

MINUTES
FINAL MEETING OF THE RETIRING BOARD
of McHENRY COUNTY COLLEGE

The Final Board Meeting of the Retiring Board of Trustees of McHenry County College was held on Thursday, April 24, 2008, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:01 p.m. When Secretary Larson called the roll, the following were present:

Mr. Summers
Ms. Walters
Mrs. Larson
Ms. Kurtz
Ms. Claypool
Mr. Lowe

Dr. Glosson was absent. Ms. Miller arrived at 7:03 p.m. Attorney Sandra Kerrick was present as legal counsel.

A moment of silence was held for Shannon McCarty.

College Mission Statement

Student Trustee Claypool read the Mission Statement.

ACCEPTANCE OF AGENDA

Hearing no objections, Chair Lowe stated that the agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the March 27, 2008 Regular Board meeting were accepted as presented. The minutes of the March 27, 2008 Closed Session were not available for review and will be presented at the next Regular Board meeting.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Collins addressed the Board. Ms. Berendt addressed the Board, presenting on behalf of Ms. Kennedy.

BOARD COMMITTEE REPORTS

Committee of the Whole – April 21, 2008

In Dr. Glosson's absence, Trustee Walters presented a summary of the Committee of the Whole meeting.

ICCTA REPORT

Mr. Lowe reported that Lobby Day will be held in Springfield April 30, 2008. The ICCTA North Suburban Regional Meeting will be held Wednesday, May 21, 2008 at the College of Lake County. Any Trustee interested in serving as an ICCTA representative should contact Chair Lowe.

FRIENDS OF MCC FOUNDATION REPORT

Mr. Like reported on the recent ABC Breakfast, the Promise Program, and the upcoming golf outing. He also spoke about new gifts received.

PRESIDENT'S REPORT

President Packard reported on the following: 1) upcoming closing on the Gilger property, 2) Congressman Manzullo, on his April 14th visit, provided funds for the purchase of digital video security cameras, 3) progress on the emergency notification system implementation, 4) 1,200 high school sophomores and seniors were on campus for "Careers in the County," a collaborative effort between MCC, the Workforce Investment Board and the McHenry County Economic Development Corporation, 5) the Accounting Bowl will be held on April 25, and 6) Phi Theta Kappa awards will be rescheduled.

COMMUNICATIONS

A. Faculty Report

Ms. Van Sickle reported on Mr. Hazelgrove's trip to India, through the Fulbright-Hays Group Projects Abroad grant. The Curriculum and Academic Policy Council (CAPC) has elected new officers. Full-time faculty negotiations are continuing.

B. Staff Council Report

Ms. Kivisto announced the winners of this year's Staff Recognition Awards. Stephanie Thornton, Food Production Server, was the winner for Classified Staff and Molly Walsh, Conference Center Coordinator, was the winner for Professional Staff. Staff Council will hold a book sale soon; the proceeds will be used to fund scholarships.

C. Student Trustee Report

Ms. Claypool reported on recent Student Life events. "My Sister's Dress" prom dress sale raised over

\$3,000.00. The Student Senate sponsored the MCC Olympics to promote club collaboration on campus.

Fun Week was held in April.

APPROVAL OF CONSENT AGENDA

Trustee Walters made a motion to approve the consent agenda, adding item 14, Voucher 967, Board Report #08-65, and removing item D., Board Policy Revision, Board Report #08-81. Trustee Kurtz requested that items C.e., C.i, C.j, C.k and E be removed from the agenda. Trustee Walters withdrew her motion. Trustee Walters then moved to seek approval for item 15 and approval of the consent agenda, adding item 14, Board Report #08-65 and removing items C.e, C.i, C.j, C.k, D. and E. Trustee Kurtz seconded the motion. Discussion ensued and the roll was called. All were in favor and the motion carried unanimously.

