

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, January 25, 2024
Regular Board Meeting
6:00pm



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

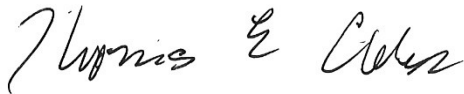
AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, November 30, 2023
7. OPEN FOR RECOGNITION OF VISITORS
Three (3) minutes per person or less.
8. PRESIDENT'S REPORT: Dr. Clinton Gabbard
9. PRESENTATION-
 - A. Testing Center-Emily Akin, Coordinator of Testing Center
10. COMMUNICATIONS
 - A. Faculty Report: Ms. Sarah Sullivan
 - B. Adjunct Faculty Report: Dr. Mark Rockwell
 - C. Staff Council Report: Mr. David Behrens
 - D. Student Trustee Report: Ms. Liza Smith
 - E. Attorney Report
11. APPROVAL OF CONSENT AGENDA
For Approval
 - A. Executive Summary and Financial Statements
 1. [Executive Summary, Board Report #24-01](#)
 2. [Treasurer's Report, Board Report #24-02](#)
 3. [Ratification for Accounts Payable Check Register, Board Report #24-03](#)
 - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. [Dual Credit Textbooks, Board Report #24-04](#)
 2. [Network Equipment for Foglia CATI Building, Board Report #24-05](#)
 3. [Network Equipment for University Center, Board Report #24-06](#)
 4. [Wireless Network Equipment for Foglia CATI and University Center Buildings, Board Report #24-07](#)
 5. [Video Wall for Foglia CATI Building, Board Report #24-08](#)
 6. [Lease Duplication Center Printers, Board Report #24-09](#)
 7. [Lease Printers Fleet Replacement, Board Report #24-10](#)
 8. [Ambulance Simulation Equipment, Board Report #24-11](#)
 9. [Curriculum Approvals for ICCB Submission, Board Report #24-12](#)
 - C. Personnel
 1. [Appointment of Replacement Administrator, Dean of Arts and Humanities, Board Report #24-13](#)
 2. [Compressed College Work Schedule for Summer 2024, Board Report #24-14](#)
 3. [Salary Adjustment, Board Report #24-15](#)
 4. [Adoption of FSA Cafeteria Plan, Board Report #24-16](#)

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
13. APPROVAL OF COURSE FEES FOR FY 2025, Board Report #24-17
14. REQUEST TO GRANT HONORARY LEGACY STATUS TO CHRISTINE GLANS, Board Report #24-18
15. FOR INFORMATION
 - A. New Employees
 - B. Employee Resignations and Retirement Notifications
 - C. Friends of McHenry County College Foundation Update
 - D. Grants Office Update
 - E. Office of Marketing and Public Relations Update
 - F. Sustainability Center Update
 - G. Workforce Development Update
16. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS
17. CLOSED SESSION
 - A. 120/2(c), Exception #21, Review of Closed Session Minutes
 - B. Other matters as pertain to the exceptions of the Open Meetings Act

ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of November 17, 2022 & January 26, 2023

18. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Thomas E. Allen". The signature is written in a cursive style with a large initial 'T' and a stylized 'E'.

Thomas E. Allen
Chair

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2024 through the month of December.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard
President

Executive Summary

Fiscal Year 2024 is currently 50.1% complete with the year-to-date results ending December 31, 2023 being reported. In the Operating Funds, total revenue is 38.9% of budget, as compared with 37.4% at the same time last year. Total expenditures are 33.3% of budget, as compared with 31.1% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

Revenue

- Local governmental is 50.1% of budget and down \$95,690 (-0.7%) from last year at this time. FY 2024 revenue is \$14,389,732 vs. FY 2023 revenue of \$14,485,422. For FY 2024, this revenue is derived from 50% of the 2022 tax levy (as approved by the Board in November 2022) and 50% of the 2023 tax levy (as approved by the Board in November 2023).
- State government is 46.6% of budget and up \$2,601,839 (113.1%) from last year at this time. FY 2024 revenue is \$4,902,214 vs. FY 2023 revenue of \$2,300,376.
- Federal government is 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2024 revenue is \$0 vs. FY 2023 revenue of \$0.
- Student tuition and fees is 61.6% of budget and up \$317,052 (3.7%) from last year at this time. FY 2024 revenue is \$8,842,301 vs. FY 2023 revenue of \$8,525,249. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 40.5% of budget and up \$21,405 (43.3%) from last year at this time. FY 2024 revenue is \$70,857 vs. FY 2023 revenue of \$49,452. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 81.0% of budget and even \$0 (0.0%) from last year at this time. FY 2024 revenue is \$15,366 vs. FY 2023 revenue of \$15,366. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 266.9% of budget and up \$720,655 (100%) from last year at this time. FY 2024 revenue is \$771,570 vs. FY 2023 revenue of \$50,915.
- Nongovernmental gifts, scholarships, grants & bequests is 122.6% of budget and up \$10,733 (389.9%) from last year at this time. FY 2024 revenue is \$13,486 vs. FY 2023 revenue of \$2,753. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 11.0% of budget and up \$76,577 (2.5%) from last year at this time. FY 2024 revenue is \$3,148,935 vs. FY 2023 revenue of \$3,072,358. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$3,081,769, Retiree Health contributions, which account for \$315, Other Misc. Income, which account for \$33,087 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total \$33,763. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2023 that "On-Behalf Payment" was \$11,174,056.

Expenditures

- Salaries expenditures are 50.5% of budget and up \$1,114,243 (8.2%) from last year at this time. FY 2024 expenditures are \$14,774,956 vs. FY 2023 expenditures of \$13,660,714.
- Employee benefit expenditures are 15.0% of budget and up \$417,321 (9.1%) from last year at this time. FY 2024 expenditures are \$4,997,731 vs. FY 2023 expenditures of \$4,580,410. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions are about \$14-21 million annually depending on the actuarial tables maintained by the State. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 39.5% of budget and up \$41,006 (2.1%) from last year at this time. FY 2024 expenditures are \$2,018,225 vs. FY 2023 expenditures of \$1,977,220. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 48.7% of budget and up \$176,811 (11.8%) from last year at this time. FY 2024 expenditures are \$1,680,272 vs. FY 2023 expenditures of \$1,503,461.
- Travel and meeting expenditures are 29.9% of budget and up \$31,814 (32.8%) from last year at this time. FY 2024 expenditures are \$128,714 vs. FY 2023 expenditures of \$96,900.
- Fixed charges expenditures are 64.5% of budget and up \$386,554 (58.7%) from last year at this time. FY 2024 expenditures are \$1,044,546 vs. FY 2023 expenditures of \$657,992. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 36.9% of budget and up \$156,213 (54.7%) from last year at this time. FY 2024 expenditures are \$441,871 vs. FY 2023 expenditures of \$285,658.
- Capital Outlay expenditures are 3.0% of budget and up \$36,434 (350.7%) from last year at this time. FY 2024 expenditures are \$46,822 vs. FY 2023 expenditures of \$10,389. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 55.1% of budget and up \$37,049 (7.5%) from last year at this time. FY 2024 expenditures are \$532,102 vs. FY 2023 expenditures of \$495,052. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2024 expenditures are \$0 vs. FY 2023 expenditures of \$0.



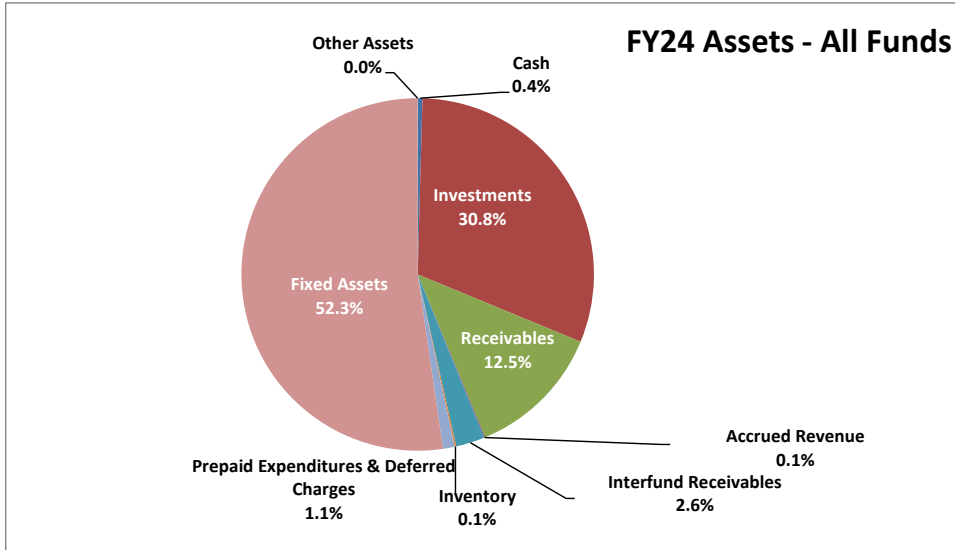
Clinton E. Gabbard
President

All Funds Statement of Net Position (Balance Sheet)
December 31, 2023

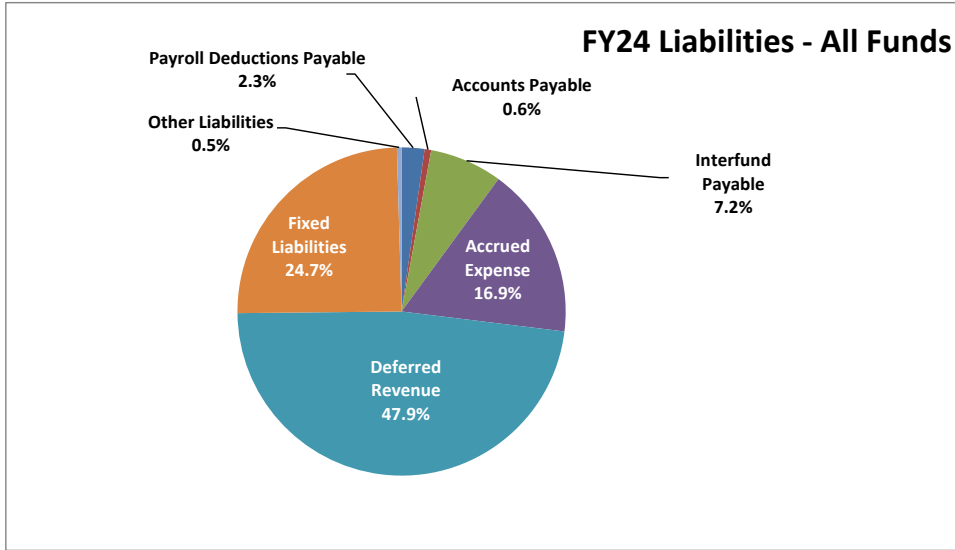
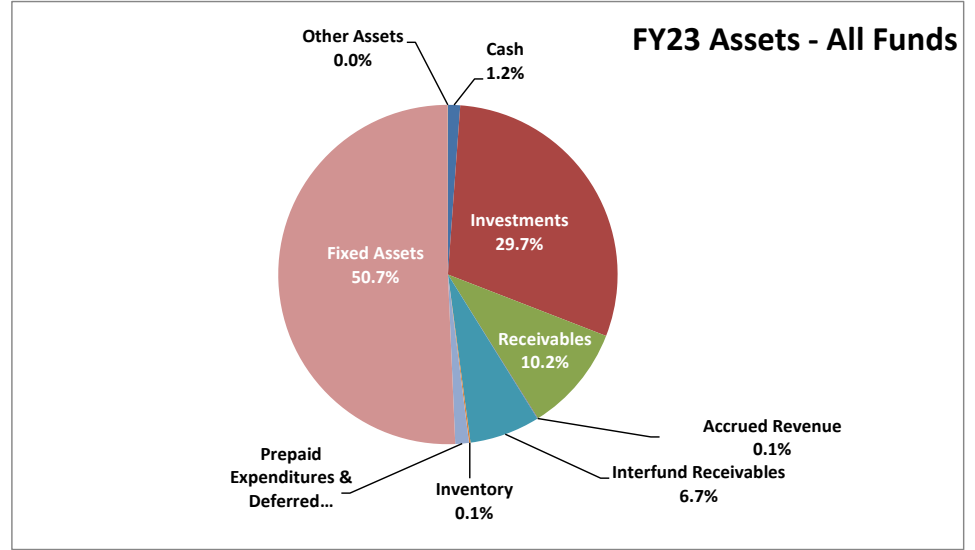
	01	02	03	04	05	06	07	08	09	10	11	12	17	
All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund	
Assets														
Cash	633,943	-	-	-	985,381.68	(0)	-	-	-	-	-	(351,439)	-	
Investments	45,078,223	23,591,446	5,452,699	10,787,537	-	-	3,066,156	-	-	-	-	2,180,384	-	
Receivables	18,328,841	16,838,768	601,550	-	-	(3,511)	890,624	-	-	-	124	1,285	-	
Accrued Revenue	155,336	70,916	16,825	42,362	-	-	-	14,267	-	-	-	10,966	-	
Interfund Receivables	3,843,827	1,492,659	1,044,090	(300,000)	-	303,008	76,979	95,646	-	-	450,610	(0)	650,000	
Inventory	213,173	-	-	-	-	213,173	-	-	-	-	-	-	-	
Prepaid Expenditures & Deferred Charges	1,560,958	923,471	22,160	-	-	-	115,386	-	-	78,144	-	153,259	268,537	
Fixed Assets	76,524,769	-	-	-	-	-	-	76,524,769	-	-	-	-	-	
Other Assets	16,239	-	-	-	-	-	-	-	16,239	-	-	-	-	
Total Assets	146,355,308	42,917,260	7,137,324	10,529,899	985,382	512,670	1,082,990	3,176,069	76,524,769	94,383	450,610	30,959	1,994,456	918,537
Liabilities														
Payroll Deductions Payable	1,209,060	1,066,273	30,554	-	-	109,772	2,461	-	-	-	-	-	-	
Accounts Payable	346,868	183,651	-	130,010	-	2,011	31,196	-	-	-	-	-	-	
Interfund Payable	3,843,827	1,415,671	-	886,413	-	194,116	-	-	-	-	-	1,347,626	-	
Accrued Expense	9,076,060	448,779	-	-	-	-	-	-	2,661	-	-	-	8,624,620	
Deferred Revenue	25,733,749	9,334,480	533,563	-	-	3,695	-	-	-	-	-	-	15,862,011	
Fixed Liabilities	13,271,122	-	-	-	-	-	-	-	13,271,122	-	-	-	-	
Other Liabilities	246,707	46,475	-	-	-	200,233	-	-	-	-	-	-	-	
Total Liabilities	53,727,392	12,495,329	564,116	1,016,423	-	509,827	33,657	-	13,273,783	-	-	1,347,626	24,486,631	
Designated Fund Balance	92,627,916	30,421,931	6,573,208	9,513,476	985,382	2,843	1,049,332	3,176,069	76,524,769	(13,179,400)	450,610	30,959	646,830	(23,568,094)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,002,250	18,189,447	1,812,803	-	-	-	-	-	-	-	-	-	-	
Other Designated Reserves	0	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement/Investment in Capital Assets	86,038,246	-	-	9,513,476	0	-	-	76,524,769	-	-	-	646,830	-23,568,094	
Liabilities, Protection, and Settlement	-36,192,386	-	-	-	-	-	-	-	-13,271,122	-	-	-	-	
Working Cash/Other Restricted	3,280,901	-	-	-	-	-	1,049,332	1,750,000	-	450,610	30,959	-	-	
Remaining Unassigned Balance	19,498,904	12,232,484	4,760,405	0	985,382	2,843	0	1,426,069	0	91,722	0	0	0	

