

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, March 27, 2008, in the Board Room, Room A217, in Building A on the Campus. Chair Lowe called the meeting to order at 7:05 p.m. When Secretary Larson called the roll, the following were present:

Ms. Miller
Mr. Summers
Dr. Glosson
Mr. Lowe
Mrs. Larson
Ms. Kurtz
Ms. Miller
Ms. Claypool

Ms. Walters participated by telephone.

Attorney Sandra Kerrick was present as legal counsel.

College Mission Statement

Student Trustee Claypool read the Mission Statement.

ACCEPTANCE OF AGENDA

Hearing no objections, Chair Lowe stated that the agenda was accepted as presented.

ACCEPTANCE OF MINUTES: Regular Board Meeting February 28, 2008
Regular Board Meeting February 28, 2008, Closed Session
Special Board Meeting March 4, 2008

Ms. Kerrick stated that the February 28, 2008 minutes did not show Trustee Miller absent. The minutes were accepted as corrected.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Ms. Rosemary Kurtz addressed the Board.

BOARD COMMITTEE REPORTS

Committee of the Whole – March 25, 2008

Dr. Glosson presented a summary of the March 25, 2008 meeting. Evaluation forms should be filled out and returned to Dr. Glosson by May 1, 2008.

ICCTA REPORT

Mr. Lowe reported on the recent ICCTA meeting held in Oak Brook on March 14 and 15. Lobby Day will be held in Springfield April 30, 2008.

FRIENDS OF MCC FOUNDATION REPORT

Dr. Glosson presented a summary of the Foundation report. More scholarships are being offered this year than ever before. The ABC Breakfast on April 23, 2008 features noted environmentalist John Cronin.

PRESIDENT'S REPORT

President Packard reported on the following: (1) follow-up measures taken to insure that community members are not excluded from Board meetings; (2) Moody's has raised our bond rating from Aa3 to Aa2, citing sound financial operations, growing reserve levels, rapidly expanding tax base and a favorable debt profile as reasons for the upgrade; (3) the raise in our bond rating should give us more favorable rates for the debt certificates on the Gilger property purchase; (4) MCC's emphasis on continuous improvement has helped us focus on student learning; (5) Business and Technology division, accounting department, has set up an eight hour training so that students could participate in a tax preparation assistance program; (6) details on grants received by the College; (7) Mr. Hazelgrove is traveling to India in an exchange program; (8) the Automotive department held a two-day spring conference for four-year and community college automotive instructors; (9) the Athletics department raised contributions for Northern Illinois University and exceeded their \$500.00 goal, collecting a total of \$875.00.

Dr. Packard then discussed possible dates for the annual Board retreat. He also requested and received consensus that the June Regular Board meeting date be rescheduled to Tuesday, June 24, 2008 so he might attend a meeting of the American Association of Community Colleges on June 26, 2008.

PRESENTATIONS

A. Bike Path, McHenry County Conservation District, Mr. John Kremer and Mr. Matt Washkowiak

Dr. Packard introduced Mr. John Kremer and Mr. Matt Washkowiak of MCCD, who made a presentation about the proposed bike path and spoke about conceptual approval and an inter-governmental agreement

for the path. Questions were taken from the Board. Mr. Kremer advised Chair Lowe that grant funding would be available in January, 2009 and asked that Dr. Packard contact him at that time.

B. Distinguished Budget Presentation Award, Drs. Packard and Ally

Dr. Packard presented Dr. Ally with the Distinguished Budget Presentation Award. McHenry County College is one of only five community college districts to receive this award from the Government Financial Officers Association (GFOA) of the United States and Canada. Dr. Ally stated that this award represented the work of many departments and many people on campus and thanked them for their contributions.

C. ICCTA Faculty of the Year, Dr. Sager

Dr. Sager recognized this year's nominees: Thomas Beggs, Beverly Dow, Jay Geller, Doug Goostree, Anne Humphrey, Susan Richmond and Thomas Takayama. This year's recipient is Thomas Takayama.

COMMUNICATIONS

A. Faculty Report

There was no Faculty report.

B. Staff Council Report

Staff Council Vice President Lilly presented the report. Vicki Brennan was elected Secretary, Patty Domin and Peggy Smith were elected as Building A Representatives. Seven classified staff members and thirteen professional staff members were nominated for the Staff Recognition Award this year. Winners will be announced April 15 and will be honored at the President's Reception on April 25. The bimonthly newsletter, Interface, was distributed to the Trustees.

C. Student Trustee Report

Ms. Claypool presented the following highlights: Student Senate President and Student Trustee sent a letter of condolence to Northern Illinois University's student government. Ms. Claypool attended the final Student Advisory Committee meeting and spoke of a report the committee compiled which will be given to the Illinois Community College Board. The report includes items concerning transferability from high school to community college and from community college to university. The following events

were sponsored: (1) a meet and greet to promote elections, (2) an open forum to inform students about the tuition increase, combined with a Candidate forum, (3) a blood drive, (4) a food drive by the Student Ambassadors for the Crystal Lake Food Pantry, and (5) student talent show. Ms. Claypool introduced Mr. Thomas Kendzie, Student Trustee elect. Chair Lowe thanked Student Trustee Claypool for her service this past year.

