

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, March 22, 2007, in the Board Room, Room A217, in Building A on the Campus. Chair Kurtz called the meeting to order at 7 p.m. Secretary Glosson called the roll, and the following were present:

Dr. Glosson
Ms. Kurtz
Mr. Lowe
Mr. Summers
Ms. Walters
Ms. Payne

Absent: Mrs. Larson

Trustee Miller was connected by telephone.

Attorney Sandra Kerrick was present as legal counsel.

APPROVAL OF AGENDA

Chair Kurtz stated the minutes stand approved as presented.

APPROVAL OF MINUTES: Regular Board Meeting February 22, 2007

Hearing no objections, the minutes of the Regular Board Meeting were approved as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or presentations.

COMMITTEE REPORTS

Committee of the Whole

Trustee Lowe, Chair of the Committee of the Whole, reported on the Committee of the Whole meeting of Monday, March 19, 2007, and the following: (1) MCC Promise; (2) Master Plan and/or any sports facility we might be considering; (3) report on upcoming computer lease; (4) tuition increase of \$5; and, (5) increase in ICCTA dues.

ICCTA REPORT

Mr. Lowe noted that we should continue pacing our ICCTA dues. He stated that he is planning to run for one of the state offices and feels he has support from the collar counties. Conversation followed on the lack of funding from the State. Mr. Summers spoke about the very informative program featuring the GED program. Dr. Glosson stated that she will furnish information on the duties of the officers of the MCC Board. Mr. Lowe reported that the next ICCTA meeting will be in conjunction with Lobby Day on April 24 and April 25 in Springfield.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation Liaison, reported that the Foundation board is accepting nominations for new board members, and is seeking representation from different geographic centers of the College's district. She also spoke about alumni contacts made through the Foundation's Newsletter, New Directions; the MCC Promise presentation made to the Board of Trustees, that would provide for affordable tuition for high school students; and the Foundation continuing to establish new scholarships at a fast pace. Ms. Walters listed upcoming Foundation events, including the Golf Outing on June 18, and the Gala in the Fall of 2007.

Mr. Like invited the Board to a reception for Alex Gibney on April 10 at 5:30 p.m. in the Employee Dining Room, and spoke about one of the next steps for the MCC Promise, which is talking to donors. He stated that he will not have definite information for a couple of months and will report back to the Board at that time. Chair Kurtz stated that the Board is supportive of moving ahead with the MCC Promise.

PRESIDENT'S REPORT

President Packard reported on the following: (1) the 100% pass rate for the MCC cohort of LPN students at Rock Valley College; (2) Mark Martin, one of our horticulture adjunct instructors and an MCC Horticulture graduate, receiving a "2006 Businessman of the Year Award" and dining with President Bush in Washington, D.C.; (3) Len Walker, Director of Marketing and Public Relations selected by attendees at the 33rd Annual National Council for Marketing and Public

Relations Conference, to receive the conference's "Most Innovative Award for a Presentation;" (3) Kathleen Plinske, one of McHenry County's "10 under 40," presented "A New Generation of Learning," at the League for Innovation Conference; (4) MCC placed three students in finals at the Illinois-Intercollegiate Forensics Association State Speech Tournament, hosted by NIU; (5) alumnus and two-time NJCAA women's basketball All-American, Andrea Brooke, inducted into the NJCAA Region 4 Hall of Fame; and (7) women's basketball player Dana Hernan named the Illinois Skyway Collegiate Conference Player of the Year for 2007.

PRESENTATION

AQIP and Continuous Improvement, Dr. Deborah Patton, Executive Assistant to the President for Organizational Effectiveness, and Ms. Kathleen Plinske, Temporary Director of Distance Education and Professional Development

Dr. Patton and Ms. Plinske discussed AQIP and Continuous Improvement, and shared the status of Continuous Improvement at McHenry County College. They presented information via Power Point, copies of which were requested by Board members. Chair Kurtz noted that what Dr. Patton and Ms. Plinske are doing is vital to the future of the College. She asked about the kind of empowerment being seen in the cultural environment, and Dr. Patton replied that people are systems thinking and using data: people are asking to see the data. All action projects this semester were recommended by employees.

COMMUNICATIONS

A. Faculty Report

Dr. Sager spoke about Spring Semester and noted that faculty is looking forward to Spring Break so that we can come back to the classroom refreshed. On behalf of the faculty, Dr. Sager invited the Board to Commencement exercises on May 12.

Dr. Sager then spoke about the ICCTA Faculty of the Year Award, noting that the following faculty were nominated by their peers: Frank Ardito, Gerald Braasch, Patrick Connolly, Todd Culp, Jay Geller, Gary Hensel, Kathrine Middy, Katrine Poe, Mike Reagan, Bruce Spangenberg, Thomas Takayama, Cynthia Van Sickle, Sandy Vitale and Dawn Wagner. Dr. Sager stated that

the selection committee is commending to the Board Mr. Bruce Spangenberg, instructor of horticulture, who serves as chair of CAPC. He is an excellent leader who extends the aspect of the classroom out to the community. Congratulations were offered from the Board.

B. Staff Council Report

Ms. Hendrix, Staff Council President, spoke about the Bridger audit and recommendations. She stated that the more that is heard about the report, the more inaccuracies are identified, and expressed concern that many recommendations contain the word outsourcing. It was noted that the Board is interested in cost savings methods, but not at the expense of jobs, and that MCC cannot afford to throw experience and knowledge away. Ms. Hendrix asked that the Board be transparent and inclusive. Dr. Packard stated that he will have responses shortly to the questions the Board raised, and stated that outsourcing is not necessarily the optimal thing to do.