All Funds Statement of Net Position (Balance Sheet)
December 31, 2023

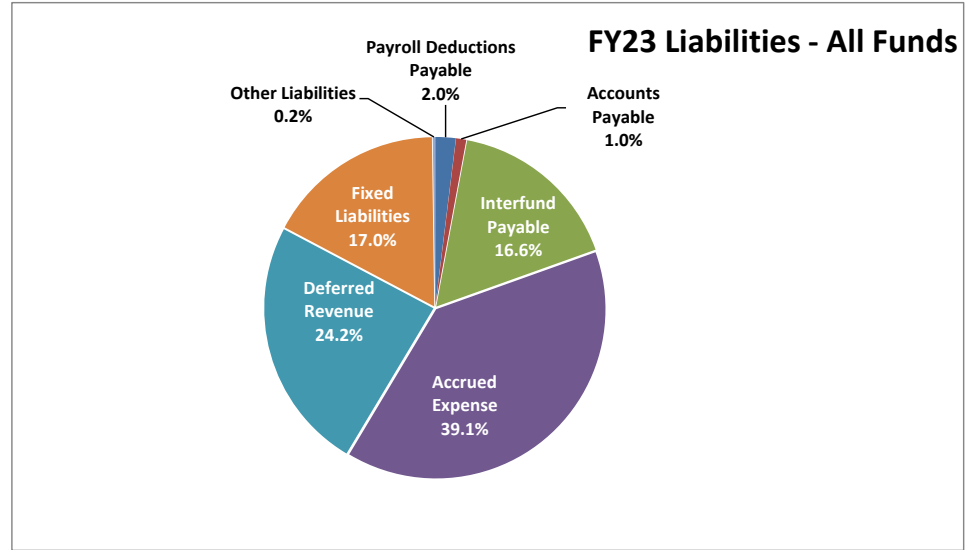
Total Assets = \$ 146,355,308



Total Assets = \$ 141,396,022



Total Liabilities = \$ 53,727,392



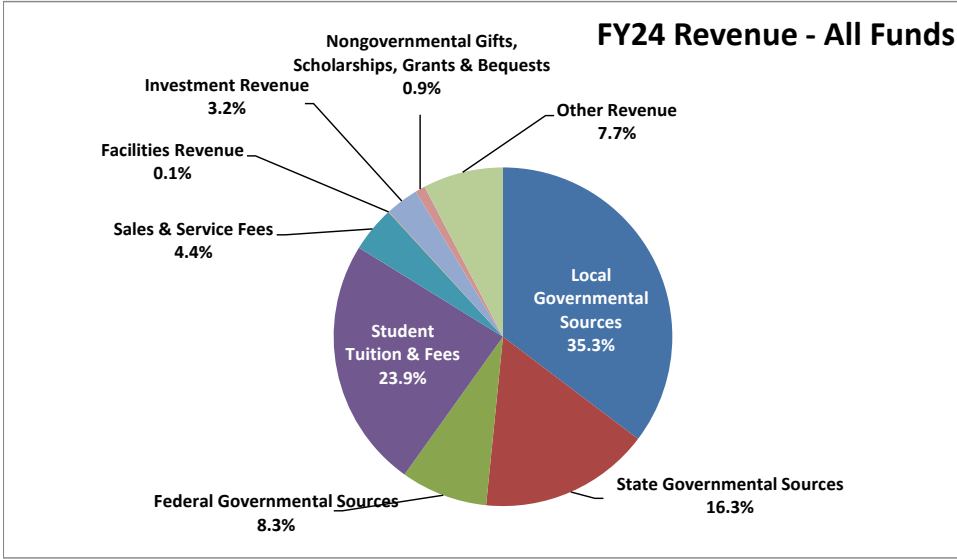
Total Liabilities = \$ 57,206,216

All Funds Statement of Activities (Income Statement)
December 31, 2023

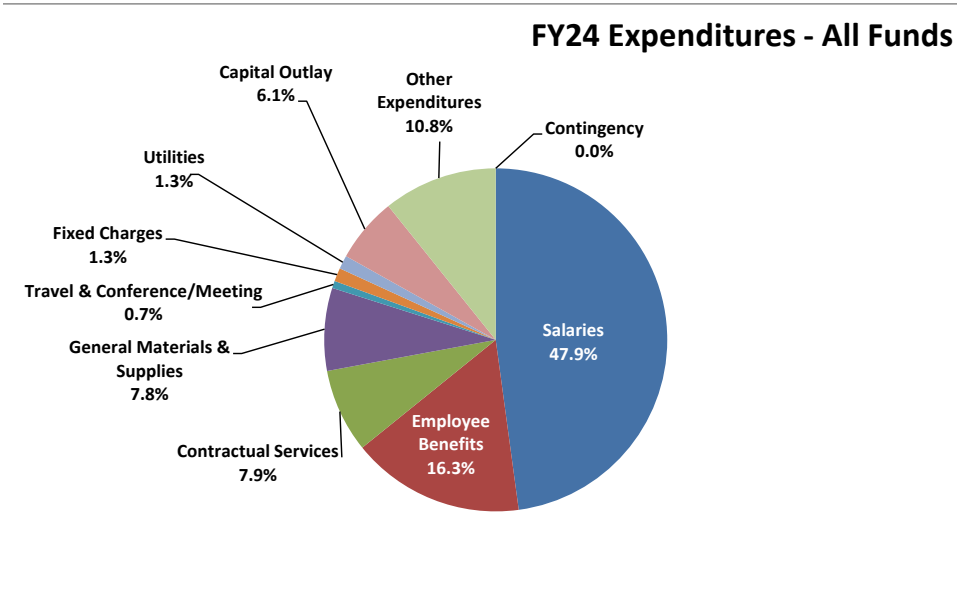
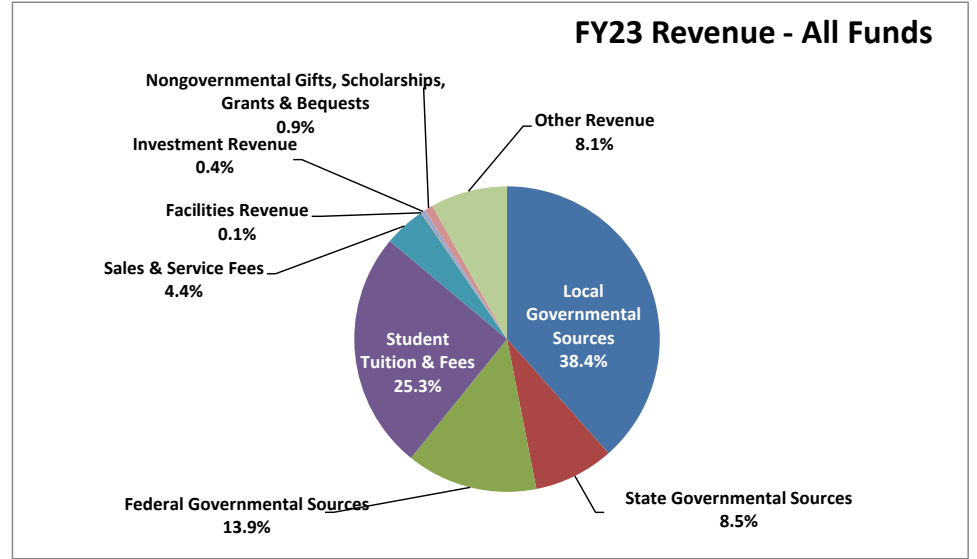
	01	02	03	04	05	06	07	08	09	10	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Revenue														
Local Governmental Sources	14,778,549	13,066,216	1,323,517	-	-	-	-	-	-	-	-	37,526	351,291	-
State Governmental Sources	6,814,431	4,368,651	533,563	-	-	-	1,912,216	-	-	-	-	-	-	-
Federal Governmental Sources	3,469,063	-	-	-	-	-	3,469,063	-	-	-	-	-	-	-
Student Tuition & Fees	10,015,691	8,080,115	762,186	72,200	673,877	427,313	-	-	-	-	-	-	-	-
Sales & Service Fees	1,824,591	70,857	-	-	-	1,753,734	-	-	-	-	-	-	-	-
Facilities Revenue	22,126	15,366	-	-	-	6,760	-	-	-	-	-	-	-	-
Investment Revenue	1,323,841	518,430	253,139	308,268	-	-	-	142,576	-	-	-	-	101,427	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	397,017	13,486	-	-	-	-	323,077	-	-	-	60,454	-	-	-
Other Revenue	3,208,278	3,148,905	30	1,241,620	-	-	-	-	-	(1,241,620)	59,344	-	-	-
Total Revenue	41,853,586	29,282,026	2,872,435	1,622,088	673,877	2,187,807	5,704,356	142,576	-	(1,241,620)	119,797	37,526	452,717	-
Expenditures														
Salaries	16,571,002	14,450,135	324,821	-	-	990,111	805,935	-	-	-	-	-	-	-
Employee Benefits	5,653,972	4,905,202	92,529	-	-	143,984	161,657	-	-	-	-	-	350,600	-
Contractual Services	2,738,442	1,110,262	907,963	-	-	344,389	320,288	-	-	-	-	55,540	-	-
General Materials & Supplies	2,701,763	1,361,880	318,392	59,957	-	781,146	180,388	-	-	-	-	-	-	-
Travel & Conference/Meeting	236,640	125,679	3,036	-	-	36,622	71,303	-	-	-	-	-	-	-
Fixed Charges	436,402	999,753	44,793	-	132,000	7,867	-	-	-	(806,097)	-	-	58,086	-
Utilities	441,871	87,934	353,937	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	2,120,041	6,629	40,194	1,626,826	-	-	-	-	446,392	-	-	-	-	-
Other Expenditures	3,726,574	532,102	-	-	-	2,927	3,101,159	-	-	-	90,386	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	34,626,706	23,579,575	2,085,665	1,686,783	132,000	2,307,048	4,640,730	-	446,392	(806,097)	90,386	55,540	408,685	-
Excess/(deficit) of revenues over expenditures	7,226,880	5,702,451	786,770	(64,695)	541,877	(119,240)	1,063,627	142,576	(446,392)	(435,522)	29,411	(18,014)	44,032	-
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	85,401,036	24,719,479	5,786,438	9,578,171	443,505	122,084	(14,294)	3,033,493	76,971,162	(12,743,878)	421,199	48,973	602,798	(23,568,094)
Ending Fund Balance	92,627,916	30,421,931	6,573,208	9,513,476	985,382	2,843	1,049,332	3,176,069	76,524,769	(13,179,400)	450,610	30,959	646,830	(23,568,094)

