves Susan Maifield’s request for retirement effective April 30, 2009, with appreciation for her many contributions to the College and that she be granted the title and benefits of Administrator Emeritus.

Walter J. Packard
President
Request for Retirement

**Information:**

Debra Gallo, Administrative Assistant to the Vice President and Assistant Vice President for Learning and Student Support Services, has submitted her request for retirement effective June 30, 2009, under the MCC Retirement Incentive Program. She has been a valuable member of the College community. At her retirement, she will have 13 years of full-time service at MCC. (See reverse side.)

**Recommendation:**

It is recommended that the Board of Trustees approves Debra Gallo’s request for retirement effective June 30, 2009, with appreciation for her many contributions to the College.

Walter J. Packard  
President
Request for Retirement

Information:

William Dvonch, Instructor of Manufacturing Technology, has submitted his request for retirement effective May 9, 2009, under the MCC Retirement Incentive Program. He has been a valuable member of the College community. At his retirement, he will have 20 years of full-time service at MCC. (See reverse side.)

Recommendation:

It is recommended that the Board of Trustees approves William Dvonch’s request for retirement effective May 9, 2009, with appreciation for his many contributions to the College and that he be granted the title and benefits of Instructor Emeritus. It is further recommended that his final contract be increased by up to 20% as part of the retirement incentive upon agreement to perform the Early Retirement Earned Compensation Project.

Walter J. Packard
President
Salary/Advanced Placement Adjustments

Information:

I. The agreement between the Board of Trustees, McHenry County College, Community College District #528 and the McHenry County College Faculty Association includes an advanced placement adjustment each time a full-time faculty member obtains 15 additional hours of pre-approved course work. In accordance with this agreement, Heather Zaccagnini qualifies for such an adjustment at this time.

<table>
<thead>
<tr>
<th>2007-2008 Placement and Salary</th>
<th>Adjusted 2007-2008 Placement and Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Zaccagnini</td>
<td>Lane 2, Step 10</td>
</tr>
<tr>
<td>$64,116.00</td>
<td>Lane 3, Step 10</td>
</tr>
<tr>
<td>$67,404.00</td>
<td>$67,404.00</td>
</tr>
</tbody>
</table>

II. The agreement between the Board of Trustees, McHenry County College, Community College District #528 and the McHenry County College Staff Council includes a salary adjustment of $1,200.00 for full-time members upon completion of 15 credit hours of pre-approved course work. In accordance with this agreement, Geary Smith qualifies for his second adjustment at this time.

Recommendation:

It is recommended that the Board of Trustees approves the above salary adjustments.

Walter J. Packard
President
Resignation

Information:

Diane Nyhammer, Executive Dean of Humanities, Distance Education, and Professional Development, has submitted her resignation effective May 30, 2008. (See reverse side.)

Walter J. Packard
President
Quarterly Report on Grants

Attached is a detailed quarterly report of FY 2008 Federal, State and Private Grants as of March 31, 2008, with comparisons for the prior year.

Walter J. Packard
President
# Grants - Fiscal Year 2008

<table>
<thead>
<tr>
<th>Cost Center</th>
<th>Administrator</th>
<th>Grant Expenditures as of March 31, 2008</th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Grant</td>
<td>Match</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Award</td>
<td></td>
</tr>
</tbody>
</table>

## FEDERAL

**CWS 2008**  
CFDA # 84.033  
Source: Department of Education  
Purpose: To provide funds to students by providing employment opportunities on campus.

| Fund 8 | Devenny | $ 45,210 | N/A | $ 45,210 | - |

**PELL 2008**  
CFDA #84.063  
Source: Department of Education  
Purpose: To provide funds to full and part time students enrolled in credit programs.

| Fund 8 | Devenny | 1,543,414 | N/A | 1,543,414 | - |

**SEOG 2008**  
CFDA #84.007  
Source: Department of Education  
Purpose: To provide funds to students enrolled in credit programs with the highest need.

| Fund 8 | Devenny | 48,082 | N/A | 48,082 | - |

**Workforce Investment Act**  
CFDA #17.255  
Source: ICCB  
Purpose: To provide unemployed individuals with funds to assist in obtaining vocational training.