C. Student Trustee Report

In addition to her written report, Ms. Payne, Student Trustee stated that the Theatre Department is completing its performances of A Lie of the Mind this weekend and that there are open seats available. She encouraged the Board to attend. Ms. Payne noted that she and Student Senate put together a Meet and Greet and handed out slushies.

Ms. Payne reported that she worked with the incoming student trustee to put together a nomination process for students to nominate a teacher who they really felt was outstanding, and of those nominations one faculty member will be chosen.

Finally, Ms. Payne reported that the Student Life Office announced Katherine Claypool as the Student Trustee for FY 2008, and Senate Members Emmanuel Martinez, Josiah Payne, Vanessa Criswell, and Brenda Carbajal. Mr. Lowe offered to be involved with the upcoming Student Trustee Orientation.

APPROVAL OF CONSENT AGENDA

For Approval

A. Executive Summary

- B. Financial Statements
 - a. Treasurer's Report
 - b. Voucher 933 - \$1,368,004.86, Board Report #07-34
 - c. Voucher 934 - \$305,123.21, Board Report #07-35
- C. Requests to Purchase
 - a. Carpet Replacement and Painting, Board Report #07-36
 - b. Athletic Field Protective Shelters, Board Report #07-37
 - c. Nursing Program Technology Virtual Server, Board Report #07-38
 - d. Bottomline Technologies Annual License and Software Support Agreement, Board Report #07-39
 - e. Research Library Database, Board Report #07-40
 - f. Feasibility Study for Veterinary Technician Program, Board Report #07-41
 - g. Consulting Engagement, Board Report #07-42
- D. Request for Renewal of Collegiate Assessment of Academic Proficiency (CAAP) Instruments, Board Report #07-43
- E. Tuition Increase, Board Report #07-26 POSTPONED February 22, 2007
- F. ICCTA Faculty of the Year Award, Board Report #07-44
- G. Update of Joint Educational Agreement Addendum with College of Lake County, Board Report #07-45
- H. Destruction of Board Meeting audio Tape Recording of September 22, 2005, Board Report #07-46
- I. Personnel
 - a. Personnel Adjustments for Fall 2006 Transfer and Occupational Courses, Board Report 06-187 Addendum
 - b. Personnel Adjustments for Spring 2007 Transfer and Occupational Courses, Board Report #06-268 Addendum
 - c. Corporate and Continuing Education Personnel Considerations for Spring 2007, Board Report #07-13 Addendum
 - d. Salary/Advanced Placement Adjustments, Board Report #07-47

For Information

- A. Contract Training
- B. Snow Removal and Ice Control
- C. Replacement Tape Backup System for Servers and Network Storage
- D. Master Plan Update
- E. Consulting Engagement

Mr. Lowe asked that Item E. Tuition Increase, Board Report #07-26 Postponed February 22, 2007, be removed from the Consent Agenda, and Mr. Summers asked that Item C.f. Feasibility Study for Veterinary Technician Program, Board Report #07-41, be removed. Mr. Lowe then made a motion to approve the Consent Agenda minus Board Report #07-26 Postponed February 22, 2007, and Board Report #07-41. Mr. Summers seconded the motion. Secretary Glosson called the roll and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Mr. Lowe made a motion to approve Item C.f. Feasibility Study for Veterinary Technician Program, Board Report #07-41. Ms. Walters seconded the motion. When the roll was called, Mr. Summers abstained. All others voted in favor and the motion carried.

Mr. Lowe made a motion to approve Item E. Tuition Increase, Board Report #07-26 Postponed February 22, 2007. Ms. Payne seconded the motion. When the roll was called, Ms. Miller voted no, Ms. Walters voted yes, with reluctance, and stated that she will look to the Bridger Report to see cost savings not related to employees. Dr. Glosson voted yes, with reluctance, and commented that none of the Board wanted to see this increase. She added that we are in alignment with cohort colleges. All others voted in favor, and the motion carried. Mr. Lowe pointed out the funding decreases we have seen from the State, and stated that we have a fiduciary responsibility to the taxpayer to keep this a viable institution. Ms. Payne stated that a special meeting was held with Mr. McDonald and the students gave ideas for other ways to make money instead of increasing tuition. Dr. Glosson encouraged Ms. Payne to stay connected with MCC even after she graduates.

OPEN FOR BOARD MEMBERS

- A. Mission Statement
- B. Board Calendar

Trustee Walters reflected on the late Trustee David Murphy's service to MCC and the entire education system and mentioned some of his many accomplishments. She noted that he served on many boards of the State, including the Illinois Board of Higher Education.

Trustee Summers read the Mission Statement.

Dr. Glosson stated that the same evaluation form and process as last year will be used by the Presidential Evaluation Committee.

Chair Kurtz called for a five-minute break before the Board will go into Closed Session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal

of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

CLOSED SESSION

Ms. Walters made a motion to move into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Mr. Lowe seconded the motion. When the roll was called, all were in favor and the motion carried.

At 8:55 p.m. Trustee Miller was disconnected.

Mr. Lowe made a motion to move out of Closed Session. Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

ADJOURNMENT

At 9:30 p.m., with no further business, the meeting adjourned.

Dr. Frances Glosson, Secretary