All Funds Statement of Activities (Income Statement)
December 31, 2023

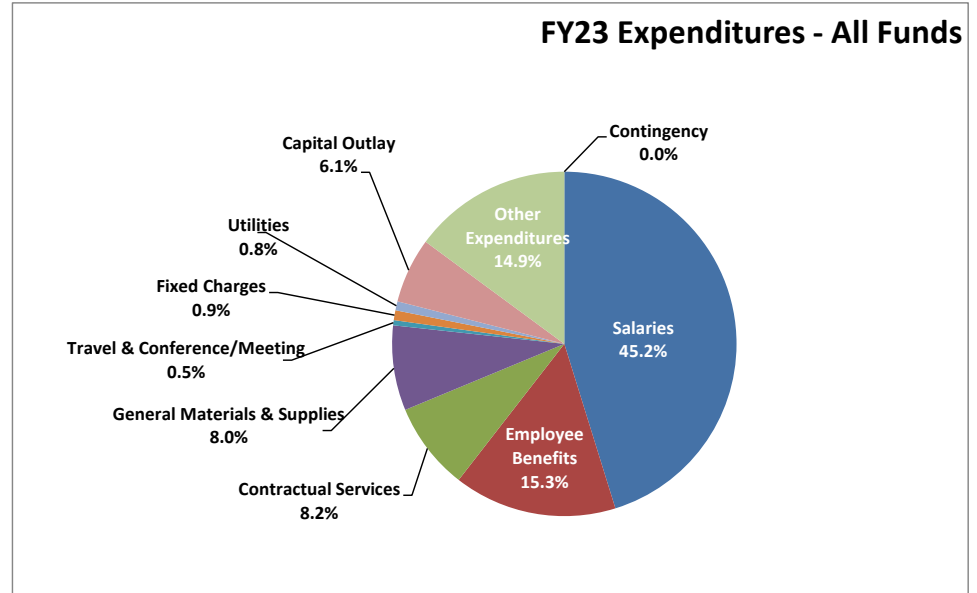
Total Revenue = \$ 41,853,586



Total Revenue = \$ 38,707,766



Total Expense = \$ 34,626,706



Total Expense = \$ 33,758,101

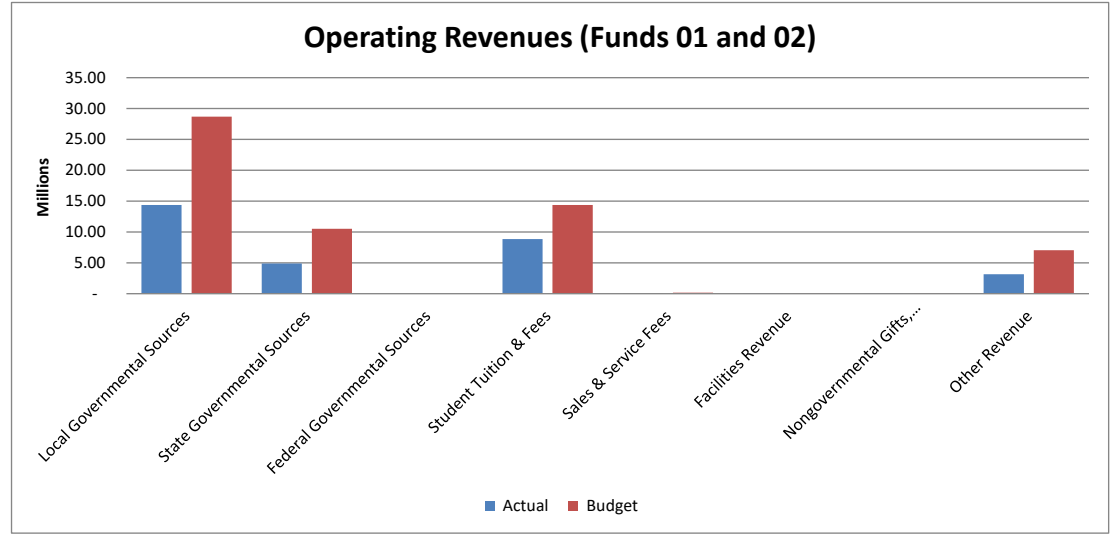
Operating Funds
Net of SURS/Investments

Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)
December 31, 2023

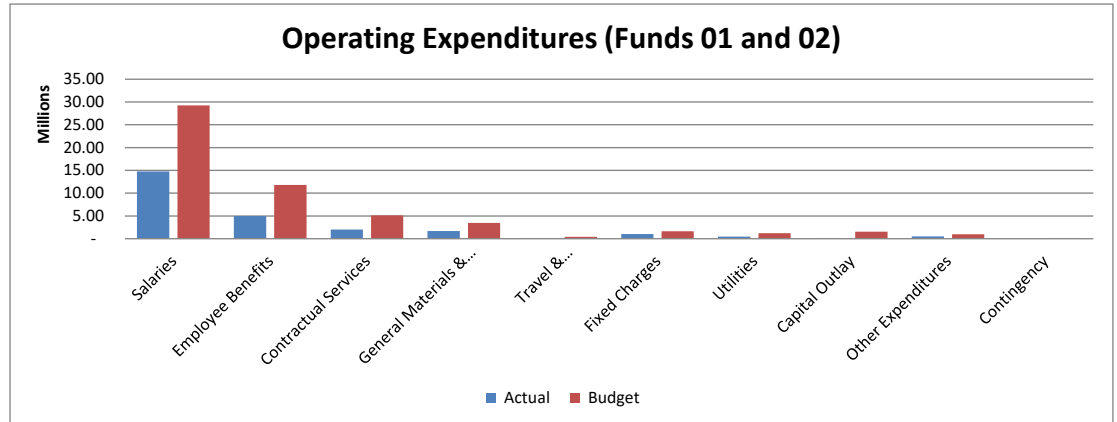
	FY24			FY23		FY23			FY24 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:	Full Bud.	YTD Actual	Budget	% Chng	Change Over	% Chng
				YTD Bud.	Full Bud.				FY23 Act.	
Revenue										
Local Governmental Sources	\$ 14,389,732	\$ 14,379,822	\$ 28,700,710	100.1%	50.1%	\$ 14,485,422	\$ 28,962,379	50.0%	\$ (95,690)	-0.7%
State Governmental Sources	4,902,214	5,265,357	10,509,134	93.1%	46.6%	2,300,376	4,872,056	47.2%	\$ 2,601,839	113.1%
Federal Governmental Sources	-	-	-	0.0%	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	8,842,301	7,849,273	14,360,846	112.7%	61.6%	8,525,249	13,350,427	63.9%	\$ 317,052	3.7%
Sales & Service Fees	70,857	87,680	175,000	80.8%	40.5%	49,452	164,000	30.2%	\$ 21,405	43.3%
Facilities Revenue	15,366	9,502	18,966	161.7%	81.0%	15,366	18,966	81.0%	\$ -	0.0%
Nongovernmental Gifts	13,486	5,511	11,000	244.7%	122.6%	2,753	11,000	25.0%	\$ 10,733	389.9%
Other Revenue	3,148,935	3,531,124	7,047,777	89.2%	44.7%	3,072,358	11,671,443	26.3%	\$ 76,577	2.5%
Total Revenue	\$ 31,382,891	\$ 31,128,270	\$ 60,823,433	100.8%	51.6%	\$ 28,450,974	\$ 59,050,271	48.2%	\$ 2,931,917	10.3%
Expenditures										
Salaries	\$ 14,774,956	\$ 14,670,386	\$ 29,280,648	100.7%	50.5%	\$ 13,660,714	\$ 28,170,035	48.5%	\$ 1,114,243	8.2%
Employee Benefits	4,997,731	5,902,485	11,780,779	84.7%	42.4%	4,580,410	15,614,102	29.3%	\$ 417,321	9.1%
Contractual Services	2,018,225	2,557,785	5,105,087	78.9%	39.5%	1,977,220	4,823,014	41.0%	\$ 41,006	2.1%
General Materials & Supplies	1,680,272	1,729,541	3,451,994	97.2%	48.7%	1,503,461	3,307,839	45.5%	\$ 176,811	11.8%
Travel & Conference/Meeting	128,714	215,470	430,056	59.7%	29.9%	96,900	332,282	29.2%	\$ 31,814	32.8%
Fixed Charges	1,044,546	811,656	1,619,985	128.7%	64.5%	657,992	1,591,347	41.3%	\$ 386,554	58.7%
Utilities	441,871	600,120	1,197,780	73.6%	36.9%	285,658	1,220,675	23.4%	\$ 156,213	54.7%
Capital Outlay	46,822	778,498	1,553,805	6.0%	3.0%	10,389	1,687,269	0.6%	\$ 36,434	350.7%
Other Expenditures	532,102	483,491	965,000	110.1%	55.1%	495,052	916,500	54.0%	\$ 37,049	7.5%
Contingency	-	33,682	67,225	0.0%	0.0%	-	100,000	0.0%	\$ -	0.0%
Total Expenditures	\$ 25,665,240	\$ 27,783,112	\$ 55,452,359	92.4%	46.3%	\$ 23,267,796	\$ 57,763,063	40.3%	\$ 2,397,444	10.3%
Surplus/(deficit)	\$ 5,717,652	\$ 3,345,158	\$ 5,371,074			\$ 5,183,179	\$ 1,530,279		\$ 534,473	10.3%
Net Transfers Out/(In)	\$ -		\$ 850,000			\$ -	\$ 1,530,279		\$ -	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 5,717,652	\$ 3,345,158	\$ 4,521,074			\$ 5,183,179	\$ -		\$ 534,473	10.3%
<i>Beginning Fund Balance</i>	<i>30,505,917</i>	<i>30,505,917</i>	<i>30,505,917</i>			<i>33,702,147</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>5,717,652</i>	<i>3,345,158</i>	<i>4,521,074</i>			<i>5,183,179</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>67,225</i>							
Calculated YTD Ending Fund Balance (b)	\$ 36,223,569	\$ 33,851,075	\$ 35,094,216			\$ 38,885,326				

Operating Funds - Statement of Activities
December 31, 2023

	Actual	Budget
Revenue		
Local Governmental Sources	14,389,732.30	28,700,710.00
State Governmental Sources	4,902,214.27	10,509,134.00
Federal Governmental Sources	-	-
Student Tuition & Fees	8,842,301.02	14,360,846.00
Sales & Service Fees	70,856.91	175,000.00
Facilities Revenue	15,366.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	13,486.00	11,000.00
Other Revenue	3,148,934.78	7,047,777.00
Total Revenue	31,382,891.28	60,823,433.00



Expenditures		
Salaries	14,774,956.35	29,280,648.00
Employee Benefits	4,997,731.10	11,780,779.00
Contractual Services	2,018,225.31	5,105,087.00
General Materials & Supplies	1,680,271.70	3,451,994.00
Travel & Conference/Meeting	128,714.39	430,056.00
Fixed Charges	1,044,546.21	1,619,985.00
Utilities	441,870.59	1,197,780.00
Capital Outlay	46,822.45	1,553,805.00
Other Expenditures	532,101.61	965,000.00
Contingency	-	67,225.00
Total Expenditures	25,665,239.71	55,452,359.00
Excess/(deficit) of revenues over expenditures	5,717,651.57	5,371,074.00



*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of December including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.



Clinton E. Gabbard
President

**McHenry County College
Treasurer's Report
For the Month of December 2023**

Bank Name Account	Beginning Balance	Deposits (+) Other Additions	Disbursements (-) Other Subtractions	Ending Balance
Crystal Lake Bank & Trust Credit Cards	\$312,920.24	\$1,153,799.49	\$1,212,192.55	\$254,527.18
Crystal Lake Bank & Trust Direct Pay	\$47,470.95	\$976,909.39	\$1,007,631.83	\$16,748.51
Crystal Lake Bank & Trust Employee Benefits	\$0	\$32,570.97	\$32,570.97	\$0
Crystal Lake Bank & Trust Federal Student Loan	\$10,000.00	\$52,736.00	\$52,736.00	\$10,000.00
Crystal Lake Bank & Trust Funds Holding	\$1,308,423.21	\$3,533,134.84	\$4,607,549.51	\$234,008.54
Crystal Lake Bank & Trust Operations	\$147,306.11	\$1,487,845.67	\$1,533,977.07	\$101,174.71
Crystal Lake Bank & Trust Payroll	\$13,286.87	\$2,337,798.57	\$2,337,819.88	\$13,265.56

McHenry County College
December 31, 2023

Investments

College Fund	Financial Institution	12/31/23		12/31/23			
		Investments	Investments	% of Total	Interest	No. of Days	Maturity
Education	Illinois Funds	\$14,544	\$744,293	0%	see below	N/A	On Demand
Education	PFM Investments	23,647,818	23,505,623	52%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,469,524	5,392,121	12%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,667,212	1,643,618	4%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	8,654,421	8,617,040	19%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	130,899	130,899	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	377,366	375,736	1%	see below	N/A	Various
Working Cash	PFM Investments	3,080,423	3,036,830	7%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,191,351	2,160,339	5%	see below	N/A	Various
	Total	\$45,233,559	\$45,606,499	100%			

Investment Revenue

Investment Revenue

College Fund	Dec-23	Fiscal YTD
Education	\$145,062	\$500,317
Operations & Maintenance	77,969	255,584
Operations & Maintenance (Restricted)	23,766	77,906
Operations & Maintenance (Restricted CDB Projects)	39,012	231,113
Working Cash	43,912	143,945
Liability, Protection and Settlement	31,238	102,399
Total	\$360,959	\$1,311,264

Illinois Fund Rates - December 31, 2023

Annualized rate - Money Market

Low	5.392%
High	5.499%
Average	5.462%

PFM Investment Rates - December 31, 2023

Range of CD Rates

	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	5.72%	-	-	-
High	5.75%	-	-	-

Yield to Maturity of Notes

	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	5.660%	381.000%	-	-
At Market	6.870%	4.380%	-	-

*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,518,181.75. Please note that the expenses are not segregated into the respective funds.

