

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, January 25, 2007, in the Board Room, Room A217, in Building A on the Campus.

Chair Kurtz called the meeting to order at 7 p.m. Secretary Glosson called the roll, and the following were present:

Dr. Glosson
Ms. Kurtz
Mr. Lowe
Ms. Miller
Mr. Summers
Ms. Walters
Ms. Payne

Absent: Mrs. Larson

Attorney Sandra Kerrick was present as legal counsel.

APPROVAL OF AGENDA

Chair Kurtz stated that under Approval of Minutes, Regular Board Meeting December 14, 2006, Closed Session, should be deleted. Mr. Lowe asked for discussion of the items from the Committee of the Whole meeting during the Committee Reports. Chair Kurtz stated that the agenda stands approved as amended.

APPROVAL OF MINUTES: Regular Board Meeting December 14, 2006
Regular Board Meeting December 14, 2006 Closed Session

Hearing no objections, the minutes of the Regular Board Meeting were approved as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no visitors or presentations.

COMMITTEE REPORTS
Committee of the Whole

Trustee Lowe, Chair of the Committee of the Whole, reported on the meeting of Monday, January 22, 2007. He expressed his displeasure at the presentation and content of the Bridger Report, and

the fact that they did not show ways we could be improving. Mr. Summers stated that he was pleased that the College community received the report together. Dr. Glosson stated that she is thrilled with the magnitude of the Bridger Report, and noted very ambitious goals. Chair Kurtz expressed her disappointment at the many unanswered questions from the Bridger presentation. She noted that the Board is looking at having a review of the report. Dr. Packard will be working with his team and will accept input from the College community. He stated that the report is online as a PDF file, and noted that several action teams are working on projects related to elements of the report. Dr. Glosson encouraged the Board to spend time with the document. Ms. Walters stated that as a Board we are looking to save taxpayer's money. She stated that she anticipated a lot, and was extremely disappointed in the delivery of the report. Trustee Walters stated that we have a lot of fat at the College, and have had it for years. She stated that things were glossed over, and noted that she will make an oral statement at the next Board meeting. Chair Kurtz recommended that we ask Bridger to come back so they can respond to questions. Dr. Glosson asked about an evaluation form on Bridger. Dr. Glosson stated that the trustees need to not micromanage, and that administrators should work with their employees on this. Dr. Packard noted that we need to go back to the RFP when we are looking at the report. Ms. Walters stated that she and the Finance Committee will continue to micromanage until they are satisfied with the numbers.

Mr. Lowe pointed out that the Master Plan is being brought to the Board for approval so that we can move ahead with our plans with the City of Crystal Lake and the PUD. Dr. Packard stated that we worked with Mr. McDonough of Legat Architects to modify an existing master plan, and this needs to be approved before we can go any further. He then walked the Board through the plan and gave a summarized update.

ICCTA REPORT

Mr. Lowe reported that the next ICCTA meeting will be with ACCT in February in Washington, D.C., at the National Legislative Summit.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation Liaison, spoke about items from her report, highlighting the establishment of an endowed scholarship in memory of Mary Therese Wendt, and an annual scholarship in memory of Frankie Marie Like. She reported that the next ABC Breakfast will be on April 11, 2007; that the Golf Outing will be on June 18, 2007; and that there will be a Gala in the Fall of 2007.

Dr. Glosson stated that she has heard many favorable comments from the community regarding the last ABC Breakfast, and extended compliments to the speaker. Ms. Kurtz also complimented the speaker and the organization of the event.

PRESIDENT'S REPORT

President Packard stated that several financial documents of the College are now on line at the following: www.mchenry.edu/finance; www.mchenry.edu/aboutmcc, www.mchenry.edu/Administration, and www.mchenry.edu/siteindex.asp. He pointed out that the Quarterly Report on Accrued Financial Statements is in this Board packet, as per the Board's request. Dr. Packard then reported that: (1) enrollment is up 4.9% over last spring; (2) Board Report #07-11 is asking for Board approval to participate in the C.A.R.E.E.R. joint agreement that will expand educational services to our students and maximize utilization of finances, facilities, equipment, and personnel at community colleges; (3) Mark Arctander, chair of the Art Department, is exhibiting work at the Chicago Cultural Center and NIU, and contributing to and coordinating the McHenry County mural "Pathways to History" outside the Bersted Lecture Hall; (4) Len Walker, Director of Marketing and Public Relations, has been selected to present at the National Council for Marketing and Public Relations on "Using GIS Technology and Segmentation Strategy to Refine

Direct Response Marketing,” (5) Harriet Johnson, Director of Campus Safety and Security, was invited to speak at the Illinois Homeland Security and Response Institute; and (6) the College raised \$13,215.20 for the United Way of McHenry County, a 38% increase over last year.

