

Illinois State University
McHenry County College Transfer Guide
B.S. in Business Administration

(2011-2012 catalog)

College of Business
401 College of Business Building, Campus Box 5500
Illinois State University
Normal, IL 61970-5500
Phone: (309) 438-2251
Website: <http://www.IllinoisState.edu/business>

Contact Person
College of Business Advisement Center (309) 438-8385 or
Christine Knuth, Assistant to the Dean for Student Services,
cmknuth@ilstu.edu

Transfer guides are produced as a service to MCC students. Every effort is made to maintain up-to-date and accurate information; however, this information is subject to change. Such changes take precedence over the information on this guide. Students should work with an MCC advisor and the four-year transfer school. Responsibility for complying with all applicable requirements ultimately rests with the student.

Transfer Options

Transfer students are strongly advised to complete an AA or an AS degree program that fulfills general education requirements and lower-level College of Business tool courses before transferring to ISU.

- **AA or AS Degree** - Transfer students admitted to ISU from an Illinois public community college who have completed an AA or an AS degree receive the following benefits:
 - Junior status
 - ISU general education requirements satisfied (specific majors may require additional coursework)
- **Illinois Articulation Agreement (IAI GECC)** – Transfer students who have been certified by a participating Illinois college or university as having completed the IAI GECC will be considered as having satisfied ISU’s general education requirements if their general education component has a minimum of 37 semester hours (specific majors may require additional coursework).
- **For students who transfer prior to completing an AA or an AS degree or the IAI core:**
 - ISU credit can be transferred back to MCC for completion of AA or AS degree.
 - IAI core may be completed at ISU by taking ISU-approved IAI courses.
 - Students should discuss with their ISU advisor whether it would be in their best interest to complete the ISU or the IAI general education core.

Admission to the College of Business

- **Application** - Transfer students submit an application to the Office of Admissions for acceptance into the University, indicating major interest. University admission standards for transfer students must be met. Application preferred filing period: Summer/Fall (September 1 – January 1), Spring (April 1 - August 1)
- **Admission criteria** – In addition to meeting University admission standards, the College of Business requires transfer students to meet coursework and GPA requirements that vary depending on total earned hours.
 - **Fewer than 45 completed semester hours at time of application** - Admission based on cumulative college GPA. Additionally, if students have less than 24 completed semester hours, they will be asked to send high school transcript for review of grade trends and rigor of courses completed, grade point average, and ACT/SAT scores.
 - **45-59 semester hours in-progress or completed at the time of application** - Admission based on cumulative GPA (at least 2.5; average admitted profile 2.76-3.45) and prerequisite college coursework. Completed coursework with the grade of C or better must include:

<u>ISU Course</u>	<u>MCC Equivalent</u>
ACC131	ACC151
ECO105	ECO251 & 252
MATH119 & 120 or 121 or 145	MAT161 & 170 or 171 or 175
 - **60 or more semester hours at the time of application** - Admission based on cumulative college GPA (at least 2.5; average admitted profile 2.76-3.45) and prerequisite college coursework. Completed coursework with the grade of C or better must include:

<u>ISU Course</u>	<u>MCC Equivalent</u>
ACC131	ACC151
ACC132	ACC152
ECO105	ECO251 & 252
MATH121 or 145	MAT171 or 175
(BTE majors – MATH120 or 121 or 145	(BTE majors – MTH170 or 171 or 175)
MQM100 (or ECO 138)	MAT120 (ECO 138) or 220 (MQM 100)
 - **GPA calculation for admission** - For repeat courses, ISU uses the most recent repeated grade for calculating. Highest admission priority is granted to transfer students with the strongest academic records.