VOUCHER #964, Board Report #08-45

Trustee Glosson stated that she would recuse herself from voting on Voucher 964 due to a conflict with her employer. She then left the room. Trustee Miller moved that Voucher #964 be approved; Trustee Walters seconded the motion. The roll was called. The motion was passed unanimously by those present.

Dr. Glosson re-entered the room.

APPROVAL OF CONSENT AGENDA

Trustee Summers requested the removal of item D. Approval of Payment for Legal Services, Board Report #08-53, from the agenda. Trustee Kurtz requested the removal of item G. Certificate in Geek Technology, Board Report #08-56, from the agenda. Trustee Larson made a motion to approve the agenda as amended and Trustee Walters seconded the motion. The roll was called. All were in favor and the motion carried to amend the agenda.

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 965 - \$1,199,601.62, Board Report #08-46
 - c. Voucher 966 - \$267,434.81, Board Report #08-47
- C. Requests to Purchase
 - a. Annual Software Support Agreement for Bottomline Technologies, Board Report #08-48
 - b. Chiller Compressor Replacement, Board Report #08-49
 - c. Educational Services Agreement with MRxI Corporation, Board Report #08-50
 - d. Research Library Database (ProQuest) Subscription Renewal, Board Report #08-51
 - e. Contract Training, Board Report #08-52
- D. Approval of Payment for Legal Services, Board Report #08-53
- E. Construction of Bike Path on College Campus, Board Report #08-54
- F. Destruction of Audio Tape Recordings of the September 5, 2006 Special Board Meeting and September 21, 2006 Regular Board Meeting, Board Report #08-55
- G. Certificate in Geek Technology, Board Report #08-56
- H. ICCTA Faculty of the Year Award, Board Report #08-57
- I. Personnel

- a. Personnel Adjustments for Fall 2006 Transfer and Occupational Courses, Board Report #06-187, Addendum
- b. Personnel Adjustments for Spring 2008 Transfer and Occupational Courses, Board Report #07-275, Addendum
- c. Continuing and Professional Education Personnel Considerations for Spring 2008, Board Report #08-13, Addendum
- d. Appointment of Coaching Staff, Board Report #08-58
- e. Request for Retirement, Board Report #08-59
- f. Request for Retirement, Board Report #08-60
- g. Request for Retirement, Board Report #08-61
- h. Appointment of Replacement Grants and Customer Service Assistant, Board Report #08-62
- i. Appointment of Interim Director of Academic Services, Board Report #08-63
- j. Salary/Advanced Placement Adjustment, Board Report #08-64

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Item D., Approval of Payment for Legal Services, was discussed. Trustee Larson made a motion to approve item D., and Trustee Miller seconded the motion. The roll was called. Trustees Miller, Walters, Glosson, Larson, Lowe and Student Trustee Claypool were in favor; Trustees Summers and Kurtz were opposed. The motion carried. Discussion then ensued on item G. Trustee Kurtz made a motion to approve item G. and Trustee Walters seconded the motion. The roll was called and all were in favor. The motion carried.

FOR INFORMATION

- A. Student Financial Aid
- B. Contract Training
- C. Snow Removal and Ice Control Invoice
- D. ICCTA Paul Simon Student Essay Contest
- E. Interim Assignment
- F. Interim Assignment
- G. Academic Organizational Review

Dr. Packard spoke about the information reports.

OPEN FOR BOARD MEMBERS

Trustee Summers spoke about the nominating committee, proposing that it be handled at the April Committee of the Whole meeting. Mr. Like requested that the Foundation Liaison be rotated less often.

FUTURE AGENDA ITEMS

An issue related to the Open Meetings Act will be discussed at the Committee of the Whole meeting and voted on at the April Board meeting. Trustee Miller will chair the Nominating Committee; Trustees

Glosson and Larson will also serve. Trustees mentioned topics on which they would like informational presentations at future meetings. A Board retreat in May was also discussed.

Trustee Miller left the meeting at 8:49 p.m.

Chair Lowe called for a recess at 8:49 p.m.

CLOSED SESSION

Dr. Glosson made a motion to move into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity and to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

Attending Closed Session were Trustees Glosson, Kurtz, Larson, Lowe, Summers, Walters, and Claypool. Trustee Miller was absent. Also in attendance were Dr. Packard, Ms. Kriegermeier, Attorney Kerrick, Dr. Ally, Dr. Sager, Ms. Plinske, Mr. Like and Dr. Salleh-Barone.

Ms. Walters made a motion to move out of Closed Session. Student Trustee Claypool seconded the motion. When the roll was called, all were in favor and the motion carried. Closed Session adjourned at 10:00 p.m.

ADJOURNMENT

Hearing no further business, the meeting adjourned at 10:01 p.m.

Ms. Carol Larson, Secretary