

MINUTES
FINAL MEETING OF THE RETIRING BOARD
of McHENRY COUNTY COLLEGE

The Final Meeting of the Retiring Board of McHenry County College was held on Thursday, April 26, 2007, in the Board Room, Room A217, in Building A on the Campus.

Chair Kurtz called the meeting to order at 7 p.m. Secretary Glosson called the roll, and the following were present:

Dr. Glosson
Ms. Kurtz
Mrs. Larson
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Ms. Payne

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Kurtz led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Kurtz stated that hearing no objections, the agenda is approved as presented.

DISPOSITION OF MINUTES: Regular Board Meeting March 22, 2007
Regular Board Meeting March 22, 2007 Closed Session
Board Policy Review Committee Meeting March 28, 2007
Committee of the Whole April 11, 2007
Board Policy Review Meeting April 23, 2007
Committee of the Whole April 23, 2007

Following circulation of the March 22, 2007, Closed Session minutes and, hearing no objections, the minutes of the Regular Board Meeting, Board Policy Review Committee Meetings and Committee of the Whole Meetings were approved as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or presentations.

COMMITTEE REPORTS

Board Policy Review – March 28 and April 23, 2007

Mr. Summers, committee chair, reported on the two meetings of the Board Policy Review Committee. He explained that the Board Policy Manual is being broken down into two sections, one for policy and one for procedures, and that each individual policy is being reviewed by the Committee. Mr. Summers noted that in addition to further Board Policy review at the April 23 meeting, a Memorandum of Understanding Between Friends of MCC Foundation and McHenry County College was also discussed. He spoke about the importance of such an agreement.

Committee of the Whole – April 11 and April 23, 2007
Facilities Master Plan – Health, Wellness, and Athletic Complex, Board Report #07-48

Trustee Lowe, Chair of the Committee of the Whole, reported on the Committee of the Whole meetings of April 11 and April 23, 2007. He stated that on April 11 the Board went into Closed Session to discuss the proposed Health, Wellness, and Athletic Complex, and also Administrative Compensation.

Mr. Lowe then reported on the meeting of April 23 when the Health, Wellness, and Athletic Complex was discussed in Open Session. He noted that information was provided by those involved including Attorney Kerrick, Mr. Schuh, Patrick Engineering, Mr. Houser, Equity One Development Corporation, and Mr. Babski, Legat Architects. He stated that the trustees reviewed the draft of license for the baseball stadium. Dr. Gray gave information on the positive impact this project would have on College programs and enrollment.

Mrs. Larson, Facilities Committee Chair, delivered a statement on the work of the Facilities Committee with the Facilities Master Plan and the Health, Wellness, and Athletic Complex. Mrs. Larson made a motion to approve Board Report # 07-48, Facilities Master Plan – Health, Wellness, and Athletic Complex, revised to presently approve the license agreement for the baseball stadium. Mr. Lowe seconded the motion. Ms. Miller arrived at this time. Dr. Packard stated that this is a very significant event for the College, and is a creative approach in this College's effort to find an appropriate way to expand and find needed facilities in a public/private partnership without having to go to the taxpayers.

Chair Kurtz invited comments from each Board member, starting with Mr. Lowe and going around the table. Appreciation was expressed by all to Mr. Lowe and Mrs. Larson for their tireless work in making this happen, and Dr. Packard and staff were also commended for their part in the project. Mr. Summers thanked everyone for the magnificent culmination to their work. He stated that this is a triple win, first for the students, second for the taxpayers, as we are defraying the public expenditure with private money, and third for all citizens of the McHenry County College district. He noted that this complex will provide a place worthy of civic pride. Ms. Miller referred to her CPA standing and stated that the figures all are in order for us to go ahead with this. Student Trustee Payne stated that from a student perspective, there is a great amount of excitement. She noted that although she will be graduating this year, she looks forward to coming back to use this facility. Ms. Kurtz' closing comment was that when the Board started the project, they viewed it with a critical eye and asked very good questions. Secretary Glosson called the roll and each trustee voted "yes" on the motion to approve the Facilities Master Plan – Health, Wellness, and Athletic Complex, Board Report #07-48, including approval of the license agreement for the baseball stadium. The motion carried. Mr. Lowe thanked everyone for their vote of confidence.