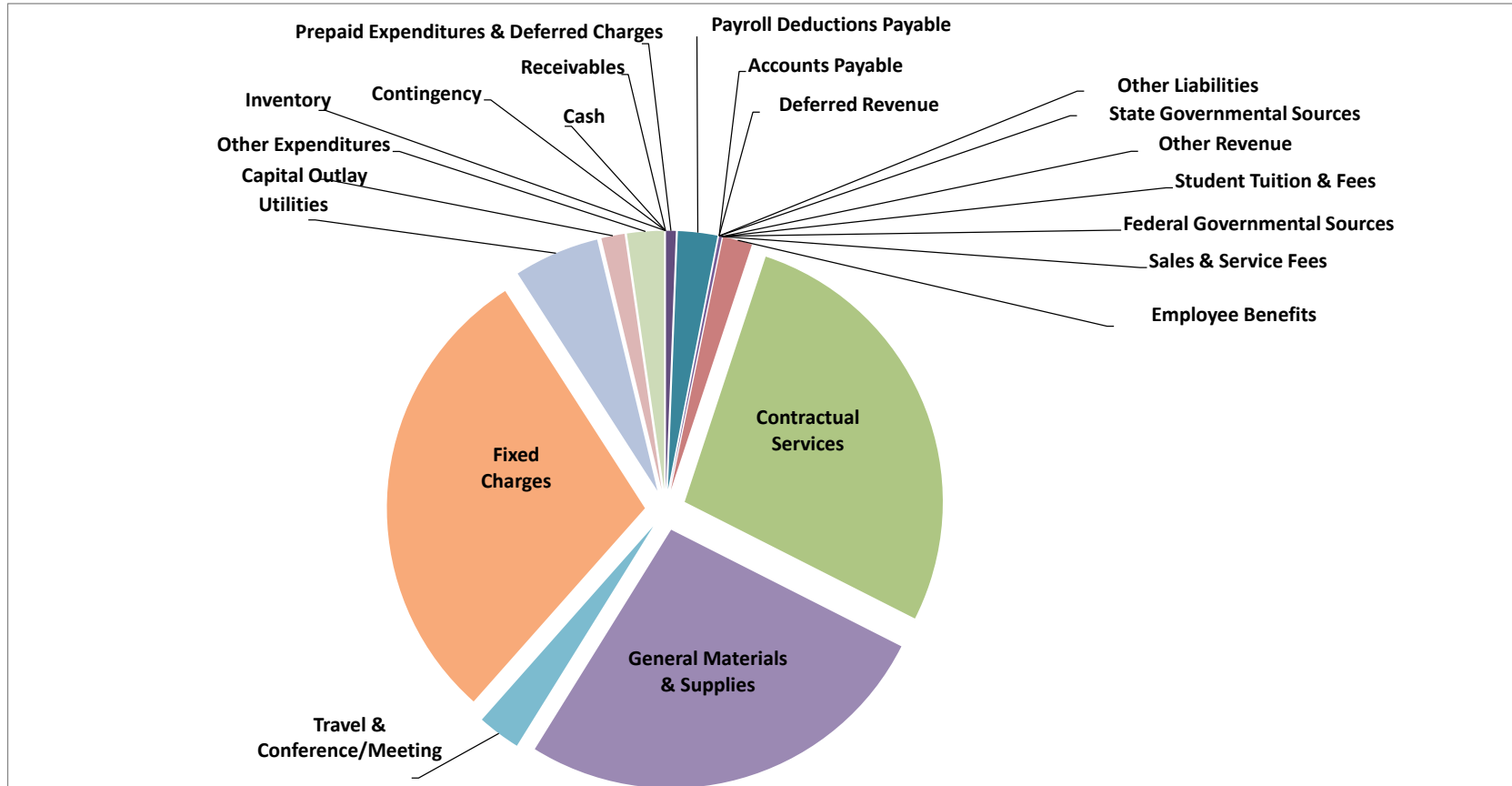
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of December 1 - December 31, 2023, totaling \$1,518,181.75.



Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 1/1/23 through 12/31/23



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	27,916.22	1.84%
Prepaid Expenditures & Deferred Charges	9,314.00	0.61%	Contractual Services	415,477.99	27.37%
Payroll Deductions Payable	37,423.71	2.47%	General Materials & Supplies	400,880.68	26.41%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	40,915.88	2.70%
Deferred Revenue	0.00	0.00%	Fixed Charges	445,383.89	29.34%
Other Liabilities	0.00	0.00%	Utilities	81,297.81	5.35%
State Governmental Sources	0.00	0.00%	Capital Outlay	22,077.88	1.45%
Federal Governmental Sources	2,565.87	0.17%	Other Expenditures	34,927.82	2.30%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	1,518,181.75	100.00%

**Six Month
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY24: (7-Jul)	FY24: (8-Aug)	FY24: (9-Sep)	FY24: (10-Oct)	FY24: (11-Nov)	FY24: (12-Dec)
Engineering	53	Contractual Services	0396644	Quality Engineering	\$4,520.00	2,260.00	2,260.00				
Engineering	53	Contractual Services	0402264	HR Green Inc	\$3,464.60	3,464.60					
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$1,663.85		1,663.85				
Engineering Total					\$ 9,648.45	5,724.60	3,923.85	-	-	-	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$3,996.15	499.61	729.43	952.77	785.12	682.32	346.90
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$3,479.70	96.26	452.64	445.68	585.60	867.20	1,032.32
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$1,338.20				1,338.20		
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$4,187.10			943.00	1,342.70	1,108.60	792.80
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$1,686.00		1,686.00				
Food Vendor Total					\$ 14,687.15	595.87	2,868.07	2,341.45	4,051.62	2,658.12	2,172.02
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,500.00	250.00	250.00	250.00		500.00	250.00
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$142.27	110.31		31.96			
Landscaping Total					\$ 1,642.27	360.31	250.00	281.96	-	500.00	250.00
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$43,812.07	16,310.49		16,786.25			10,715.33
Legal Total					\$ 43,812.07	16,310.49	-	16,786.25	-	-	10,715.33
Temporary Staffing	51	Salaries	0396989	WORKING WORLD INC	\$792.80			792.80			
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$101,823.19	9,367.89	21,723.60	22,992.35	19,976.12	20,846.45	6,916.78
Temporary Staffing Total					\$ 102,615.99	9,367.89	21,723.60	23,785.15	19,976.12	20,846.45	6,916.78
Grand Total					\$ 172,405.93	\$ 32,359.16	\$ 28,765.52	\$ 43,194.81	\$ 24,027.74	\$ 24,004.57	\$ 20,054.13

Request to Reimburse
Dual Credit Textbooks

Information

In May 2023, the College's History department announced a textbook change for academic year 2023-2024 to bring HIS 170 - US History I and HIS 172 - US History II courses into alignment. A majority of HIS 170 and HIS 172 offerings are College in the High School dual credit classes. The change required that high schools replace AP textbooks with approved college-level texts to remain in alignment with the College's curriculum and rigor as required by 110 ILCS 27/ Dual Credit Quality Act.

Community High School District 155, Crystal Lake, offers 18 sections of each course to nearly 500 students annually. When announced in May, it was too late for the school district to make an FY 2024 budget request. Implementation of the college-level textbooks would have been delayed until Fall 2024, causing a continued misalignment in College curriculum and rigor.

To ensure sooner availability of college-level textbooks and acknowledge its collegial partnership with District 155, the College identified grant funding to offset the textbook cost. The school district was quoted a textbook cost \$10,000 less than what was quoted to the College. District 155 agreed to purchase the textbooks in advance and has received them for use starting spring 2024 semester. A formal request to reimburse District 155 for the cost of their US History textbooks is being presented.

The total expense for 500 textbooks for District 155 is \$41,905.00. The expense for this reimbursement is budgeted in the Dual Credit Expansion Grant Fund and pre-approved as an allowable expense by the US Department of Education.

Recommendation

It is recommended that the Board of Trustees approve a reimbursement for US History textbooks to Community High School District 155 for a total \$41,905.00.



Clinton E. Gabbard
President

Request to Purchase
Network Equipment for Foglia CATI

Information

In support of outfitting the Foglia Center for Advanced Technology and Innovation (CATI), we propose to purchase network equipment that is needed to provide network services to computers, wireless access points, telephones, and other equipment requiring access to the Internet. This purchase includes:

- 3 network switches
- Power supplies, cables, and fans
- SFP transceiver modules
- Licensing

Total: \$29,365.43

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in Fund 3 – IT Technology Services.

Recommendation

It is recommended that the Board of Trustees approves the purchase of network equipment from CDW, Vernon Hills, IL for \$29,365.43.



Clinton E. Gabbard
President

Request to Purchase
Network Equipment for University Center at MCC

Information

In support of outfitting the University Center at MCC in Woodstock, network equipment is needed to provide network services to computers, wireless access points, telephones, and other equipment requiring access to the Internet. This purchase includes:

- 8 network switches
- Power supplies, cables, and fans
- SFP transceiver modules
- Licensing

Total: \$71,018.56

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in Fund 3 – IT Technology Services.

Recommendation

It is recommended that the Board of Trustees approves the purchase of network equipment from CDW, Vernon Hills, IL for \$71,018.56.



Clinton E. Gabbard
President

Request to Purchase
Wireless Network Equipment for Foglia CATI and University Center at MCC Buildings

Information

In support of providing wireless network services to students, faculty, and staff in both the Foglia Center for Advanced Technology and Innovation (CATI) and University Center at MCC buildings, we propose to purchase needed network equipment, including:

- 50 wireless access points
- Mounting hardware
- Licenses and software support

Total: \$51,619.25

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, “purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services.”

This expense is budgeted in Fund 3 – IT Technology Services.

Recommendation

It is recommended that the Board of Trustees approves the purchase of wireless network equipment from CDW, Vernon Hills, IL for \$51,619.25.



Clinton E. Gabbard
President

Request to Purchase
Video Wall for the Foglia Center for Advanced Technology and Innovation (CATI)

Information

In addition to providing innovative learning opportunities in a new, state-of-the-art environment, the Foglia Center for Advanced Technology and Innovation (CATI) will also be a hub to educate and inform the community about the importance of careers in technical education and skilled trades. Community members and visitors will be able to observe activities taking place in Foglia CATI via the various catwalks above the learning labs and have an opportunity to learn more about the history of manufacturing and technology in the county. Further, area employers will be invited into the space to connect with faculty and students, both in and out of the classroom.

As part of this broader educational and promotional role that Foglia CATI will play, we propose purchasing a video wall, which will display a wide range of content, including high resolution video from the classrooms, marketing and promotional information about programs and careers, area industry and employer highlights, and computer-based content for presentations. It is anticipated that this video wall will be a key focal point in the Foglia CATI, helping increase engagement and attract prospective students and staff. This video wall will be installed in the main atrium space of the building and will measure approximately 17 feet by 10 feet. It also will be able to display 4K resolution content, and connected speakers will provide sound to the area.

Though exempt from bidding, efforts were made to ensure a proper, cost-effective system was selected. Three vendors were contacted and provided pricing proposals. The selected vendor, ACP CreativIT, is very experienced in the installation and support of video walls and offered a good mix of price, material, support services, and engineering. The purchase proposal includes:

- 81 Unilumin cabinets to comprise a 17.7' x 9.97' display in 4320x2430 resolution
- Equipment related to mounting and operating the display
- Installation services
- Support services for 5 years

Cost of video wall: \$267,225.95

Cost of onsite support (5-years): \$47,533.71

Total cost: \$314,759.66

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the General Institutional Fund, with the intention of receiving a portion of this cost back from fundraising efforts.

Recommendation

It is recommended that the Board of Trustees approves the purchase of a video wall and support services from ACP CreativIT, Green Bay, WI for \$314,759.66.

A handwritten signature in black ink, appearing to read 'C. Gabbard', written in a cursive style.

Clinton E. Gabbard
President

Request to Lease
Duplication Center Printers

Information

The College's current printer and print services contract will expire in March 2024. Included in this contract are the three printers in the Duplication Center, which are used for large and/or complex printing jobs that are not suitable for individual department printers. We have talked with several vendors regarding these services and are requesting Board approval to enter into a new five-year lease agreement with Gordon Flesch (this company currently provides staffing assistance for the Duplication Center). This agreement would provide for the replacement of the current Duplication Center printers with three new printers, which would include features such as finishers and punch units. This lease includes:

- 2 Ricoh Pro 8310 printers
- 1 Ricoh IM C8000 printer
- Maintenance, services, and support

Lease duration: 5 years (approximately March 1, 2024–February 28, 2029)

Total cost per year: \$22,014.24

5-year total cost: \$110,071.20

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Client Technology Services account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the lease of Duplication Center printers from Gordon Flesch, Madison, WI for \$22,014.24 per year (5-year total, \$110,071.20).



Clinton E. Gabbard
President

Request to Lease
Multi-Functional Printer Fleet Replacement

Information

The College's current printer and print services contract will expire in March 2024. The printers are nearing five years old and are ready for replacement. We have talked with several vendors regarding these services and are requesting Board approval to enter into an agreement with ImageTec, a locally-owned print services company. This agreement would provide for the replacement of the current multi-functional printers with 34 new printers that include features such as color printing and support for 11x17 printing, as well as service and support for this printer fleet. This lease includes:

- 34 HP printers
- 98,362 b/w prints per month
- 12,838 color prints per month
- Services and support

Lease duration: 5 years (approximately March 1, 2024 – February 28, 2029)

Total cost per year: \$66,345.36

5-year total cost: \$331,726.80

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Client Technology Services account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the lease of multi-functional printers from ImageTec, McHenry, IL for \$66,345.36 per year (5-year total, \$331,726.80).



Clinton E. Gabbard
President

Request to Purchase of Ambulance Simulators

Information

The College has identified a need for the replacement of the current ambulance simulators used for EMS program training. The current simulators are old and worn and represent interior configurations no longer used in the field. As part of planning for future space needs, the EMS program will be moving to Building D and will need to have simulators in that lab. The current simulators are built in place and would be difficult to disassemble and reassemble in another location.

The scope of the new ambulance simulator would include the latest in technology and interior design so the student would be learning in the same environment they would be working in the field. The simulators include everything needed to perform simulations for EMS licensing in Illinois. After a nationwide search, we received the quote was from Rescue Simulation Products of Denison, Texas in the amount of \$38,335.00 per ambulance. The program needs a minimum of two simulators to conduct labs.