| 0613-613 | Clute | 24,640 | N/A | 24,427 | 213 |

**Perkins IV Postsecondary Basic**  
CFDA #84.048  
Source: ICCB  
Purpose: To increase response to local programs, integrate academic and vocational skills development, support services for special populations and improve linkages between secondary and postsecondary institutions.

| 0634-634 | Monday | 137,859 | N/A | 100,368 | 37,491 |

**CTE Performance Enhancement**  
CFDA #84.048  
Source: ICCB  
Purpose: To develop and implement a computerized automated degree and certificate audit system to recognize and promote student success.

| 0635-635 | Monday | 5,000 | N/A | - | 5,000 |
### CTE Regional Collaborative

Source: ICCB  
CFDA #: 84.048 0635-632  
Monday 4,000  
Purpose: To support regional collaboratives and support the creation and steering of new Regional Collaboratives.

### Innovation Grant

Source: ICCB  
CFDA #: 84.048 0635-636  
Monday 5,000  
Purpose: To provide resources to help enhance innovative Career and Technical Education programs within the community college system.

### Perkins Continuous Quality Improvement

Source: ICCB  
CFDA #: 84.048 0635-637  
Monday 10,000  
Purpose: To develop and implement a process or system that provides regular evaluation and improvement related to career and technical education services.

### Tech Prep Support Grant

Source: ICCB  
CFDA #: 84.048 0636-636  
Monday 12,402  
Purpose: Assist community colleges in their efforts to provide innovative activities designed to improve and enhance local Tech Prep Consortium ventures.

### Federal Basic Adult Education

Source: ICCB  
CFDA #: 84.002A 0619-660  
Clute 133,957  
Purpose: To support instruction of Adult Education and Literacy.

### English Literacy/Civics

Source: ICCB  
CFDA #: 84.002A 0619-665  
Clute 24,500  
Purpose: To support instruction of Adult Education regarding the United States and local government systems.

### Small Business Development Center

Source: (DCEO) Department of Commerce and Economic Opportunity  
CFDA #: 59.037 0631-631  
Jones 32,500  
Purpose: To provide basic business consulting and training, attract minority businesses and entrepreneurs, and job training.

*Grant Period: Jan. 07 - Dec. 07
*Grant Period: Jan. 08 - Dec. 08
### Grants - Fiscal Year 2008

**Even Start Grant**  
Source: Woodstock School District 200  
CFDA #84.213  
0619-620  
Clute  
5,000  
N/A  
1,718  
3,282  
Purpose: To teach ESL, Adult Basic Education and GED to parents in the Special Family Literacy program funded by Even Start.

**CEE Tech Prep Transit Grant**  
Source: McHenry County Cooperative for Employment Education  
CFDA #84.243  
0638-638  
Monday  
36,000  
N/A  
26,084  
9,916  
Purpose: To provide viable alternatives to students through partnering with employers, marketing of programs, integrated course sequences and work-based learning.

**MentorLinks Grant**  
Source: National Science Foundation  
CFDA #47.076  
0619-678  
Falco  
15,000  
N/A  
11,847  
3,153  
*Grant Period: Oct. 1, 2005 - Oct. 31, 2007*

### SUBTOTAL Federal Grants - March 31, 2008

<table>
<thead>
<tr>
<th>Source</th>
<th>Purpose</th>
<th>06/07</th>
<th>06/08</th>
<th>06/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Even Start Grant</td>
<td>To teach ESL, Adult Basic Education and GED to parents in the Special Family Literacy program funded by Even Start.</td>
<td>N/A</td>
<td>$1,718</td>
<td>$3,282</td>
</tr>
<tr>
<td>CEE Tech Prep Transit Grant</td>
<td>To provide viable alternatives to students through partnering with employers, marketing of programs, integrated course sequences and work-based learning.</td>
<td>N/A</td>
<td>$26,084</td>
<td>$9,916</td>
</tr>
<tr>
<td>MentorLinks Grant</td>
<td>To support efforts associated with program development for a Video Game Programming and Design Degree.</td>
<td>N/A</td>
<td>$11,847</td>
<td>$3,153</td>
</tr>
</tbody>
</table>