ICCTA REPORT

Mr. Lowe reported on the ICCTA Lobby Day, and a conversation he had with Mr. Rendleman regarding project approval from ICCB. He also stated that he had a fruitful meeting with our legislators. Mr. Summers noted that it is important to keep our legislators informed. Dr. Packard reported that IDOT has approved funding \$20 million for the Route 14 widening project. He then shared information on the recent Illinois Economic Impact Study.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation Liaison, highlighted several items from her report, including Foundation Board approval for the MCC Promise. She reported that the Foundation Board has already

approved reimbursing the College for a full-time MCC Promise Director, who will focus on fundraising and stewardship of this scholarship program. Ms. Walters noted that the Golf Outing will be held on June 18 at the Crystal Lake Country Club, and that a Gala will be held on November 9, at the Makray Memorial Golf Course in Barrington.

PRESIDENT'S REPORT

President Packard shared information from an email from Ms. Scherman, Bookstore Director, on the Continuous Improvement Textbook Action Team and its great results. In the email Ms. Scherman stated that when she shared information at a conference that MCC's Bookstore has a 97% and 94% return on requisitions, other bookstore directors were interested in knowing how MCC got such great results and unheard of numbers in her industry.

Dr. Packard also reported on the rescheduling of the ABC Breakfast.

PRESENTATION

AmeriCorps, Dr. Salleh-Barone, Assistant Vice President for Learning and Student Support Services, and Students

Dr. Salleh-Barone introduced AmeriCorps members, who explained the program. AmeriCorps is a network of national service programs that address areas of need in education, public safety, health, and the environment.

COMMUNICATIONS

a. Faculty Report

Dr. Sager stated that it is now time for final exams and graduation, and he is looking forward to having the Board join the faculty for commencement. He noted that Intersession starts on the Monday after commencement, May 14.

Dr. Sager commended the Board for taking the risk of adding on to the structure of the institution to broaden athletic and academic programs. Dr. Sager expressed appreciation to the Board for the gracious hospitality they extended to him as president of the Faculty Association for the past eight years, and for the opportunity to interact. He stated that he looks forward to transitioning into another opportunity as we collectively look to the future of the College. Dr. Sager

introduced Cynthia Van Sickle, tenured faculty, and welcomed her to her new role as Faculty Association President. He noted that she is working to complete her Ph.D. and her J.D.

b. Staff Council Report

Ms. Hendrix congratulated Trustees Kurtz, Larson, and Walters for their re-election to the Board. She then spoke about Staff Recognition Awards, and reported that Jackie Covelli was chosen for the Classified Staff Award and she was chosen for the Professional Staff Award.

Student Trustee Report

In addition to her written report, Ms. Payne, Student Trustee reported on the following: (1) thirty-three students taking a trip to Chicago to see The Color Purple; (2) students being appreciative of what is being done in the bookstore; (3) success of the first regional leadership training luncheon hosted by the Student Senate president and herself for other student trustees and presidents; and (4) Phi Theta Kappa project which asks for all graduates to bring a book and a canned item in an effort to end illiteracy and hunger in our community. Ms. Payne noted that free food will be served to students to help ease the stress of finals week. Dr. Gray stated that Ms. Payne has been a valuable asset and an outstanding representative of the students. All were in agreement.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Executive Summary
- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 935 - \$1,001,596.65, Board Report #07-49
 - c. Voucher 936 - \$ 310,622.59, Board Report #07-50
- C. Requests to Purchase/Lease/Finance
 - a. Service Contract for HVAC Maintenance Program, Board Report #07-51
 - b. Contract Training, Board Report #07-52
 - c. Degree Audit System, Board Report #07-53
 - d. Trips and Tours, Board Report #07-54
 - e. Replacement Cafeteria Stack Chairs, Board Report #07-55
 - f. Educational Services Agreement with Condensed Curriculum International, Inc., Board Report #07-56
 - g. Computers, Board Report #07-57
 - h. Computer Lease, Board Report #07-58
 - i. TargetX Software Subscription, Board Report #07-59