Additional Information

- **Acceptance for continuance** - Students are limited to 24 credit hours of business courses until they have applied and been accepted for continuance as a Business major. **Admission to the major does not imply the student will be accepted for continuance.** Acceptance for continuance is based on a competitive and selective process. Some students who satisfy minimum standards may not be allowed to continue as a business major. Minimum requirements which allow a student to qualify are:
 - Proven competency in the usage of spreadsheets, presentation software, and web page construction, by coursework (ACC167 and 168 or ITK150) or by passing ISU-administered competency exams. (*MCC course equivalent to ITK150 is CIS110.*) **Note: This requirement should be completed before transferring to ISU.**
 - Earned a C or better in the following 100-level business tool courses (MCC equivalents in parentheses): BUS100 (*BUS150*); ACC131, 132 (*ACC151, 152*); MQM100 (*MAT 220*) or ECO 138 (*MAT 120*); ECO105 (*ECO251 & 252*); MAT121 (*MAT171*)
Note: BUS100 (BUS150) is not an admission requirement; however, students transferring with 60 credits must complete the course within the first semester at ISU. It is recommended that the requirement be completed before transferring.
Note: BTE majors must complete MQM140 (ENG105) and MAT120 (MAT170) or MAT121 (MAT171) or MAT144 (MAT165) or MAT145 (MAT175)
 - Earn an overall GPA of 2.5 or higher on at least 12 completed hours at Illinois State University.
 - Accountancy majors must earn a minimum B/C grade combination between ACC131 and 132 (*ACC151 & 152*).
 - Accountancy majors must earn a minimum C grade in each of ACC230 and 231. (note: Prerequisites for these courses are ACC131 and 132 with minimum B/C combination.)
 - BTE majors must earn a 2.5 GPA for continuance in their major and admission to Professional Education.
- At least one approved course in Global Studies is a graduation requirement.
- **Maximum hours from a community college** - Up to 70 academic credits may be transferred from a community college.
- **Catalog Rule** – A transfer student from an Illinois public community college may choose to meet graduation requirements specified in the ISU catalog in effect at the time the student entered the community college if 1) attendance was not interrupted and 2) transfer to ISU occurred within 9 months of attendance at the community college.

Education Plan

Completion of this program will satisfy requirements for MCC's AS degree, the College of Business lower-level tool courses and computer competency, and ISU'S general education core. The **bolded** courses are specific courses required for the completion of a degree in the College of Business. (Please refer to MCC's AS degree planning sheet or catalog for approved IAI courses.)

MCC AS Degree Requirements		MCC AS Degree Requirements	
<i>MCC Courses</i>	Credits	<i>MCC Courses</i>	Credits
Communications _____ ENG151 Composition I (C or better) _____ ENG152 Composition II (C or better) _____ SPE151 Intro to Public Speaking	3 3 3	Intercultural Studies _____ Intercultural Studies The following courses satisfy the requirement for MCC's Intercultural Studies and ISU's Global Studies: ART155, 165; ANT151, 170; ENG272, 276; GEG203, 204; HIS165; MUS153; PHI160, 261; PLT251, 261, 281	3
Humanities & Fine Arts* _____ IAI Humanities _____ IAI Fine Arts _____ IAI Humanities or Fine Arts	3 3 3	Computer Literacy _____ CIS110 Computer Literacy	2
Physical and Life Sciences * _____ IAI Physical Science _____ IAI Life Science	4 4	Electives _____ ACC151 Financial Accounting (C or better) _____ ACC152 Mgmt Accounting (C or better) _____ BUS150 Intro to Business (C or better) _____ BUS241 Legal Env of Business _____ **MAT161 College Algebra _____ Electives to satisfy 60 credit requirement for AS degree. ** Based on MCC assessment exam. Some students may be exempt from MAT161.	3 3 3 3 3
Social & Behavioral Sciences * _____ ECO251 Microeconomics (C or better) _____ ECO251 Macroeconomics (C or better) _____ IAI Social & Behavioral Science (cannot have ECO prefix)	3 3 3		
Mathematics _____ MAT171 Calculus for Bus/Soc Sci (C or better) (BTE majors may take either MAT170 or 171) _____ MAT220 Statistics (C or better)	4 3	TOTAL CREDITS required for AS degree	60

* No more than 2 courses can be selected from the same department. For example, no more than 2 courses with the PSY prefix can be chosen to satisfy these gen.ed. requirements.

My MCC Education Plan

Term _____ _____ _____ _____ _____	Term _____ _____ _____ _____ _____	Term _____ _____ _____ _____ _____
Term _____ _____ _____ _____ _____	Term _____ _____ _____ _____ _____	Term _____ _____ _____ _____ _____