### SUBTOTAL Federal Grants - March 31, 2008

<table>
<thead>
<tr>
<th>Description</th>
<th>06/07</th>
<th>06/08</th>
<th>06/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,122,564</td>
<td>$1,973,645</td>
<td>$148,919</td>
<td></td>
</tr>
</tbody>
</table>

### MAP 2008

<table>
<thead>
<tr>
<th>Source</th>
<th>Purpose</th>
<th>06/07</th>
<th>06/08</th>
<th>06/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Student Assistance Commission</td>
<td>To provide funds to Illinois students enrolled in credit programs with financial need.</td>
<td>Fund 8</td>
<td>Devenny</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### P-16 Initiative Grant

<table>
<thead>
<tr>
<th>Source</th>
<th>Purpose</th>
<th>06/07</th>
<th>06/08</th>
<th>06/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICCB</td>
<td>To assist high school students desiring to enroll in college-level classes to accelerate their college coursework.</td>
<td>0616-616</td>
<td>Monday</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Workforce Preparation Grant

<table>
<thead>
<tr>
<th>Source</th>
<th>Purpose</th>
<th>06/07</th>
<th>06/08</th>
<th>06/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICCB</td>
<td>To provide funding for employment training services and assistance in commercial and industrial expansion and/or retention through various activities.</td>
<td>0630-630</td>
<td>Jones</td>
<td>N/A</td>
</tr>
<tr>
<td>Grant Title</td>
<td>Source</td>
<td>Amount</td>
<td>Purpose</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>--------------------------------------</td>
<td>-------------</td>
<td>-------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>State Basic Adult Education</strong></td>
<td>ICCB</td>
<td>127,489</td>
<td>To support instruction of Adult Education and Literacy.</td>
<td></td>
</tr>
<tr>
<td><strong>State Performance</strong></td>
<td>ICCB</td>
<td>131,971</td>
<td>To help meet performance standards in Adult Education programs.</td>
<td></td>
</tr>
<tr>
<td><strong>Community Literacy Program</strong></td>
<td>Secretary of State</td>
<td>48,000</td>
<td>To develop a full-time literacy program and train and support volunteer literacy tutors.</td>
<td></td>
</tr>
<tr>
<td><strong>Illinois Incentive for Access</strong></td>
<td>Illinois Student Assistance Commission</td>
<td>22,250</td>
<td>To provide up to $500 to freshmen students who have a zero expected family contribution.</td>
<td></td>
</tr>
<tr>
<td><strong>MAP PLUS</strong></td>
<td>Illinois Student Assistance Commission</td>
<td>4,000</td>
<td>To provide funds to Illinois residents who apply for financial aid and are not eligible for the MAP Grant</td>
<td></td>
</tr>
<tr>
<td><strong>CTE Program Improvement</strong></td>
<td>ICCB</td>
<td>11,761</td>
<td>To purchase instructional equipment for vocational education programs.</td>
<td></td>
</tr>
<tr>
<td><strong>Gateways to Opportunity Grant</strong></td>
<td>Illinois Department of Human Services</td>
<td>$4,000</td>
<td>To pilot the development and implementation of two new credentials in the field of early care and education: the Illinois Early Care &amp; Education Core Credential and the Illinois Infant Toddler Credential.</td>
<td></td>
</tr>
</tbody>
</table>