These simulators are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (l) which reads, "contracts for goods or services which are economically procurable from only one source;" as there is only one company that builds these simulators with the equipment and options needed for the training the college provides and installs them.

This expense is budgeted in the Path Grant with the College matching the grant from operating funds.

Recommendation

It is recommended that the Board of Trustees approves the purchase of two (2) lab simulators from Rescue Simulation Products of Denison, Texas in the amount of \$76,710.00.



Clinton E. Gabbard
President

Curriculum Approvals for ICCB Submission

Information

McHenry County College reviewed and updated certain Career and Technical Education (CTE) programs that went through the Program of Study initiative to ensure that their curricula were relevant to current workforce needs. Below is a list of new degrees and certificates effective Summer 2024 pending approval from the Board, Illinois Community College Board (ICCB) and the Higher Learning Commission (HLC). The new programs include three (3) new AAS degrees, and 15 new certificates in the fields of CNC Precision Machining, Automation, Robotics & Mechatronics, Software Application Design & Development, and Culinary Management.

AAS Degrees

Software Application Design and Development AAS
Automation, Robotics, and Mechatronics AAS
Precision Machining AAS

Certificates

CNC Precision Machining

CNC Operator Level I Certificate
CNC Operator Level II Certificate
CNC Programmer Certificate
Manual Machining Certificate

Automation, Robotics & Mechatronics

Manufacturing Essentials Certificate
Production Technician Certificate
Automation Technician Certificate

Software Application Design & Development

Android Certificate
Back End Development Certificate
Front End Development Certificate
Python Certificate
Web Development Certificate
iOS Development Certificate

Culinary Management

Baking and Pastry Assistant II
Chef's Assistant II

Once approved, the next steps include submitting documentation to ICCB and HLC before implementation in Summer 2024.

Recommendation

It is recommended that the Board of Trustees approves the new curriculum for ICCB submission for the three (3) AAS degrees and all 15 certificates.



Clinton E. Gabbard
President

Appointment of Replacement Administrator
Dean of Arts and Humanities

Information

The modification of the Dean of Arts and Humanities position, previously held by Dr. Daniela Broderick, created a vacancy for the full-time position of Dean of Arts and Humanities. Dr. Joseph Sullivan has been recommended to fill this position, effective January 9, 2024. Dr. Sullivan obtained a Master of Arts degree from Marquette University, Wisconsin and a Bachelor of Arts degree from the University of Toledo, Ohio. His experience is as follows:

2001-2023	Associate Dean of Institutional Effectiveness / Professor of English Marietta, Ohio
2000-2001	Lecturer in English Santa Clara, California
1998-2000	Instructor of Liberal Arts Perrysburg, Ohio

40 applications were received, 40 met the position minimum requirements, and the search committee interviewed 7 candidates.

Below is a summary of the Dean of Arts and Humanities position:

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A6	\$104,385.26	\$132,961.59	\$161,537.93	\$26,435.64	\$94,050.60	\$115,000.00

Classification: Administrator | Full-Time, Pay Grade A6, Exempt

POSITION SUMMARY: The Dean is the front-line student success champion supporting students and faculty within an academic division. The Dean will assist the leadership in the development, implementation, and assessment of courses and academic programs designed to serve students. This position is responsible for aligning the division with the college-wide strategic plan and for encouraging and providing innovation and collaboration with faculty and other college areas.

QUALIFICATIONS:

- Appropriate qualifications from a regionally accredited institution to teach in one of the division’s disciplines
- Evidence of increasing levels of administrative responsibilities
- Experience with employee evaluation
- Two years of leadership experience either in directly managing employees or in a project management role

DESIRED QUALIFICATIONS:

- Doctorate or other advanced degree from a regionally accredited institution

- Three years of teaching experience
- Three years of community college experience

Recommendation

It is recommended that the Board of Trustees approves the appointment of Dr. Joseph Sullivan to the full-time administrative position of Dean of Arts and Humanities, effective January 9, 2024, with a 12-month salary of \$115,000.00.



Clinton E. Gabbard
President

Request to Approve
Compressed College Work Schedule for Summer 2024

Information

The College has followed a Monday-Thursday, four, 10-hour day work schedule for the last 14 summers. The College has closed on Fridays, Saturdays, and Sundays during this time. Exceptions are made for select areas of the Crystal Lake (main) campus and Shah Center to operate in isolation as needed. The College continues to experience electricity savings from being closed on Fridays during the summer.

The College would like to continue the compressed schedule during Summer 2024. The proposed schedule will begin on June 7, 2024 and end on August 2, 2024. The College would resume the regular work schedule on August 5, 2024.

Recommendation

It is recommended that the Board of Trustees approves a compressed College work schedule for Summer 2024, to begin on June 7, 2024, and end on August 2, 2024.



Clinton E. Gabbard
President

Salary Adjustment

Information

The Administrative Advanced Placement Program includes a salary adjustment of \$1,400.00 for full-time administrative staff members upon completion of 15 credit hours of pre-approved course work. In accordance with this program, the following administrator qualifies for a salary adjustment currently. The salary adjustment takes effect for the fiscal year noted.

	<u>Current Salary</u>	<u>Adjusted Salary</u>
Angela Wallace – 3rd Adjustment – FY 2024 Manager of PTA Clinical Education Coordination	\$87,292.49	\$88,692.49

Recommendation

It is recommended that the Board of Trustees ratifies the salary adjustment as stated above.



Clinton E. Gabbard
President

Approve MCC Cafeteria Plan with Flexible Spending Arrangement
To Reflect new FSA Provider, Flexible Benefit Service Corporation

Information

MCC's internal Insurance Advisory Committee approved the selection of a new Flexible Spending Account (FSA) provider, Flexible Benefit Service Corporation.

Subsequently, The College's Cafeteria Plan was updated to reflect the applicable Section 125 requirements of the IRS code regarding pre-tax requirements. The plan design and employer obligations remain substantially the same as with the previous provider. Robbins-Schwartz has reviewed the Cafeteria Plan for compliance and recommends acceptance.

Recommendation

It is recommended that the Board of Trustees approves the Cafeteria Plan effective January 1, 2024.



Clinton E. Gabbard
President

**CONSENT RESOLUTION OF
BOARD OF DIRECTORS
OF
McHenry County College**

The undersigned, being all of the members of the Board of Directors of McHenry County College, a public community college ("College") in accordance with and pursuant to the Statutes do hereby unanimously authorize and adopt the following resolution(s):

WHEREAS, it is desirable to establish a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code, as amended from time to time, to provide certain benefits to the Employees of the College.

NOW, THEREFORE, BE IT RESOLVED, that the Plan be and hereby is established and adopted effective as of January 1, 2024, to read substantially in the form presented to this Board.

FURTHER RESOLVED, that appropriate officers of the College are authorized and directed to execute such plan documents.

FURTHER RESOLVED, that, by execution and delivery to the Plan of this Consent Resolution, the Employer certifies to the Plan that the Plan incorporates the provisions of 45 CFR §164.504(f)(2)(ii) and that the Employer agrees to the conditions of uses and disclosures set forth therein.

FURTHER RESOLVED, that the officers of the College are authorized and directed to perform any acts and execute any documents necessary or appropriate to effectuate this resolution, including, but not limited to, delivery of this Consent Resolution to the Plan.

January 25, 2024

Approval of Course Fees for FY 2025

Information

Attached is a list which identifies additional fees for credit courses offered at McHenry County College. Courses with changes are identified with red text and include a brief rationale for the changes occurring. Courses with black text are unchanged.

Recommendation

It is recommended that the Board of Trustees approves the attached list of course fees and that these fees be assessed effective Summer 2024.



Clinton E. Gabbard
President

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$	New Fee \$	Comments	What Fee Covers
ACC-220	COMPUTERIZED APPLICATIONS FOR ACCOUNTING	\$115.00			QuickBooks Online Exam Fee, 1 Re-take, Study guide
ADD-100	Programming Logic	\$45.00	\$60.00	(Was Prg 105)	Practice Certification Exams
ADD-103	Fundamental Web Development			(Was Web 105, Web Fundamentals)	
ADD-105	Programming for Android I	\$100.00		(was MAD 105)	Laptop rental
ADD-107	Programming for iOS I	\$100.00		(was MAD 107)	Laptop rental
ADD-109	Database Fundamentals		\$0.00	New Course	
ADD-140	User Interface and Experience Design		\$0.00	New Course	
ADD-147	JavaScript Programming		\$0.00	(was PRG 147)	
ADD-153	Advanced Web Development		\$0.00	(was WEB 115 HTML and CSS)	
ADD-155	Programming for Android II	\$100.00		(was MAD 155)	Laptop rental
ADD-157	Programming for iOS II	\$100.00		(was MAD 157)	Laptop rental
ADD-160	Intermediate Python		\$60.00	New Course	Practice Certification Exams
ADD-175	Content Management Systems for the Web		\$0.00	(was WEB 175)	
ADD-212	Content Management Systems for the Web		\$0.00	(Was WEB 175)	
ADD-212	PHP and MySQL		\$0.00	(was WEB 212)	
ADD-215	Amazon Web Services		\$0.00	New Course	
ADD-245	Machine Learning with Python		\$0.00	New Course	
ADD-247	Application Development in JavaScript		\$0.00	New Course	
ADD-280	Software Application Design and Development Capstone		\$100.00	New Course	Laptop rental
AET-141	INTERIOR DESIGN I	\$25.00		No change	Technology and lab supplies
AET-142	HISTORY OF INTERIORS	\$25.00		No change	Technology and lab supplies
AET-151	COMPUTER AIDED DESIGN AUTOCAD I	\$25.00		No change	Technology and lab supplies
AET-152	COMPUTER AIDED DESIGN AUTOCAD II	\$25.00		No change	Technology and lab supplies
AET-153	COMPUTER AIDED DESIGN AUTOCAD III	\$25.00		No change	Technology and lab supplies
AET-154	COMPUTER AIDED DESIGN AUTOCAD IV	\$25.00		No change	Technology and lab supplies
AET-161	BIM REVIT I	\$25.00		No change	Technology and lab supplies
AET-162	BIM REVIT II	\$25.00		No change	Technology and lab supplies
AET-165	BIM NAVISWORKS I	\$25.00		No change	Technology and lab supplies
AET-171	PARAMETRIC MODELING SOLIDWORKS I	\$25.00		No change	Technology and lab supplies
AET-172	PARAMETRIC MODELING SOLIDWRKS II	\$25.00		No change	Technology and lab supplies
AET-181	MASTERCAM I	\$25.00		Added similar to other CAD course fees	Technology and lab supplies
AET-182	MASTERCAM II	\$25.00		Added similar to other CAD course fees	Technology and lab supplies
AET-241	INTERIOR DESIGN II	\$25.00		No change	Technology and lab supplies
AET-251	DESIGN VISUALIZATION	\$25.00		No change	Technology and lab supplies
AET-271	APPLIED STATICS	\$25.00		No change	Technology and lab supplies
AET-290	TOPICS IN ARCHITECTURE/ENGINEERING	\$25.00		No change	Technology and lab supplies
AET-299	INDEP STUDY IN DESIGN TECH	\$30.00		No change	Technology and lab supplies
AGR-107	INTRO AGRICULTURE PRACTICUM	\$30.00			Greenhouse Supplies
AMT-100	PRINCIPLES OF AUTOMOTIVE TECHNOLOGY	\$60.00			Lab Supplies
AMT-120	AUTOMOTIVE ELECTRICITY FUNDAMENTALS	\$120.00			Lab Supplies
AMT-140	AUTOMOTIVE ENGINE TECHNOLOGY	\$60.00			Lab Supplies
AMT-160	AUTOMOTIVE ELECTRONIC FUNDAMENTALS	\$60.00			Lab Supplies
AMT-170	MANUAL DRIVE TRAIN AND AXLES	\$60.00			Lab Supplies
AMT-180	AUTO STEERING-CHASSIS-SUSPENSION	\$60.00			Lab Supplies
AMT-200	COMPUTERIZED AUTOMOTIVE SYSTEMS	\$60.00			Lab Supplies
AMT-220	AUTOMOTIVE BRAKE SYSTEMS	\$60.00			Lab Supplies
AMT-230	HIGH PERFORMANCE ENGINE FUNDAMENTALS	\$60.00			Lab Supplies
AMT-240	AUTOMOTIVE CLIMATE CONTROL SYSTEMS	\$60.00			Lab Supplies
AMT-260	ADVANCED DIAGNOSTICS & DRIVEABILITY	\$60.00			Lab Supplies
AMT-270	AUTOMATIC TRANSMISSIONS & TRANSAXLES	\$60.00			Lab Supplies
ANI-100	2D ANIMATION	\$75.00			
ANI-103	ANIMATION TECHNIQUES 1	\$75.00			
ANI-105	3D MODELING AND ANIMATION 1	\$75.00			
ANI-203	ANIMATION TECHNIQUES 2	\$75.00			
ANI-205	3D MODELING AND ANIMATION 2	\$75.00			
ANT-160	INTRO TO PHYSICAL ANTHROPOLOGY	\$10.00			
ANT-255	ARCHAEOLOGICAL FIELD SCHOOL	\$450.00			Field School Tuition
AOT-110	OUTLOOK		\$99.00	AOM became AOT	New Course - MOS Exam at new Certiport rate
AOT-120	WORD PROCESSING I	\$20.00		AOM became AOT	Skypepack
AOT-122	WORD PROCESSING II	\$110.00	\$119.00	AOM became AOT	Skypepack & MOS exam - Certiport rate increase
AOT-130	PRESENTATION SOFTWARE	\$90.00	\$99.00	AOM became AOT	MOS exam - Certiport rate increase
AOT-134	INTRODUCTION TO DESKTOP PUBLISHING	\$36.00	\$0.00	AOM became AOT, Remove fee	
AOT-231	SPREADSHEET APPLICATIONS II	\$90.00	\$99.00	AOM became AOT	MOS exam - Certiport rate increase
AOT-232	DATABASE SYSTEMS II	\$90.00			Course removed from curriculum
AOT-234	ADVANCED DESKTOP PUBLISHING	\$36.00	\$0.00	AOM became AOT, Remove fee	
ARM-210	Motor Control and Troubleshooting	\$25.00		New Course	Lab Supplies
ARM-151	Mechanical Assembly and Maintenance	\$85.00		New Course	Lab Supplies
ARM-275	ARM Capstone I	\$25.00		New Course	Lab Supplies
ARM-276	ARM Capstone II	\$25.00		New Course	Lab Supplies
ARM-277	Joint Capstone I	\$25.00		New Course	Lab Supplies
ARM-278	Joint Capstone II	\$25.00		New Course	Lab Supplies
ARM-250	ARM Internship I	\$25.00		New Course	Lab Supplies
ARM-161	Automation and Robotics I	\$25.00		New Course	Lab Supplies
ARM-220	Automation and Robotics II	\$25.00		New Course	Lab Supplies
ART-150	HUMANITIES THROUGH THE ARTS	\$10.00			
ART-151	ART APPRECIATION	\$10.00			
ART-152	INTRODUCTION TO STUDIO ART	\$25.00			Lab supplies
ART-153	2D DESIGN	\$25.00			Lab supplies
ART-155	NON-WESTERN ART	\$10.00			
ART-156	DRAWING I	\$25.00			Lab supplies
ART-157	DRAWING II	\$25.00			Lab supplies
ART-158	LIFE DRAWING	\$50.00			Lab supplies
ART-160	PAINTING I	\$25.00			Lab supplies
ART-165	ETHNIC FOLK ART	\$10.00			
ART-166	INTRODUCTION TO DIGITAL TOOLS	\$50.00			Lab supplies, including technology (software subscription)
ART-170	INTRODUCTION TO ART EDUCATION	\$10.00			
ART-171	ART HISTORY I	\$10.00			
ART-172	ART HISTORY II	\$10.00			
ART-174	STUDIES IN CONTEMPORARY ART	\$10.00			
ART-175	HISTORY OF PHOTOGRAPHY	\$10.00			
ART-176	FASHION AND ART	\$10.00			
ART-180	SCULPTURE I	\$45.00			Lab supplies
ART-184	JEWELRY/METALS I	\$75.00			Lab supplies
ART-185	FIBERS I	\$45.00			Lab supplies
ART-186	JEWELRY/METALS II	\$75.00			Lab supplies
ART-190	PROFESSIONAL PRACTICES	\$15.00			
ART-241	DARKROOM-PHOTOGRAPHY I	\$50.00	\$60.00	Increase in material costs and cameras provided	Lab supplies including chemicals
ART-242	DARKROOM PHOTOGRAPHY II	\$50.00	\$60.00	Increase in material costs and cameras provided	Lab supplies including chemicals
ART-244	COLOR PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-245	PRIMITIVE PHOTOGRAPHY	\$20.00			Lab supplies
ART-246	ALTERNATIVE PHOTO PROCESSING	\$50.00			Lab supplies including chemicals
ART-247	LARGE FORMAT PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-248	STUDIO LIGHTING I	\$45.00			Lab supplies
ART-249	STUDIO LIGHTING II	\$45.00			Lab supplies
ART-250	DIGITAL PHOTOGRAPHY I	\$60.00			Lab supplies including technology (software subscription)