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 968 - \$1,396,202.04, Board Report #08-66
 - c. Voucher 969 - \$262,381.15, Board Report #08-67
- C. Requests to Purchase/Lease/Finance
 - a. Service Contract for the HVAC Maintenance Program, Board Report #08-68
 - b. Contract Training, Board Report #08-69
 - c. Collegiate Assessment of Academic Proficiency (CAAP) Instruments, Board Report #08-70
 - d. Online Training Program for Preventing Sexual Harassment, Board Report #08-71
 - e. ERP System and Related Implementation Services, Board Report #08-72
 - f. Network Infrastructure Upgrade, Board Report #08-73
 - g. Computer LCD Monitors, Board Report #08-74
 - h. Renewal of Symantec Anti-Virus Licenses, Board Report #08-75
 - i. Apple Computers via Lease, Board Report #08-76
 - j. Windows Compatible Laptop Computers via Lease, Board Report #08-77
 - k. Windows Compatible Desktop Computers via Lease, Board Report #08-78
 - l. Computer Lease, Board Report #08-79
 - m. Creative Development Services for an Annual Report, Board Report #07-80
- D. Board Policy Revision, Board Report #08-81
- E. U.S. Route 14 Improvement Program and Traffic Signal, Board Report #08-82
- F. Termination of Health, Wellness and Athletic Complex (HWAC) and Stadium Project, Board Report #08-83
- G. Destruction of Audio Tape Recording of the October 26, 2006 Regular Board Meeting, Board Report #08-84
- H. Mutual Release of Gilger Access Easement, Board Report #08-85
- I. Personnel
 - a. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275, Addendum
 - b. Adult Education Personnel Considerations for Spring 2008, Board Report #08-86

- c. Sponsored Leave Recommendation for Spring 2009, Board Report #08-87
- d. Appointment of New Secretary, Office of Learning & Student Support Svcs., Bd. Rpt #08-88
- e. Appointment of Replacement Instructor of Psychology, Board Report #08-89
- f. Appointment of Replacement Instructor of Mathematics, Board Report #08-90
- g. Appointment of Replacement Associate Director of End User Services, Board Report #08-91
- h. Appointment of Replacement Asst. Vice President of Information Technology, Bd. Rpt. #08-92
- i. Appointment of Replacement Student Development Advisor - Special Needs, Bd. Rpt. #08-93
- j. Administrative Contracts for FY 2009, Board Report #08-94
- k. Request for Retirement, Board Report #08-95
- l. Request for Retirement, Board Report #08-96
- m. Request for Retirement, Board Report #08-97
- n. Request for Retirement, Board Report #08-98
- o. Request for Retirement, Board Report #08-99
- p. Request for Retirement, Board Report #08-100
- q. Salary/Advanced Placement Adjustments, Board Report #08-101

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

After discussion on the removed items, Trustee Kurtz moved to approve items C.e., C.i., C.j., C.k., and E. Trustee Walters seconded the motion. There was no further discussion. The roll was called. All were in agreement; the items were approved.

AMENDMENT TO BOARD POLICY

Dr. Packard read the amendment to be approved. Trustee Walters moved to approve amended Board Report #08-81, Trustee Larson seconded. Trustee Walters amended the motion asking for approval of amended Board Report #08-81 on an emergency basis. The roll was called and the motion carried unanimously.

FOR INFORMATION

- A. Student Financial Aid
- B. Contract Training
- C. Snow Removal and Ice Control Invoice
- D. ICCTA Paul Simon Student Essay Contest
- E. Interim Assignment
- F. Interim Assignment
- G. Academic Organizational Review

Dr. Packard spoke about the information reports. Dr. Sager commented about Dr. Nyhammer's career at McHenry County College and offered congratulations on her new position at Rock Valley College. Ms.

Kurtz encouraged Board approval before purchases exceeding \$5,000 are made. Ms. Walters inquired about the SURS billing.

OPEN FOR BOARD MEMBERS

Trustee Miller inquired about topics in the Sikich management letter; Mr. McDonald addressed those questions.

FUTURE AGENDA ITEMS

Ms. Kurtz inquired about Open Meetings Act training provided by the State's Attorney's office. The Board discussed this training and came to consensus about working with the State's Attorney to schedule a training on an evening when no Board meeting is scheduled.

CLOSED SESSION

At 7:56 p.m., Trustee Walters moved to go into Executive Session for the purpose of litigation action against or affecting the public body. Trustee Larson seconded the motion. The roll was called and all were in agreement. Also present at the closed session were President Packard, Attorney Kerrick, Attorney Caldwell, Ms. Kriegermeier, Mr. McDonald, Dr. Sager, Ms. Plinske, and Mr. Like.

At 8:27 p.m., Trustee Kurtz moved to come out of closed session. Trustee Walters seconded the motion. The roll was called and all were in agreement. Closed Session ended at 8:30 p.m. Chair Lowe thanked Student Trustee Katie Claypool for her service to the College.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 8:31 p.m.

Ms. Carol Larson, Secretary