* Grant Period: January 1, 2007 - June 30, 2008
<table>
<thead>
<tr>
<th>Grant Title</th>
<th>Source/Grant Number</th>
<th>Recipient</th>
<th>Amount</th>
<th>Match</th>
<th>Total</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Violence Grant</td>
<td>0644-648</td>
<td>Meschini</td>
<td>$21,905</td>
<td>N/A</td>
<td>$21,905</td>
<td>April 20, 2007 - Dec 31, 2007</td>
</tr>
<tr>
<td>Family Violence Coordinating Council</td>
<td></td>
<td></td>
<td>$19,500</td>
<td>N/A</td>
<td>$19,500</td>
<td>Jan 1, 2008 - Dec 31, 2008</td>
</tr>
<tr>
<td>*Purpose: To set up the 22nd Circuit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Grant Period: April 20, 2007 - Dec 31, 2007</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Grant Period: Jan 1, 2008 - Dec 31, 2008</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBTOTAL State Grants - March 31, 2008</td>
<td>$1,011,266</td>
<td></td>
<td>$787,367</td>
<td></td>
<td>223,899</td>
<td></td>
</tr>
<tr>
<td>Fiscal Year 2007 State Grants - March 31, 2007</td>
<td>$1,355,304</td>
<td></td>
<td>$1,129,704</td>
<td></td>
<td>225,600</td>
<td></td>
</tr>
</tbody>
</table>

**PRIVATE**

<table>
<thead>
<tr>
<th>Grant Title</th>
<th>Source/Grant Number</th>
<th>Recipient</th>
<th>Amount</th>
<th>Match</th>
<th>Total</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butterfly Restoration Grant</td>
<td>0688-680</td>
<td>Young/Garrison</td>
<td>5,682</td>
<td>N/A</td>
<td>3,756</td>
<td></td>
</tr>
<tr>
<td>*Purpose: Restoration of Silver Bordered Fritillary to Glacial Park</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AT&amp;T Excelerator - iPod Grant</td>
<td>0619-674</td>
<td>Pliske</td>
<td>$12,600</td>
<td>N/A</td>
<td>$12,600</td>
<td></td>
</tr>
<tr>
<td>*Source: AT&amp;T Foundation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Purpose: To support the purchase of 100 iPods for adjunct and fulltime faculty use to promote the integration of emerging educational technologies in the classroom.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Grant Period: December 2006 - December 2007</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shifting Gears Grant</td>
<td>0619-640</td>
<td>Koehler</td>
<td>125,000</td>
<td>N/A</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>*Source: Joyce Foundation</td>
<td>SG52808</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Purpose: To test pilot an innovative bridge program to prepare aspiring workers for a career in manufacturing.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Grant Period: July 1, 2007 - Dec 31, 2008</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBTOTAL Private Grants - March 31, 2008</td>
<td>$143,282</td>
<td></td>
<td>$16,356</td>
<td></td>
<td>$126,926</td>
<td></td>
</tr>
<tr>
<td>Fiscal Year 2007 Private Grants - March 31, 2007</td>
<td>$50,482</td>
<td></td>
<td>$27,724</td>
<td></td>
<td>$22,758</td>
<td></td>
</tr>
<tr>
<td>TOTAL ALL GRANTS - March 31, 2008</td>
<td>$3,277,112</td>
<td></td>
<td>$2,777,368</td>
<td></td>
<td>$499,744</td>
<td></td>
</tr>
</tbody>
</table>

* Grant period differs from McHenry County College fiscal year.
Memorandum

To: Ron Ally
From: Todd McDonald, AVP of Finance
Date: April 24, 2008
Re: March 31, 2008 Accrued Financial Statements

In preparing the accrued financial statements for March 31, 2008 there were multiple adjustments made and other adjustments not made due to either time limitations or immateriality. Some of these adjustments involved the elimination of certain transactions from the College’s general ledger in order to comply with accrual financial statement presentation standards. For this reason, the All Funds Financial Summary report that is prepared monthly for the Board of Trustees cannot be tied directly to the accrual based financial statements.

