

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, September 21, 2006, in the Board Room, Room A217, on the Campus.

Chair Kurtz called the meeting to order at 7 p.m. Secretary Glosson called the roll, and the following were present:

Dr. Glosson
Ms. Kurtz
Mrs. Larson
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Ms. Payne

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Kurtz led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Kurtz stating that hearing no objections, the agenda stands approved as presented.

APPROVAL OF MINUTES: Budget Hearing August 24, 2006
Regular Board Meeting August 24, 2006
Regular Board Meeting August 24, 2006 Closed Session
Special Board Meeting September 5, 2006

Following circulation of the Closed Session minutes, Chair Kurtz stated that hearing no corrections or additions, the minutes stand approved as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS
NISOD Faculty Winners, Meri Albright, Mike Reagan and Paul Hamill

Mike Gilfillan and Julie Dunne of Gilfillan Architects spoke to the Board about their company's services.

Dr. Gray gave background information on the NISOD faculty award, and introduced this year's award recipients, Meri Albright, Mike Reagan and Paul Hamill. The recipients spoke to the Board

about their very positive NISOD conference experiences.

COMMITTEE REPORTS

A. Finance Committee

Trustee Miller, Chair of the Finance Committee, reported on the September 5, 2006, meeting when the auditors of the firm of Sikich LLP presented the preliminary results of the audit. She noted that Mr. Lantz of the audit firm stated that MCC would be the only community college client receiving an unqualified opinion. Dr. Ally stated that the Audit will be posted on the website.

B. Committee of the Whole

Mr. Lowe, Chair of the Committee of the Whole, reported on the meeting of September 18 where several items were discussed including the Audit, New and Revised Board Policies, and September Requests to Purchase/Lease.

ICCTA REPORT

Mr. Lowe stated that the next ICCTA meeting will be in Springfield on September 28 and 29. He noted that the program will be on the Ethics Law, and that former Trustee Tim Stratton will also have a presentation on Impact Fees. Dr. Packard added that Senator Althoff may be sponsoring a bill on Impact Fees, and explained that impact fees as they relate to the College generally are applied against new construction within city limits.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation Liaison, highlighted items from her written report and noted that you can now register online for Foundation events like the ABC Breakfast. She reminded everyone of the Shah Center Open House on October 19.

Mr. Summers asked to see a copy of the Foundation Audit.

Ms. Miller asked about how we are thanking our donors.

PRESIDENT'S REPORT

President Packard reported that Bridger is developing a schedule for their plan of work. He stated that information meetings have been scheduled with the Bridger team and College administrators,

faculty and staff. Dr. Packard then spoke about the Strategic Plan Progress Report, an Information Item in the Board Packet, drawing attention to several of the Notes.

Dr. Glosson thanked Dr. Packard and Dr. Patton for their involvement in, and direction of, AQIP activities.

PRESENTATION

MCC Health Care Facilities, Sue Maifield, Executive Dean of Human and Public Services and Social Sciences

Ms. Maifield introduced the virtual tour of the newly remodeled Health Care facilities. She explained that all of the needed courses are being written. Ms. Richmond led the Board through the tour and stated that she has attended State meetings on attracting faculty. Ms. Richmond stated that there are currently twenty students in the LPN program, and explained that the partnership that we have with Rock Valley provides slots for three of our students. She noted the possibility of our RN program being in place in the next 24 months, but stated that there are many variables.

COMMUNICATIONS

a. Faculty Report

Dr. Sager expressed appreciation to Chair Kurtz and Trustee Summers for meeting to address mutual areas of concern with retirement and insurance. He stated that the next meeting will be October 6. He thanked the Board on behalf of the faculty and larger institution for giving their approval of the appointment of a faculty development chair and applauded the Board's understanding of the importance of the position.

Dr. Sager recognized Edith Nichols, Administrative Assistant to the Executive Dean of Mathematics and Science, as an unsung hero amongst our ranks, on the occasion of her retirement. He expressed sincere appreciation to her, noted how much she is valued, and how she will be greatly missed.

Dr. Sager expressed good wishes to Dr. Cathy Maxwell, who served the institution well through a number of positions in the Technology and Business programs, as she moves into a position as Vice President of Academic Affairs at a College of Technology in Georgia.

