

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, January 27, 2005, in the Board Room, Room A217, in Building A on the Campus.

Chair Lowe called the meeting to order at 7 p.m. Secretary Kachiroubas called the roll and the following were present:

Dr. Glosson
Mr. Kachiroubas
Mrs. Larson
Mr. Lowe
Mr. Murphy
Ms. Miller
Ms. Walters

Attorney Sandra Kerrick was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Lowe led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Lowe asked that Item 13.C. a. Emergency Medical Technician Training be moved to Item 14., Action on Items Removed From Consent Agenda. He also asked that Item 13.H., Approval of Contract with Waste Management, be deleted from the agenda. Hearing no objections, Chair Lowe stated that the agenda stands as amended.

APPROVAL OF MINUTES: Regular Board Meeting December 16, 2004
Regular Board Meeting December 16, 2004 Closed Session

Chair Lowe stated that hearing no objections, the Regular Board Meeting minutes stand approved.

Closed Session minutes were not available for approval.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Chuck Taylor spoke to the Board on his behalf regarding a tuition reimbursement issue. He was told of forms that needed to be filled out and was asked to speak to Dr. Gray.

COMMITTEE OF THE WHOLE REPORT

Ms. Walters, Chair of the Committee of the Whole, reported on the meeting held at the University Center on Monday, January 24, and highlighted the following: (1) discussion of Waste Management Proposal; (2) presentation of the Five-Year Financial Plan; (3) presentation of the Three-Year Technology Plan; and (4) CampusWorks presentation by Dr. Ray Neff, CampusWorks, and Ms. Carole Robertson, Elgin Community College.

ICCTA REPORT

No report was given at this time. Chair Lowe did mention upcoming conferences including: (1) ICCTA National Conference in Washington, DC, February 13-14; (2) ICCTA Regional Conference in Lisle, IL, in March; (3) and the Community College Administrators' Conference hosted by College attorneys Robbins, Schwartz, Nicholas, Lifton, and Taylor, March 1.

FRIENDS OF MCC FOUNDATION REPORT

Ms. Walters, Foundation liaison, reported on a Foundation Board Retreat held at Bull Valley Golf Club; 11 mini grants awarded for a total of \$29,085.97; the January 19 ABC Breakfast; a benchmark study comparing MCC's Foundation with other community colleges; an on-line survey taken by Foundation Board Members, MCC faculty and staff measuring attitudes towards and understanding of the Foundation. Ms. Walters reported the receipt of the first pledge payment of \$25,000 for the Corporate Center; and the receipt of a \$20,000 unrestricted estate gift. She also shared that after 8 years of service to the Foundation Board, Mr. Tim Dooley has stepped down to serve as President of the McHenry County Community Foundation.

PRESIDENT'S REPORT

President Packard informed the Board that Mr. Disney was no longer eligible to serve as student trustee because he was not enrolled in at least 9 credit hours as called for in Board Policy. With student trustee elections coming up in April, Dr. Packard suggested the appointment of student, Shannon Landrey, to fill the position until then. Ms. Walters agreed that an appointment would be

good under the circumstances. Dr. Packard stated that he would follow up on this. Ms. Walters suggested a card be sent to Mr. Disney expressing the Board's appreciation for his contribution to McHenry County College over the past several months.

Dr. Packard then reported on the following:

- MCC Scots being featured in JUCO magazine.
- Meeting with architects to discuss preliminary P.U.D. proposal.
- The Strategic Planning Process.
- Approval of a 60-hour home inspection class.
- Approval of non-credit Healthcare Certification classes.
- Getting employees and students involved in "Active for Life," a 10 week fitness program.

PRESENTATION

Food Services, Ms. Sandra Johnston

Ms. Johnston presented results of an initial survey taken in July 2001, and explained how customer issues were addressed. She then compared the prior survey to a more recent survey, done in November 2003, showing the customer response to how their issues were dealt with. She pointed to the overall satisfaction and improved rating Food Services has received.

COMMUNICATIONS

a. Faculty Report

No formal report was given; however, Dr. Sager commented favorably on the start of the new semester.

b. Staff Council Report

No report was given.

c. Student Trustee Report

No report was given.

APPROVAL OF CONSENT AGENDA

For Approval

- A. Executive Summary
- B. Financial Statements

- a. Treasurer's Report
- b. Voucher 880 - \$2,823,214.85, Board Report #05-1
- c. Voucher 881 - \$209,694.46, Board Report #05-2
- C. Request to Purchase
 - a. Emergency Medical Technician (EMT) Training, Board Report #05-3
 - b. Service Contract Network LAN Switch and Pix Firewall, Board Report #05-4
 - c. Programming Training, Board Report #05-5
- D. Fee Revisions for 2005-2006, Board Report #05-6
- E. Joint Agreement Addendum with College of DuPage, Board Report #05-7
- F. Proposal for Tuition Increase, Board Report #05-8
- G. Personnel
 - a. Personnel Adjustments for Fall 2002 Transfer and Occupational Courses, Board Report #02-143 Addendum
 - b. Personnel Adjustments for Fall 2004 Transfer and Occupational Courses, Board Report #04-93 Addendum
 - c. Personnel Adjustments for Spring 2005 Transfer and Occupational Courses, Board Report #04-195 Addendum
 - d. Adult Education Personnel Considerations for Spring 2005, Board Report #05-9
 - e. Continuing and Professional Education Appointments for Spring 2005, Board Report #05-10
 - f. Appointment of Replacement Dean of Students, Board Report #05-11
 - g. Appointment of Replacement Coordinator of Multicultural Programs and Student Leadership, Board Report #05-12
 - h. Appointment of Replacement Math Specialist, Board Report #05-13
 - i. Appointment of Replacement Preschool Teacher, Board Report #05-14
 - j. Appointment of Replacement Secretary, Department Chairs of Human and Public Services, and Social Sciences, Board Report #05-15
 - k. Appointment of Temporary Instructor of Health Care, Board Report #05-16
 - l. Salary/Advanced Placement Adjustments, Board Report #05-17
 - m. Adjustment to Contract, Vice President Administrative Services/Treasurer, Bd. Rpt. #05-18
- H. Approval of Contract with Waste Management, Board Report #05-19

For Information

Quarterly Report on Grants

Mrs. Larson made a motion to approve the Consent Agenda with Board Reports #05-3 removed and #05-19 deleted. Ms. Miller seconded the motion. The roll was called and all were in favor.

The motion carried.

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

Ms. Walters made a motion to approve Board Report #05-3 Emergency Medical Technician Training. Ms. Miller seconded the motion. When the roll was called, Mr. Kachiroubas and Dr. Glosson abstained. All others voted in favor. The motion carried.

OPEN FOR BOARD MEMBERS

No statements were made at this time.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

At 7:45 p.m., with no further business, the meeting adjourned.

Nicholas S. Kachiroubas, Secretary