Adjustments Made
1. The accrual for incurred but not reported healthcare claims and the accrual for the statistical lag report of healthcare claims at June 30, 2007 has not been reversed. Rather, this accrual will be reversed at June 30, 2008 when the new FY 2008 accrual is made.
3. Accounts Payable recorded for invoices processed and/or paid through April 11, 2008.
4. Retirement incentive liability and health insurance liability have both been adjusted for new employee retirements accepted, employee retirement incentive payments, and healthcare premiums paid through March 31, 2008.
5. Internal revenues have been removed from tuition and fees and auxiliary services revenues and the related internal expenses have been removed from institutional support and auxiliary service expenditures for student tuition waivers, employee and employee dependent tuition waivers, student financial aid, and catering.
6. Financial aid received on behalf of students has been removed from federal revenues and student services expenses.
7. General obligation bond, debt certificate, and capital lease principal payments have been removed from institutional support expenditures.
8. Interest has been accrued for the debt certificates.
9. Seventy-five percent (75%) of the estimated annual depreciation has been recorded.
10. Payroll for the time period of March 21-31 has been accrued.

Adjustments Not Made
1. Capital asset additions and deletions as the information is not readily available on a quarterly basis.
2. Bookstore and cafeteria inventory adjustments. A physical inventory is performed annually at the end of the fiscal year.
3. Bookstore internal sales were not removed as the information is not readily available in our system on a quarterly basis.
### ASSETS

**Current Assets**
- Cash and cash equivalents: $2,734,868
- Short-term investments: $21,124,141
- Property tax receivable: $45,285
- Tuition and fees receivable: $2,505,277
- Other accounts receivable: $390,379
- Inventory: $405,421
- Prepaid items: $83,652

Total Current Assets: $27,289,023

**Non-current Assets**
- Land: $1,773,816
- Capital assets, net of accumulated depreciation: $29,203,729

Total Non-current Assets: $30,977,545

Total Assets: $58,266,568

### LIABILITIES

**Current Liabilities**
- Accounts payable: $881,297
- Accrued payroll: $635,061
- Accrued compensated absences: $794,252
- Accrued interest payable: $18,953
- Deferred tuition and fees: $1,494,635
- Deposits held in custody for others: $275,689
- Other deferred revenue: $28,483
- Current portion of long-term obligations: $1,427,352
- Other current liabilities: $216,690

Total Current Liabilities: $5,772,412

**Non-current Liabilities**
- Debt certificates payable: $2,850,000
- Other obligations: $7,027,064

Total Non-current Liabilities: $9,877,064

Total Liabilities: $15,649,476

### NET ASSETS

- Invested in capital assets, net of related debt: $27,875,927

Restricted for:
- Liability, protection, and settlement: $3,487,208
- Working cash: $1,750,000
- Debt service: $145,092
- Other restricted: $403,117

Unrestricted: $8,955,748

Total Net Assets: $42,617,092
MCHENRY COUNTY COLLEGE  
COMMUNITY COLLEGE DISTRICT NUMBER 528  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS  
FOR THE NINE MONTHS ENDED MARCH 31, 2008

<table>
<thead>
<tr>
<th>REVENUES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenues</td>
<td></td>
</tr>
<tr>
<td>Tuition and fees, net of scholarship allowances</td>
<td>$ 10,589,204</td>
</tr>
<tr>
<td>Auxiliary enterprises revenue</td>
<td>3,766,645</td>
</tr>
<tr>
<td>Total operating revenues</td>
<td>14,355,849</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenses</td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>9,718,219</td>
</tr>
<tr>
<td>Academic support</td>
<td>1,235,388</td>
</tr>
<tr>
<td>Student services</td>
<td>2,057,718</td>
</tr>
<tr>
<td>Public services</td>
<td>1,400,867</td>
</tr>
<tr>
<td>Operations and maintenance</td>
<td>2,352,694</td>
</tr>
<tr>
<td>Auxiliary enterprises</td>
<td>4,056,921</td>
</tr>
<tr>
<td>Depreciation</td>
<td>1,027,799</td>
</tr>
<tr>
<td>Institutional support</td>
<td>12,709,700</td>
</tr>
<tr>
<td>Total operating expenses</td>
<td>34,559,306</td>
</tr>
<tr>
<td>Operating Income (Loss)</td>
<td>(20,203,457)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON-OPERATING REVENUES (EXPENSES)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State sources</td>
<td>2,689,453</td>
</tr>
<tr>
<td>Property taxes</td>
<td>11,488,397</td>
</tr>
<tr>
<td>Federal grants and contracts</td>
<td>320,186</td>
</tr>
<tr>
<td>Investment income</td>
<td>865,068</td>
</tr>
<tr>
<td>Interest expense</td>
<td>(119,565)</td>
</tr>
<tr>
<td>Other non-operating items</td>
<td>2,851,004</td>
</tr>
<tr>
<td>Net non-operating revenues</td>
<td>18,094,543</td>
</tr>
<tr>
<td>Net income (loss) before capital contributions</td>
<td>(2,108,914)</td>
</tr>
</tbody>
</table>