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$	New Fee \$	Comments	What Fee Covers
ART-251	Audio, Video, New Media I		\$60.00	New Course Lab Supplies including technology (software subscription)	
ART-252	DIGITAL PHOTOGRAPHY II	\$60.00			Lab supplies including technology (software subscription)
ART-253	3D DESIGN	\$45.00			Lab supplies
ART-254	DIGITAL PHOTOGRAPHY III	\$60.00			Lab supplies including technology (software subscription)
ART-255	DIGITAL & FILM PHOTO EXPLORATION	\$60.00			Lab supplies including technology and chemicals
ART-257	DRAWING III	\$25.00			Lab supplies
ART-258	LIFE DRAWING II	\$50.00			Lab supplies
ART-261	PAINTING II	\$25.00			Lab supplies
ART-262	PAINTING III	\$25.00			Lab supplies
ART-263	PAINTING IV	\$25.00			Lab supplies
ART-264	BEGINNING WATERCOLOR	\$25.00			Lab supplies
ART-265	ADVANCED WATERCOLOR	\$25.00			Lab supplies
ART-266	ADVANCED PAINTING	\$34.00			Lab supplies
ART-271	CERAMICS I	\$60.00			Lab supplies including clay
ART-272	CERAMICS II	\$60.00			Lab supplies including clay
ART-273	CERAMICS III	\$60.00			Lab supplies including clay
ART-274	CERAMICS IV	\$60.00			Lab supplies including clay
ART-275	CERAMICS STUDIO	\$60.00			Lab supplies including clay
ART-280	SCULPTURE II	\$45.00			Lab supplies
ART-290	TOPICS IN ART	\$25.00			
ART-299	INDEP STUDY IN ART	\$25.00			Lab supplies
BIO-110	INTRODUCTION TO HUMAN BIOLOGY	\$40.00			Lab supplies
BIO-130	ENVIRONMENTAL FIELD BIOLOGY	\$40.00			Lab supplies
BIO-157	FUNDAMENTALS OF BIOLOGY	\$40.00			Lab supplies
BIO-158	EVOLUTION AND BIODIVERSITY	\$40.00			Lab supplies
BIO-230	HUMAN STRUCTURE AND FUNCTION	\$53.00			Lab supplies
BIO-255	MICROBIOLOGY	\$53.00			Lab supplies
BIO-263	HUMAN ANATOMY AND PHYSIOLOGY I	\$53.00			Lab supplies
BIO-264	HUMAN ANATOMY AND PHYSIOLOGY II	\$53.00			Lab supplies
BUS-145	BUSINESS APPLICATIONS OF MATH	\$20.00			
BUS-175	INTERNATIONAL BUSINESS	\$30.00	\$32.95	Flatworld increased price of e-book	Access to e-book
CDM-090	INTRODUCTION TO COMPUTER APPLICATION	\$26.00			
CDM-110	COMPUTER LITERACY FOR WINDOWS	\$26.00	\$0.00	Reviewed by Meri Kasprak	
CDM-290	TOPICS IN COMPUTERS & DIGITAL MEDIA	\$36.00			
CHM-115	CHEMISTRY AND SOCIETY	\$40.00			Lab supplies
CHM-164	INTRODUCTORY CHEMISTRY	\$40.00			Lab supplies
CHM-165	GENERAL CHEMISTRY I	\$40.00			Lab supplies
CHM-166	GENERAL CHEMISTRY II	\$40.00			Lab supplies
CHM-170	SURVEY OF ORGANIC AND BIOCHEMISTRY	\$40.00			Lab supplies
CHM-265	ORGANIC CHEMISTRY I	\$53.00			Lab supplies
CHM-266	ORGANIC CHEMISTRY II	\$53.00			Lab supplies
CJS-131	EMERGENCY DISPATCHER	\$25.00			Dispatcher Simulator
CJS-230	STUDENT POLICE ACADEMY	\$25.00			Fee for uniform shirts.
CLM-101	CULINARY SKILLS I	\$150.00			Lab Supplies
CLM-102	CULINARY SKILLS II	\$150.00			Lab Supplies
CLM-103	CULINARY SKILLS III	\$150.00			Lab Supplies
CLM-105	SANITATION AND SAFETY	\$76.50			ServSafe Book
ELM-140	GARDE-MANGER & INTL CUISINE	\$200.00		Course deleted	
CLM-180	BAR AND BEVERAGE MANAGEMENT	\$100.00			Tasting supplies for class
ELM-181	INTRODUCTION TO WINE CULTURE	\$100.00		Course deleted	
CLM-208	RESTAURANT OPERATIONAL SKILLS	\$200.00			Lab supplies and ServSafe Alcohol Book
CLM-290	TOPICS IN CULINARY MANAGEMENT	\$100.00			Lab Supplies
CMT-120	BASIC BUILDING CODE ENFORCEMENT	\$25.00			ICC membership and industry certificate
CNC-105	Manual Machining I	\$50.00		New Course Title	Lab Supplies
CNC-106	Precision Machining I	\$50.00		New Course Title	Lab Supplies
CNC-115	Manual Machining II		\$50.00	New Course	Lab Supplies
CNC-155	Precision Machining II	\$50.00		New Course Title	Lab Supplies
CNC-156	Precision Machining III		\$50.00	New Course	Lab Supplies
CNC-157	Precision Machining IV		\$50.00	New Course	Lab Supplies
CNC-250	Precision Machining Internship			New Course	Lab Supplies
CNC-277	Precision Machining Capstone I		\$50.00	New Course	Lab Supplies
CNC-278	Precision Machining Capstone II		\$50.00	New Course	Lab Supplies
DBM-100	INTRO TO MYSQL DATABASE MGMT SYSTEMS	\$50.00			
DBM-110	SQL/DATABASE CONCEPTS	\$36.00			
DGM-107	INTRODUCTION TO DIGITAL LEGALITIES	\$25.00			
DGM-110	GAME DESIGN 1	\$25.00			
DGM-152	INTERFACE DESIGN	\$25.00			
DGM-153	DESIGNING THE USER EXPERIENCE	\$25.00			
DGM-160	3D GAME DEVELOPMENT 1	\$25.00			
DGM-168	COMPUTER ART I	\$50.00			
DGM-170	DIGITAL VIDEO PRODUCTION	\$100.00			
DGM-210	GAME DESIGN 2	\$25.00			
DGM-250	DIGITAL MEDIA INTERNSHIP	\$75.00			
DGM-256	DIGITAL FREELANCING	\$25.00			
DGM-260	3D GAME DEVELOPMENT 2	\$25.00			
DGM-265	AGILE PROJECT MANAGEMENT	\$25.00			
DGM-290	TOPICS IN DIGITAL MEDIA	\$25.00			
EAS-101	INTRODUCTION TO EARTH SCIENCE	\$10.00			Lab supplies
EAS-120	INTRODUCTION TO METEOROLOGY	\$28.00			Lab supplies
EAS-180	INTRO ASTRONOMY	\$28.00			Lab supplies
ECE-115	EARLY CHILDHOOD EDUCATION	\$25.00			
ECE-120	CHILD GROWTH AND DEVELOPMENT	\$25.00			
ECE-121	INFANT/TODDLER DEVELOPMENT AND CARE	\$25.00			
ECE-131	EARLY CHILD GUIDANCE & OBSERVATION	\$25.00			
ECE-150	CHILD STUDY AND OBSERVATION	\$35.00			
ECE-204	EARLY CHILDHOOD LANGUAGE ARTS	\$30.00			
ECE-209	EARLY CHILD MUSIC/RHYTHMIC ACTIV	\$30.00			
ECE-214	EARLY CHILDHOOD ART ACTIVITIES	\$30.00			Art Supplies
ECE-219	EARLY CHILDHOOD SCIENCE AND MATH	\$30.00			
ECE-229	EARLY CHILD CURRICULUM & ACTIVITIES	\$35.00			
ECE-250	EARLY CHILDHOOD PRACTICUM	\$60.00			
ECE-290	TOPICS IN EARLY CHILDHOOD EDUCATION	\$35.00			
EDU-257	LANGUAGE DEVELOPMENT	\$10.00			
EGR-151	ENGINEERING GRAPHICS	\$25.00			Supplies and online resources
EGR-251	STATICS	\$25.00			Equipment and supplies
EGR-252	DYNAMICS	\$25.00			Equipment and supplies
EGR-260	ELECTRICAL CIRCUITS ANALYSIS	\$25.00			Equipment and supplies
EMS-105	FIRST RESPONDER EMERGENCY AID	\$35.00			Medical Supplies used in Skills Labs
EMS-110	EMERGENCY MEDICAL TECHNICIAN-BASIC	\$140.00	\$225.00	Added EMS Testing & Platinum Planner fees	Medical Supplies used in Skills Labs, EMT Polo
EMS-120	EMT-PARAMEDIC-MODULE I	\$140.00	\$420.00	Added EMS Testing, Platinum Planner, and ACLS fees	Medical Supplies used in Skills Labs, ACLS Fee
EMS-121	EMT-PARAMEDIC-MODULE II	\$50.00	\$230.00	PALS Fee	Medical Supplies used in Skills Labs, PALS Fee
EMS-122	EMT-PARAMEDIC-MODULE III	\$194.00	\$190.00	ITLS Fee	Medical Supplies used in Skills Labs, ITLS Fee
EMS-123	EMT-PARAMEDIC-INTERNSHIP	\$289.00	\$0.00	Remove fee	
ENG-095	INTRODUCTION TO COLLEGE WRITING	\$10.00			
ENG-097	ACADEMIC READING AND WRITING FOR ELL	\$10.00			