In closing, Dr. Sager welcomed back Ms. Diane Nyhammer in her new role as Executive Dean of Humanities. He spoke of her background with the Higher Learning Commission, her position as dean of a college in Colorado, and her former positions at MCC. Dr. Sager stated that he was pleased to have her back amongst the family at MCC.

b. Staff Council Report

No report was given.

c. Student Trustee Report

Ms. Payne, Student Trustee, reported that during the past week a Meet and Greet was held with students, and noted that she wants to have more events to come out and meet the students. Ms. Payne reported that MCC Night and Student Senate elections are coming up, and that a forum was held in the cafeteria. She stated that students are being encouraged to get involved in Student Senate.

APPROVAL OF CONSENT AGENDA

Mr. Lowe asked that Item 13.H. b. Board Policy 2.4.7 Tobacco-Free Campus, Board Report #06-182 POSTPONED, be removed from the Consent Agenda.

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 921 - \$1,750,990.52, Board Report #06-201
 - c. Voucher 910 - \$345,419.50, Board Report #06-202
- C. FY 2006 Audit, Board Report #06-203
- D. Out-of-District and Out-of-State Tuition and Fees, Board Report #06-204
- E. Certification of Chargeback Reimbursement, Board Report #06-205
- F. Requests to Purchase
 - a. Contract Training, Board Report #06-206
 - b. Trips and Tours, Board Report #06-207
 - c. Shah Corporate Training Center Parking Lot Maintenance, Board Report #06-208
 - d. Natural Gas through Energy Service Agreement, Board Report #06-209
 - e. Educational Services Agreement with Eagle Training Services, Inc., Board Report #06-210
- G. Feasibility Study, Board Report #06-211
- H. New and Revised Board Policies
 - a. Board Policy 1.15 Confidential Information Security, Board Report #06-181
POSTPONED 8/24/06
 - b. Board Policy 2.4.7 Tobacco-Free Campus, Board Report #06-182 POSTPONED 8/24/06
- I. Update of Joint Educational Agreement, Board Report #06-212
- J. Personnel

- a. Personnel Adjustments for Fall 2005 Transfer and Occupational Courses, Board Report #05-113 Addendum
- b. Personnel Adjustments for Spring 2006 Transfer and Occupational Courses, Board Report #06-14 Addendum
- c. Personnel Adjustments for Summer 2006 Transfer and Occupational Courses, Board Report #06-77 Addendum
- d. Personnel Adjustments for Fall 2006 Transfer and Occupational Courses, Board Report #06-187 Addendum
- e. Continuing and Professional Education Personnel Considerations for Fall 2006, Board Report #06-188 Addendum
- f. Appointment of Coaching Staff, Board Report #06-213
- g. Appointment of New Multicultural Recruiter, Board Report #06-214
- h. Appointment of Replacement Faculty Development Chair, Board Report #06-215
- i. Appointment of Replacement Preschool Teacher, Board Report #06-216
- j. Retirement, Board Report #06-217
- k. Salary/Advanced Placement Adjustments, Board Report #06-218

For Information

- A. Resignation
- B. Resignation
- C. Resignation
- D. College's Strategic Plan
- E. Chargeback and Joint Agreement Summary Report for FY 2006

Mrs. Larson made a motion to approve the Consent Agenda minus the item removed. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Mr. Lowe made a motion to reject Board Report #06-182 POSTPONED 8/24/06 for further study.

Ms. Miller seconded the motion. Mr. Summers informed the group that this and other Board policies will be discussed at a Policy Review Committee Meeting on October 2. The roll was called and all were in favor. The motion carried.

OPEN FOR BOARD MEMBERS

Mr. Lowe expressed appreciation to Dr. Maxwell and stated that she has been a valuable employee and will be missed.

Ms. Miller stated that a Finance Committee meeting will be held on October 10 at 6 p.m. to go over recommendations for improvement from the auditors. She asked that Dr. Ally and Mr. McDonald be in attendance.

Mr. Summers extended compliments to Dr. Packard and others for their hard work and meticulous preparations with the Nursing Program.

Chair Kurtz thanked all Board members for their input on the action items and noted that the feedback has been excellent. She stated that she will restructure the document and sort through the items. She will take the input and share it with everyone, and will try to identify the top five issues. The report will be presented at the next Committee of the Whole meeting. She welcomed Board member involvement.

Chair Kurtz thanked Dr. Sager and all faculty and staff who met to discuss what we may be able to do relative to retirement benefits. She stated that the tone of the meeting was very understanding of the fact that we have limited resources.

Mr. Summers stated that we are trying to be very proactive, and that expectations are modest.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

At 8:17 p.m., with no further business, the meeting adjourned.

Dr. Frances Glosson, Secretary