| Increase in net assets            | (2,108,914)          |

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - beginning of year</td>
<td>44,726,006</td>
</tr>
<tr>
<td>Net Assets - end of period</td>
<td>$ 42,617,092</td>
</tr>
</tbody>
</table>
President’s Reception Service Awards

Information:

At the 2008 President’s Reception which will be held at Boulder Ridge Country Club, five, ten, fifteen, twenty, and twenty-five year service awards purchased from O. C. Tanner Recognition Company will be presented to recognized employees. In order to receive the awards in time for the reception, they have already been ordered. The cost for 54 of these employee recognition service awards is $9,168.49.

This expense is budgeted in the Institutional Account in the Education Fund.

Walter J. Packard
President
SURS 6% Billing

Information:

Due to a change in state law effective June 1, 2005, if a SURS participant’s earnings for any academic year used to determine their final rate of earnings exceeds the amount of their earnings for the previous year by more than 6%, the State Universities Retirement System is required to bill the employer for the present value of the increase in their benefits. While MCC’s Board Policy 3.1.5 was revised on March 23, 2006 to address this change, three individuals retired after the law was effective but before the MCC Board Policy was changed. We have received a bill for $36,521.93 for one of these three individuals which must be paid.

This expense is budgeted in the Institutional Account in the Education Fund.

Walter J. Packard
President
AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA APPROVAL

4. INSTALLATIONS
   A. Student Trustee
   B. Student Senate Officers

5. ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

6. RESOLUTION TO CONTINUE RULES, REGULATIONS AND POLICIES

7. APPOINTMENT OF TREASURER

8. APPOINTMENT OF BOARD ATTORNEY

9. APPOINTMENT OF LAW FIRM FOR PERSONNEL RELATIONS

10. APPOINTMENT OF COMMITTEES STRUCTURE

11. APPOINTMENT OF FOUNDATION LIAISON AND ALTERNATE

12. APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

13. SCHEDULE OF REGULAR MEETINGS

14. ADJOURNMENT

Chair
RESOLUTION

On a motion duly made and seconded, the following resolution was adopted:

IT IS HEREBY RESOLVED that all
rules, regulations and policies adopted
by the previous Board of McHenry County
College, District No. 528, remain in full
force and effect as intended in the past.

DATED this 24th day of April, 2008.

___________________________
Chair of the Board

___________________________
Secretary of the Board
RESOLUTION

IT IS HEREBY RESOLVED that the time, place and schedule of regular meetings of the Board of Trustees of McHenry County College, Crystal Lake, Illinois, Public Community College District No. 528, be in the Board Room of Building A, at McHenry County College, 8900 U.S. Highway 14, Crystal Lake, Illinois, at 7 p.m. The meetings will be held on the fourth Thursday of the month, with the exception of November and December, when the meetings will be on the third Thursday and June when the meeting will be held of the fourth Tuesday of the month.

DATED this 24th day of April, 2008.

________________________________________
Chair of the Board

________________________________________
Secretary of the Board
LIST OF REGULAR MEETINGS
OF THE McHENRY COLLEGE
BOARD OF TRUSTEES

2008

May 22

June 24 (Tuesday)

July 24

August 28

September 25

October 23

November 20

December 18

2009

January 22

February 26

March 26

April 23
AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA APPROVAL

4. OTHER BUSINESS

5. PRESENTATIONS
   Katie Claypool, Student Trustee

6. OPEN FOR BOARD MEMBERS

7. CLOSED SESSION

8. ADJOURNMENT

Chair