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$	New Fee \$	Comments	What Fee Covers
ENG-105	TECHNICAL COMMUNICATIONS	\$10.00			
ENG-108	WRITING FOR THE WEB	\$10.00			
ENG-151	COMPOSITION I	\$10.00			
ENG-152	COMPOSITION II	\$10.00			
FRS-101	INTRODUCTION TO FIRE SCIENCE	\$77.00	\$52.00	Eliminated supply cost	Background check
FRS-150	BASIC OPERATIONS FIREFIGHTER	\$225.00			Equipment and supplies
FRS-250	FIRE SCIENCE PRACTICUM	\$52.00			Background check
FRS-252	HAZ-MAT FIRST RESPONDER-OPERATIONS	\$25.00			Specialized lab equipment
FRS-253	FIRE APPARATUS ENGINEER	\$100.00			Specialized lab equipment
GEG-107	INTRODUCTION TO PHYSICAL GEOGRAPHY	\$28.00			Lab supplies
GEG-124	ENERGY RESOURCES LAB	\$10.00			Lab supplies
GEG-221	THE GLOBAL ENVIRONMENT LAB	\$25.00			Lab supplies
GEG-290	**TOPICS IN GEOGRAPHY**	\$10.00			Lab supplies
GEL-105	INTRODUCTION TO PHYSICAL GEOLOGY	\$28.00			Lab supplies
GRA-123	DIGITAL 2D DESIGN	\$25.00			Lab supplies including technology (software subscription)
GRA-125	DIGITAL ILLUSTRATION	\$50.00			Lab supplies including technology (software subscription)
GRA-100	ADOBE DESIGN SUITE	\$25.00			Lab supplies including technology (software subscription)
GRA-167	GRAPHIC DESIGN I	\$60.00			Lab supplies including technology (software subscription)
GRA-180	HISTORY OF GRAPHIC DESIGN	\$10.00			
GRA-183	TYPOGRAPHY I	\$50.00			Lab supplies including technology (software subscription)
GRA-185	COLOR THEORY	\$50.00			Lab supplies including technology (software subscription)
GRA-267	GRAPHIC DESIGN II	\$60.00			Lab supplies including technology (software subscription)
GRA-275	PORTFOLIO DESIGN	\$50.00			Lab supplies including technology (software subscription)
HCE-100	INTRODUCTION TO HEALTH CAREERS	\$15.00			
HCE-110	MEDICATION MATH	\$25.00			
HCE-111	EVIDENCE BASED PRACTICE	\$25.00			
HFE-110	GOLF I	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-125	FENCING I	\$12.00			Sterilization for fencing masks
HFE-151	FIRST AID AND CPR	\$50.00			CPR Supplies (gloves, wipes, disposable masks, etc.)
HFE-161	PERSONAL FITNESS	\$30.00	\$20.00	Lowered cost	Specialized sanitization supplies
HFE-175	GROUP EXERCISE PRINCIPLES	\$30.00	\$20.00	Lowered cost	Specialized sanitization supplies
HFE-202	LIFEGUARD TRAINING	\$30.00	\$0.00	No longer needed, only offered for dual credit.	
HFE-210	GOLF II	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-270	EXERCISE TESTING & PROGRAM DESIGN	\$25.00	\$20.00	Lowered cost	Specialized sanitization supplies
HIT-137	BASIC CPT CODING	\$25.00			medical record software
HIT-138	ICD CODING	\$25.00			medical record software
HIT-139	HEALTHCARE REIMBURSEMENT	\$25.00			medical record software
HIT-160	HEALTH INFORMATION MANAGEMENT	\$25.00			medical record software
HIT-180	HEALTHCARE DELIVERY SYSTEMS	\$25.00			medical record software
HIT-210	HEALTHCARE LAW AND ETHICS	\$25.00			medical record software
HIT-220	QUALITY & PERFORMANCE IMPROVEMENT	\$25.00			medical record software
HIT-235	HIT PATHOPHYSIOLOGY & PHARMACOLOGY	\$25.00			medical record software
HIT-237	ADVANCED CPT AND ICD CODING	\$25.00			medical record software
HIT-240	ELECTRONIC HEALTH RECORDS	\$25.00			medical record software
HIT-260	HEALTHCARE MANAGEMENT	\$25.00			medical record software
HIT-270	HEALTHCARE STATISTICS AND RESEARCH	\$25.00			medical record software
HIT-280	Practicum	\$0.00	\$50.00	seems this class was omitted last year	Background check + drug screen
HRT-100	INTRODUCTION TO HORTICULTURE	\$15.00			Greenhouse Supplies
HRT-103	INTRODUCTION TO PLANT SCIENCE	\$30.00			Greenhouse and Lab Supplies
HRT-105	INTRODUCTION TO SOIL SCIENCE	\$30.00			Lab Supplies
HRT-112	HORTICULTURAL MECHANICS	\$15.00			Lab Supplies
HRT-120	BASIC FLORAL DESIGN	\$100.00			Flowers and Floral Supplies
HRT-125	INTERMEDIATE FLORAL DESIGN	\$150.00			Flowers and Floral Supplies
HRT-130	FALL GREENHOUSE PRODUCTION	\$45.00			Greenhouse Supplies
HRT-135	FRUIT AND VEGETABLE CROPS	\$30.00			Greenhouse Supplies and Plants
HRT-150	PLANT PROBLEM DIAGNOSIS & MANAGEMENT	\$30.00			Greenhouse and Lab Supplies
HRT-159	LANDSCAPE PERENNIALS	\$50.00			Plant Materials
HRT-160	TREES & SHRUBS IN THE LANDSCAPE	\$15.00			Lab Supplies
HRT-161	LANDSCAPE DESIGN	\$200.00			Drawing Supplies
HRT-181	TURF & LAWN MANAGEMENT	\$15.00			Greenhouse and Lab Supplies
HRT-203	INTRODUCTION TO HYDROPONICS	\$30.00			Greenhouse and Lab Supplies
HRT-205	ORGANIC AND SUSTAINABLE PRACTICES	\$15.00			Greenhouse Supplies
HRT-221	ADVANCED FLORAL DESIGN	\$195.00			Flowers and Floral Supplies
HRT-229	SILK AND DRIED FLORAL DESIGN	\$100.00			Dried Flowers and Floral Supplies
HRT-231	SPRING GREENHOUSE PRODUCTION	\$45.00			Greenhouse Supplies
HRT-264	ARBORICULTURE	\$15.00			Lab Supplies
HRT-265	LANDSCAPE CAD	\$20.00			Computer Programming
HRT-266	LANDSCAPE CONSTRUCTION	\$15.00			Landscape Materials
HRT-282	GOLF COURSE & SPORTS TURF MANAGEMENT	\$15.00			Lab Supplies
HVA-101	Introduction to Refrigeration		\$85.00	Equipment and supplies	New Course
HVA-102	HVAC Electrical I		\$85.00	Equipment and supplies	New Course
HVA-103	Residential Heating Systems		\$85.00	Equipment and supplies	New Course
HVA-104	Residential Air Conditioning Systems		\$85.00	Equipment and supplies	New Course
HVA-106	Residential Service and Installation		\$85.00	Equipment and supplies	New Course
HVA-107	Electrical II		\$85.00	Equipment and supplies	New Course
HVA-108	Commercial Refrigeration Systems		\$85.00	Equipment and supplies	New Course
HVA-109	Commercial Refrigeration Service		\$85.00	Equipment and supplies	New Course
HVA-110	Commercial Heating and Air Condition		\$85.00	Equipment and supplies	New Course
HVA-111	Sheet Metal I		\$85.00	Equipment and supplies	New Course
HVA-112	EPA Section 608 Certification		\$85.00	EPA Exam	New Course
HVA-113	Domestic Refrigeration Systems		\$85.00	Equipment and supplies	New Course
HVA-114	HVAC Codes		\$85.00	Equipment and supplies	New Course
HVA-115	Energy Audit		\$85.00	Equipment and supplies	New Course
HVA-116	Sheet Metal II		\$85.00	Equipment and supplies	New Course
HVA-117	Direct Digital Controls		\$85.00	Equipment and supplies	New Course
HVA-118	Air Movement and Ventilation		\$85.00	Equipment and supplies	New Course
HVA-119	Hydronic Heating Systems		\$85.00	Equipment and supplies	New Course
HVA-120	Building Insulation		\$85.00	Equipment and supplies	New Course
IMT-104	BLUEPRINT READING FOR MANUFACTURING	\$25.00		Spatial Vis App	
IMT-105	INTRODUCTION TO MANUAL MACHINING	\$50.00		Lab Supplies and materials	Moved to CNC
IMT-106	CNC PROGRAMMING I	\$50.00		Lab Supplies and materials	Moved to CNC
IMT-155	CNC PROGRAMMING II	\$50.00		Lab Supplies and materials	Moved to CNC
IMT-140	Electrical I				Moved to ARM
IMT-141	Electrical II				Moved to ARM
IMT-145	Hydraulics and Pneumatics		\$25.00	New Course	Lab Supplies
IMT-150	PLC I		\$25.00	New Course	Lab Supplies
MAD-105	PROGRAMMING FOR ANDROID I	\$100.00		now ADD 105	laptop rental
MAD-107	PROGRAMMING FOR IOS I	\$100.00		now ADD 107	laptop rental
MAD-155	PROGRAMMING FOR ANDROID II	\$100.00		now ADD 155	laptop rental
MAD-157	PROGRAMMING FOR IOS II	\$100.00		now ADD 157	laptop rental
MAD-255	PROGRAMMING FOR ANDROID III	\$100.00		removed	
MAD-257	PROGRAMMING FOR IOS III	\$100.00		removed	
MAT-161	COLLEGE ALGEBRA	\$25.00			
MGT-150	PRINCIPLES OF MANAGEMENT	\$20.00	\$0.00	We are moving from Skyepack to OpenStax	
MGT-225	CROSS CULTURAL MANAGEMENT	\$30.00	\$32.95	Flatworld increased price of e-book	Access to e-book