PRESENTATION

Mr. Mark Arctander, Instructor of Art

Dr. Packard introduced Mr. Mark Arctander, Instructor of Art and Department Chair, who spoke about the mural outside of the Bersted Lecture Hall, “Pathways to History.” Trustee Walters asked about the availability of prints depicting this mural, and Dr. Gray stated that he would look into that.

COMMUNICATIONS

a. Faculty Report

No report was given.

b. Staff Council Report

Ms. Hendrix, Staff Council President, commented on the Bridger Report and the Board being transparent in their actions and inclusive in their discussions. Chair Kurtz stated that she would like to work with Dr. Sager and Ms. Hendrix to identify and share valuable insights gained, and identify ways we can narrow gaps.

Student Trustee Report

In addition to her written report, Ms. Payne, Student Trustee reported that ten clubs participated in a Club and Organization Fair on campus. She then spoke about her involvement with the “History Walk,” which was put together in celebration of Black History Month. She noted that 400 area students will be brought in to see the exhibit.

APPROVAL OF CONSENT AGENDA

For Approval

A. Executive Summary

B. Financial Statements

a. Treasurer’s Report

b. Voucher 929 - \$2,560,727.29, Board Report #07-1

c. Voucher 930 - \$216,082.94, Board Report #07-2

- C. Requests to Purchase
 - a. Cleaning Contract for Satellite Sites, Board Report #07-3
 - b. Annual Maintenance for Cisco Core Switch and Firewall, Board Report #07-4
 - c. Rental of Adult Education Off-Campus Space, Board Report #07-5
 - d. Contract Training, Board Report #07-6
 - e. President's Reception Banquet Services, Board Report #07-7
 - f. Additional Services from Patrick Engineering, Board Report #07-8
- D. Minimum Qualifications for Full-Time Faculty, Board Report #07-9
- E. 2007-2008 Master Seniority List for Tenured Full-Time Faculty, Board Report #07-10
- F. Community College Educational Agreement Comprehensive Agreement Regarding the Expansion of Educational Resources (C.A.R.E.E.R.), Board Report #07-11
- G. Revision of Campus Master Plan, Board Report #07-12
- H. Personnel
 - a. Personnel Adjustments for Fall 2006 Transfer and Occupational Courses, Board Report 06-187 Addendum
 - b. Personnel Adjustments for Spring 2007 Transfer and Occupational Courses, Board Report #06-268 Addendum
 - c. Continuing and Professional Education Personnel Considerations for Spring 2007, Board Report #07-13
 - d. Adult Education Personnel Considerations for Spring 2007, Board Report #07-14
 - e. Approval of New Part-Time Security Position for Shah Center, Board Report #07-15
 - f. Approval of New Part-Time Family Violence Office Assistant Position at University Center, Board Report #07-16
 - g. Approval of New Part-Time Office Assistant Position for the University Center, Board Report #07-17
 - h. Unpaid Leave of Absence, Board Report #07-18
 - i. Salary/Advanced Placement Adjustments, Board Report #07-19

For Information

- A. Completion of Reorganization of Distance Education and Professional Development
- B. Personnel
- C. Quarterly Report on Grants
- D. Quarterly Accrued Financial Statements

Dr. Glosson asked that Item B.b.Voucher 929, Board Report #07-1, be removed from the Consent

Agenda. Mr. Lowe made a motion to approve the Consent Agenda, minus Board Report #07-1.

Ms. Walters seconded the motion. The roll was called and all were in favor. The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Mr. Lowe made a motion to approve Item B.b. Voucher 929, Board Report #07-1. Ms. Walters seconded the motion. When the roll was called, Dr. Glosson abstained, and all others voted in favor. The motion carried.

OPEN FOR BOARD MEMBERS

- A. Mission Statement
- B. Board Calendar

Dr. Packard read the Mission Statement and Dr. Glosson asked for comments. Ms. Miller commented on the word “affordable” in the mission statement and stressed the importance of it staying in the forefront of people’s minds. Ms. Kurtz concurred. Dr. Glosson stated that we need to make sure we are offering the core courses for the present and future workforce. With regard to the Board Calendar, Ms. Miller noted that the Five-Year Financial Plan should be moved to February.

Dr. Glosson asked that the nominations committee entry be removed, and that the nominations take place at the April Board meeting, which will follow the April 17 Trustee Election. Following Board discussion, Dr. Glosson was asked to come back to the February meeting to report on the process to be used. Mr. Summers asked that this be put on the agenda for the February Committee of the Whole Meeting.

Mr. Miller expressed her pleasure at having the Accrued Financial Statement in the packet, and handed suggestions regarding the statement to Dr. Ally.

Ms. Kurtz reported on her attendance at the McHenry County Council of Governments meeting and spoke about the presentation on clean air. She stated that there are a number of grant provided programs that the College might get involved in. Dr. Packard will look into this further.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

At 8:20 p.m., with no further business, the meeting adjourned.

Dr. Frances Glosson, Secretary