- j. Annual Renewal of Symantec Anti-Virus Licenses, Board Report #07-60
- k. Projectors for Smart Classrooms, Board Report #07-61
- l. Additional Service from Patrick Engineering, Board Report #07-62
- D. Increase in Student Worker Wages, Board Report #07-63
- E. Increase in Telecourse Fee, Board Report #07-64
- F. Update to Joint Educational Agreements, Board Report #07-65
- G. Reorganization, Board Report #07-66
- H. New Positions, Board Report #07-67
- I. Associate in Applied Science Degree in Registered Nursing, Board Report #07-68
- J. Destruction of Board Meeting Audio Tape Recording of October 27, 2005, Board Meeting, Board Report #07-69
- K. Personnel
 - a. Personnel Adjustments for Fall 2006 Transfer and Occupational Courses, Board Report #06-187 Addendum
 - b. Personnel Adjustments for Spring 2007 Transfer and Occupational Courses, Board Report #06-268 Addendum
 - c. Request for Revision of Position and Appointment of Network Administrator and Network Technician, Board Report #07-70
 - d. Request for Revision of Position and Appointment of Communications Technician, Board Report #07-71
 - e. Appointment of Replacement Dean of Students, Board Report #07-72
 - f. Appointment of Replacement Dean of Health Career Programs and Nursing Administrator, Board Report #07-73
 - g. Appointment of New Coordinator for Illinois Family Violence Coordinating Councils, Board Report #07-74
 - h. Appointment of Replacement Administrative Assistant to Executive Dean of Mathematics and Sciences, Board Report #07-75
 - i. Compensation Adjustments and Contracts for Administrative Personnel for FY 2008, Board Report #07-76
 - j. Salary/Advanced Placement Adjustments, Board Report #07-77

For Information

- A. Quarterly Report on Grants
- B. Quarterly Accrued Financial Statements
- C. Printing of the 2007/2008 College Catalog
- D. Snow Removal and Ice Control
- E. Recruitment Advertising
- F. President's Reception Service Awards
- G. ICCTA Paul Simon Student Essay Contest

Trustee Glosson asked that Item 13. B.b. Board Report #07-49, Voucher 935, be removed from the Consent Agenda. Mr. Lowe made a motion to approve the Consent Agenda minus Item 13.B.b. Mrs. Larson seconded the motion. When the roll was called, all were in favor and the motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Mr. Lowe made a motion to approve Board Report #07-49, Voucher 935. Mr. Summers seconded the motion. When the roll was called, Dr. Glosson abstained. All others voted in favor

and the motion carried.

OPEN FOR BOARD MEMBERS

- A. Mission Statement
- B. Board Calendar

Dr. Glosson read the Mission Statement. She stated that at the next meeting she will call a group together to look at the evaluation of the Board and the president.

Trustee Lowe spoke about the appearance of the College and the warm reception people received when they came to the 40th Anniversary. He complimented the Buildings and Grounds staff for their fine work.

Ms. Kurtz spoke about information on a direct notification system and handed out information to the Board.

Two people from MCC are being celebrated as the best and brightest on the all star team of Phi Theta Kappa. The Board asked Dr. Packard to invite the two students to a Board meeting or to send them a congratulations letter.

Attorney Kerrick talked about a meeting on the Open Meetings Act presentation that is going on at the College.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

At 8:15 p.m., with no further business, the meeting adjourned.

Dr. Frances Glosson, Secretary