

**MINUTES**  
**FINAL MEETING OF THE RETIRING BOARD**  
**of McHENRY COUNTY COLLEGE**

The Final Meeting of the Retiring Board of McHenry County College was held on Thursday, April 27, 2006, in the Conference Center in Building B on the Campus.

Chair Lowe called the meeting to order at 7 p.m. Secretary Kurtz called the roll, and the following were present:

Dr. Glosson  
Ms. Kurtz  
Mrs. Larson  
Mr. Lowe  
Ms. Miller  
Mr. Summers  
Ms. Walters  
Mr. Love

Attorney Sandra Kerrick was present as legal counsel.

Chair Lowe addressed the group about the Board's recent decision on the College's retirement program. President Packard also commented.

APPROVAL OF AGENDA

Chair Lowe asked that Personnel Items J. o., Request for Retirement, Board Report #06-86, and J.q., Request for Retirement, Board Report #06-88, be withdrawn for consideration. Hearing no objections, Chair Lowe stated that the agenda stands approved as amended.

DISPOSITION OF MINUTES: Regular Board Meeting March 23, 2006

Chair Lowe stated that hearing no objections, the minutes stand approved.

Trustee Walters encouraged adjunct faculty members to take advantage of the opportunity to vote in an upcoming election on May 10 and 11.

COMMITTEE REPORTS

A. Committee of the Whole

Trustee Larson, Chair of the Committee of the Whole, reported on the Committee of the Whole Meeting held on April 20, and highlighted the following: (1) information from a representative of the College's Insurance Committee regarding a change; (2) the status of the RFP for

Organizational Audit; (3) appointment of the Vice President of Human Resources to the position of Ethics Officer; (4) selection of financial auditors for interview; (5) recommendation to include a tentative July meeting on the schedule of Board meeting dates; and (6) an addition to the April agenda to include the recommendation that the staff has six months to implement the accrual accounting, with a quarterly report to be furnished thereafter.

B. Finance Committee

Ms. Miller reported that a Finance Committee meeting was held on April 25 and three auditing firms were interviewed. She noted that the committee recommended the firm of Sikich Professional Services & Support, LLP.

ICCTA REPORT

Mr. Summers reported that late last month he and Trustees Lowe and Larson were in Springfield to meet with our legislators. He noted that we need to keep our legislators informed as to the needs of the community colleges.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation Liaison, reported on the following:

- Fundraising
- Golf Outing
- ABC Breakfast with more than 280 people in attendance

PRESIDENT'S REPORT

President Packard spoke about orientation for parents of incoming students, also known as helicopter parents because they are hanging around all the time; Be the First hosting approximately 350 fourth graders and their parents; earlier this month we hosted 7<sup>th</sup> graders on campus; college bowl team won the regional conference.

PRESENTATION

Introduction of New Student Senate for 2006-2007, Dr. Normah Salleh-Barone, Dean of Students

Dr. Packard introduced Dr. Salleh-Barone who presented the new student senate members. 500 students participated in the election process.

COMMUNICATIONS

- a. Faculty Report
- b. Staff Council Report

Dr. Sager addressed the Board regarding recent disagreements between the faculty, staff and the Board. He asked that a Joint Resolution of the McHenry County College Staff Council and Faculty Association be placed into public record (attached). He then read the beginning of the Resolution and Ms. Hendrix read the remainder. The Resolution included the following: “that the McHenry County College Staff Council and Faculty Association, and the constituents we represent, have no confidence in the ability of the Board of Trustees of McHenry County College District 528 to serve and further the mission of the College.” The Resolution also stated “that the McHenry County College Staff Council and Faculty Association, on behalf of our constituents and residents of the District we serve, will actively pursue any and all professional, political and legal recourse to hold the Board and its representatives accountable for their specified failures.”

- c. Student Trustee Report

Mr. Love reported that yesterday several students took part in a Day of Silence that had as its purpose the creation of safer schools for all students, regardless of their sexual orientation, their gender identity, or their gender expression.

APPROVAL OF CONSENT AGENDA

Ms. Walters made a motion to approve the Consent Agenda minus the items removed by Chair Lowe. Ms. Miller seconded the motion. When the roll was called, all were in favor and the motion carried.

**For Approval**

- A. Executive Summary
- B. Financial Statements
  - a. Treasurer’s Report
  - b. Voucher 911 - \$1,623,625.34, Board Report #06-64
  - c. Voucher 912 - \$435,094.47, Board Report #06-65
- C. Requests to Purchase
  - a. Bottomline Technologies Annual Software Support Agreement, Board Report #06-66
  - b. Request to Lease Computers and Purchase Monitors, Board Report #06-67
  - c. ANGEL Migration Assistance Program (MAP), Board Report #06-68

- d. ANGEL Learning Management System License and Hosting Service, Board Report #06-69
- e. HVAC Maintenance Program Service Contract, Board Report #06-70
- f. Software Subscription, Board Report #06-71
- D. Auditor Recommendation, Board Report #06-72
- E. FY 2007 Insurance Recommendation, Board Report #06-73
- F. New, Revised and Eliminated Positions, Board Report #06-74
- G. Destruction of Audio Tape Recording of September 2004 Board Meeting, Bd. Rpt. #06-75
- H. Cooperative Agreement Addendum with College of Lake County, Board Report #06-76
- I. Financial Reporting to the Board, Board Report #06-77
- J. Personnel
  - a. Personnel Adjustments for Spring 2006 Transfer and Occupational Courses, Board Report #06-14 Addendum
  - b. Personnel Adjustments for Summer 2006 Counselors, Board Report #06-78
  - c. Continuing and Professional Education Personnel Considerations for Spring 2006, Board Report #06-15 Addendum
  - d. Appointment of Replacement Director of the Corporate Training and Business Development Center, Board Report #06-79
  - e. Appointment of Replacement Dean of Corporate and Continuing Education, Board Report #06-80
  - f. Appointment of Student Development Advisor – Special Needs, Board Report #06-81
  - g. Compensation for Humanities Division Interim Duties, Board Report #06-82
  - h. Administrative Contracts for FY 2007, Board Report #06-59 POSTPONED 3/23/06
  - i. Request for Retirement, Board Report #06-60 POSTPONED 3/23/06
  - j. Request for Retirement, Board Report #06-61 POSTPONED 3/23/06
  - k. Request for Retirement, Board Report #06-62 POSTPONED 3/23/06
  - l. Request for Retirement, Board Report #06-83
  - m. Request for Retirement, Board Report #06-84
  - n. Request for Retirement, Board Report #06-85
  - o. Request for Retirement, Board Report #06-86
  - p. Request for Retirement, Board Report #06-87
  - q. Request for Retirement, Board Report #06-88
  - r. Request for Retirement, Board Report #06-89
  - s. Request for Retirement, Board Report #06-90
  - t. Salary/Advanced Placement Adjustments, Board Report #06-91

**For Information**

- A. Quarterly Report on Grants
- B. Program Articulation Agreement with Western Illinois University
- C. Program Articulation Agreement Addendum with Roosevelt University
- D. Resignation
- E. Resignation

**ACTION ON ITEMS REMOVED FROM CONSENT AGENDA**

There was no action as no items were removed from the Consent Agenda.

**OPEN FOR BOARD MEMBERS**

- A. Mission Statement
- B. Board Calendar

There was no discussion at this time.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

At 7:40 p.m., with no further business, the meeting adjourned.

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Donna Kurtz, Secretary