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$	New Fee \$	Comments	What Fee Covers
MGT-230	EXPERIENCING MANAGEMENT DECISIONS	\$54.00			
MKT-110	PRINCIPLES OF MARKETING		\$32.95	Flatworld Ebook will be used until OpenStax published MKT book	Access to e-book
MKT-120	PRINCIPLES OF ADVERTISING	\$30.00	\$32.95	Flatworld increased price of e-book	Access to e-book
MKT-130	PROFESSIONAL SELLING	\$30.00	\$32.95	Flatworld increased price of e-book	Access to e-book
MKT-160	SOCIAL MEDIA MARKETING	\$10.00			
MKT-225	CONSUMER BEHAVIOR	\$30.00	\$32.95	Flatworld increased price of e-book	Access to e-book
MUS-104	INTRO TO ELECTRONIC MUSIC PROCESSING	\$20.00			
MUS-201	APPLIED MUSIC - OBOE	\$210.00			Individual instruction
MUS-202	APPLIED MUSIC - ORGAN	\$210.00			Individual instruction
MUS-203	APPLIED MUSIC - PIANO	\$210.00			Individual instruction
MUS-204	APPLIED MUSIC - FRENCH HORN	\$210.00			Individual instruction
MUS-205	APPLIED MUSIC - VOICE	\$210.00			Individual instruction
MUS-206	APPLIED MUSIC - VIOLIN	\$210.00			Individual instruction
MUS-207	APPLIED MUSIC - SAXOPHONE	\$210.00			Individual instruction
MUS-208	APPLIED MUSIC - CLARINET	\$210.00			Individual instruction
MUS-209	APPLIED MUSIC - STRING & ELECTRIC BASS	\$210.00			Individual instruction
MUS-210	APPLIED MUSIC - TRUMPET	\$210.00			Individual instruction
MUS-211	APPLIED MUSIC - TROMBONE	\$210.00			Individual instruction
MUS-212	APPLIED MUSIC - BARITONE HORN	\$210.00			Individual instruction
MUS-213	APPLIED MUSIC - GUITAR	\$210.00			Individual instruction
MUS-214	APPLIED MUSIC - FLUTE	\$210.00			Individual instruction
MUS-215	APPLIED MUSIC - VIOLA	\$210.00			Individual instruction
MUS-216	APPLIED MUSIC - CELLO	\$210.00			Individual instruction
MUS-217	APPLIED MUSIC - PERCUSSION	\$210.00			Individual instruction
MUS-218	APPLIED MUSIC - BASSOON	\$210.00			Individual instruction
MUS-219	APPLIED MUSIC-TUBA	\$210.00			Individual instruction
NAE-100	BASIC NURSING ASSISTANT	\$100.00			
NET-100	Computer Ethics			Was CDM-120	
NET-105	IT Fundamentals		\$135.00	New Course	TestOut License / New Course
NET-110	Network+ Certification Prep		\$135.00	New Course	TestOut License / New Course
NET-125	A+ Certification Prep	\$135.00			TestOut License
NET-145	Linux+ Certification Prep	\$135.00			TestOut License
NET-151	Windows Client I	\$135.00			TestOut License
NET-152	Windows Server I	\$135.00			TestOut License
NET-175	CCNA Certification Prep		\$135.00	New Course	TestOut License / New Course
NET-183	Security+ Certification Prep	\$135.00			TestOut License
NET-185	Ethical Hacking	\$185.00			TestOut License
NET-251	Windows Server II	\$135.00			TestOut License
NET-260	Cloud+ Certification Prep		\$185.00	New Course	TestOut License / New Course
NET-280	CySA+ Certification Prep		\$185.00	New Course	TestOut License / New Course
NUR-095	DIRECTED STUDY IN NURSING	\$25.00			
NUR-112	FUNDAMENTALS OF NURSING THEORY	\$140.00			
NUR-115	FUNDAMENTALS OF NURSING PRACTICE	\$50.00	\$75.00	Increase in medical supply cost and lab hours added to this course	Syringes, simulated medications, foley catheter
NUR-125	LPN TO ADN TRANSITION	\$110.00			
NUR-130	NURSING PRACTICE I	\$50.00	\$100.00	Increase in medical supply cost and labs hours added to this course	Angiocaths, IV lines, IV fluids
NUR-135	NURSING PRACTICE II	\$50.00	\$100.00	Increase in medical supply cost and lab hours added to this course	Tracheostomy supplies
NUR-212	NURSING PRACTICE III	\$50.00	\$100.00	Increase in medical supply cost and lab hours added to this course	IV supplies, simulated medications, catheter supplies
NUR-215	PSYCHIATRIC NURSING	\$50.00			
NUR-222	FAMILY NURSING CONCEPTS	\$50.00			
NUR-225	COMPLEX ISSUES IN HEALTHCARE	\$50.00			
NUR-240	NURSING LEADERSHIP	\$50.00			
OTA-120	THERAPEUTIC METHODS I	\$15.00	\$52.00		Cost of Background Check
OTA-130	OCCUPATIONS ACROSS THE LIFESPAN	\$10.00			
OTA-140	DYNAMICS OF HUMAN MOVEMENT	\$25.00			
OTA-160	PSYCHOSOCIAL REHAB THEORY & METHODS	\$100.00			
OTA-170	THERAPEUTIC METHODS II	\$60.00			
OTA-210	PHYSICAL THEORY AND REHAB METHODS	\$75.00			
OTA-220	THERAPEUTIC METHODS III	\$85.00			
OTA-250	PROFESSIONAL PRACTICE SEMINAR	\$0.00	\$57.00	Course was omitted last year on this list	OTKE exam & Drug Screen
PAR-101	INTRO TO PARALEGAL STUDIES		\$120.00	New course fee. Used to be paid by Perkins grant.	WestLaw Subscription Fee
PAS-101	PASTRY SKILLS I	\$150.00			Lab Supplies
PAS-102	PASTRY SKILLS II	\$150.00			Lab Supplies
PAS-103	ADVANCED PASTRY SKILLS	\$150.00			Lab Supplies
PAS-208	BAKERY OPERATIONS	\$200.00			Lab Supplies
PAS-240	DECORATIVE PASTRY SKILLS	\$200.00		Course deleted	
PAS-250	CONFECTIONS AND CHOCOLATES	\$200.00			Lab Supplies
PDV-100	PERSONAL DEVELOPMENT	\$3.00			
PDV-105	LIFELONG LEARNING SKILLS	\$3.00			
PDV-110	CAREER DEVELOPMENT	\$20.00			
PHY-280	GENERAL PHYSICS I	\$25.00			Lab supplies
PHY-281	GENERAL PHYSICS II	\$25.00			Lab supplies
PHY-291	PRINCIPLES OF PHYSICS I	\$25.00			Lab supplies
PHY-292	PRINCIPLES OF PHYSICS II	\$25.00			Lab supplies
PHY-293	PRINCIPLES OF PHYSICS III	\$25.00			Lab supplies
PRG-105	PROGRAMMING LOGIC	\$45.00			
PTA-101	INTRODUCTION TO PTA (was PTA 140)	\$115.00			
PTA-120	PTA PATIENT INTERVENTIONS I	\$136.00			
PTA-130	PTA PATIENT ASSESSMENT I (was PTA 110)	\$20.00			
PTA-141	PTA KINESIOLOGY	\$35.00			
PTA-142	PTA PATHOPHYSIOLOGY	\$20.00			
PTA-145	INTRO CLINICAL EDUCATION	\$20.00			
PTA-151	PTA CLINICAL EXPERIENCE I	\$20.00			
PTA-210	PTA PATIENT ASSESSMENT II	\$20.00			
PTA-220	PTA PATIENT INTERVENTIONS II	\$35.00			
PTA-240	PTA ADMINISTRATION	\$115.00			
PTA-242	PTA REHABILITATION STRATEGIES	\$35.00			
PTA-250	PTA CLINICAL EXPERIENCE II	\$20.00			
PTA-251	PTA CLINICAL EXPERIENCE III	\$20.00			
PTA-252	PTA CLINICAL SEMINAR	\$100.00			
ROB-110	INTRODUCTION TO ROBOTICS	\$75.00		Moved to ARM	
ROB-150	PLC AUTOMATION APPLICATIONS I	\$75.00		Moved to ARM	
ROB-151	PLC AUTOMATION APPLICATIONS II	\$75.00		Moved to ARM	
ROB-200	CYBER-PHYSICAL SYSTEMS	\$75.00		Moved to ARM	
ROB-211	DISTRIBUTED ROBOTIC SYSTEMS	\$75.00		Moved to ARM	
ROB-220	ARTIFICIAL INTELLIGENCE	\$75.00		Moved to ARM	
WLD-121	SMAW Flat and Horizontal	\$80.00		New course title	Lab supplies and materials
WLD-122	SMAW Vertical and Overhead	\$80.00		New course title	Lab supplies and materials
WLD-124	SMAW Basic Pipe	\$100.00			Lab supplies and materials
WLD-131	GMAW Flat and Horizontal	\$80.00		New course title	Lab supplies and materials
WLD-132	GMAW Vertical and Overhead	\$80.00		New course title	Lab supplies and materials
WLD-133	FCAW, Spray and Pulse Spray		\$80.00	New Course	Lab supplies and materials
WLD-141	GTAW Ferrous	\$80.00		New Course Title	Lab supplies and materials
WLD-142	GTAW Non-Ferrous	\$80.00		New Course Title	Lab supplies and materials
WLD-151	Introduction to Steel Fabrication		\$80.00	New Course	Lab supplies and materials
WLD-152	Advanced Steel Fabrication		\$80.00	New Course	Lab supplies and materials

McHenry County College
 Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$	New Fee \$	Comments	What Fee Covers
WLD-250	Weld Internship I		\$0.00	New Course	
WLD-251	Weld Internship II		\$0.00	New Course	
WLD-275	Weld Capstone I		\$80.00	New Course	Lab supplies and materials
WLD-276	Weld Capstone II		\$80.00	New Course	Lab supplies and materials

Request to Grant Honorary Legacy Status

Information

Christine Glans, Administrative Assistant II, has submitted her intent to retire with her last date worked as March 15, 2024. Christine has been a valuable member of the College community and at her leaving, will have over 19 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that Christine Glans be granted the honorary designation of Legacy status and receive benefits awarded such personnel.



Clinton E. Gabbard
President

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
STA	12/04/2023	Morgan Barr	Cashier/Food Preparation & Service	R
STA	12/04/2023	Marissa Creviston	Pathways to Success Associate	R
STA	12/04/2023	Kau Nou Yang	Adult Education Transition Specialist	R
STA	12/04/2023	Kevin Medows	Data Analyst	R
STA	12/04/2023	Michael Kaczorowski	Coordinator of Financial Aid	R
STA	1/3/2024	Edith Gonzalez	Enrollment & Assessment Processor	R
ADM	1/9/2024	Joseph Sullivan	Dean of Arts and Humanities	R
FAC	1/10/2024	Lisa Douglas	Instructor of Nursing – Psych	T
ADJ	1/11/2024	Ryan Owsiany	Instructor, Nursing Clinical	R
ADJ	1/11/2024	Omar Zenki	Instructor of Adult Education	R
ADJ	1/11/2024	Rhianna Brinkmann	Instructor of Emergency Medical Science	R
ADJ	1/11/2024	Robert Picket	Instructor of Adult Education	R
ADJ	1/11/2024	Tedd Prater	Instructor of Web Development	R
ADJ	1/11/2024	Jennifer D’Angelo Scavone	Instructor of Art	R
ADJ	1/11/2024	Kat Bawden	Instructor of Art	R
ADJ	1/11/2024	Robin Smith	Instructor of Horticulture – Plant Science	R
ADJ	1/11/2024	Jill Henning	Instructor of Early Childhood Education	R
ADJ	1/11/2024	Sarah Pigman	Instructor of Mathematics	R
ADJ	1/11/2024	Jill Ritzman	Instructor of Occupational Therapy Assistance Program	R

ADJ	1/11/2024	Linda Pohlman	Instructor of Health and Fitness Education – Ballet	R
ADJ	1/11/2024	David Milliern	Instructor of Philosophy	R
ADJ	1/11/2024	Amy Malcolm	Instructor of Art	R
ADJ	1/11/2024	Eric Busby	Instructor of Fire Science	R
CON	1/11/2024	Trygve Thoreson	Embedded Tutor – Mathematics	N
CON	1/11/2024	Raj Gandhi	Embedded Tutor – Mathematics	N
ADJ	1/15/2024	Kelli Warren	Assistant Softball Coach	R
CON	1/15/2024	McKenzie Scully	Assistant Softball Coach	N
CON	1/16/2024	Jen Michalios	Accessibility Aide	R
STA	1/17/2024	Chantel Jenrette	PT Laboratory Assistant – Biology	R
STA	1/22/2024	Peyton Spanbauer	New Student Enrollment Coach	R
CON	1/22/2024	Jeff Nehila	Athletic Coach	R
ADJ	3/1/2024	Catherine Haynes	Instructor of Cancer Registry Management	R

Through January 12, 2024

*Current MCC employee who has transferred or accepted a different or additional position.

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

Classification	End Date	Employee Name	Primary Position
STA	11/17/2023	Alesha Meads	MCC Store Website Specialist
STA	12/8/2023	Rachel Boro	Laboratory Assistant – Biology
ADJ	12/12/2023	Art Osten, Jr.	Adjunct Faculty – Business, Social Sciences & Public Services
ADM	12/15/2023	Chelsey Wintersteen	Director of Access & Disability Services
STA	12/21/2023	Kimberly Sowinski	Farm Production Manager and Practicum Lead
ADJ	12/22/2022	Jane Shank	Adjunct Faculty – Adult Education
STA	1/2/2024	Kristi Broda	Coordinator of New Student Orientation & Academic Advising
ADM	1/19/2024	Rachel Boldman	Director of Engagement and Student Support

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

Classification	Retirement Date	Employee Name	Primary Position
STA	1/18/2024	Joyce Czerniak	Testing Center Assistant PT
STA	3/15/2024	Christine Glans	Administrative Assistant II, BSPSS

Through January 12, 2024

Friends of MCC Foundation Update

Spring 2024 Scholarship Update

Scholarship applications for the Spring 2024 semester closed on October 6, 2023 with 413 students submitting applications. In December, a total of 365 Foundation scholarships were awarded totaling \$260,000.

Fall 2024 Scholarship Update

Scholarship applications for the Fall 2024 semester are open now through April 3, 2024. Students may apply online at www.mchenry.edu/scholarships.

New Scholarships

Comcast Digital Literacy Scholarship

Comcast donated \$5,000 for the second consecutive year to support Friends of MCC Foundation scholarships. The Comcast representative shared that this second donation was due to the inspiring stories she heard at the 2023 Scholarship Donor Appreciation Breakfast. She stated, "Comcast loves the work MCC is doing to support students in McHenry County, and they are happy to be involved." We thank Comcast for its generosity in continuing to be a strong advocate of MCC and our students.

End-of-Year Giving Update

Giving Tuesday 2023

Giving Tuesday was hosted on Tuesday, November 28. It is a global generosity movement to encourage charitable giving. On this day, MCC Alumni were encouraged to make a gift to the Foundation, and a total of \$2,305 was received to support student scholarships.

2023 Annual Appeal

The Foundation's annual appeal letter was mailed in December to any individual who has donated to the Foundation in the past five years. The appeal included information about the College, Foundation, and Scholarships. The Foundation saw an incredible response in year-end donations. Over \$190,000 was received, including a notable anonymous gift of \$40,000 to an existing scholarship fund. This is another record-breaking year-end appeal and exceeds 2022 year-end giving by over \$22,000.

People in Need Forum – Saturday, January 27, 2024

The People in Need Forum (PIN) will take place at MCC on Saturday, January 27, 2024 from 8:30 a.m.– Noon. PIN will showcase over 110 agencies with information about their services, 24 breakout sessions on various topics including mental health, housing, food insecurity, seniors, and more. The updated PIN directory will be available at the event. Registration is free and available at www.mchenry.edu/pin

As of January 17, there were over 275 registrants. A special thanks to event sponsors: McHenry County College, Carey Electric, McHenry County Mental Health Board, Northern Illinois Recovery Center, The Rotary Club of Crystal Lake Dawnbreakers, The Church of Holy Apostles, McHenry County Government, Community Foundation for McHenry County, and the Gateway Foundation.

Save the Date – Annual Scholarship Donor Appreciation Breakfast

The annual Scholarship Donor Appreciation Breakfast will be held on Friday, February 9 in the MCC Café/Commons. This special event recognizes and honors those individuals and organizations who establish scholarships. It's also a wonderful opportunity for scholarship recipients to meet scholarship donors and thank them for their generosity.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

GRANTS AWARDED

Funding Source	Brief Description	Amount Funded	Project Director
ICCB Rev Up EV Community College Initiative	This grant promotes the development and support of electric vehicle (EV) training programs that prepare individuals for careers in EV technology. MCC received funding under the Building Capacity option in order to purchase required equipment and supplies as well as providing instructor training.	\$90,000	Tom McGee, Dean of Manufacturing and Advanced Technology
Gerry and Bill Cowlin Foundation	The Friends of MCC Foundation received continued support for the Student Success Fund (SSF), which provides immediate financial support to help address emergency expenses. The FMCCF requested \$7,600 and was awarded \$10,000.	\$10,000	Brian DiBona, Executive Director of the Friends of MCC Foundation
Nuts, Bolts, and Thingamajigs Foundation	The NBT Foundation awards grants to host summer manufacturing camps that introduce middle and high school students to modern manufacturing career choices. MCC received support for two welding camps.	\$4,000 (\$2,000 per camp)	Tressman Goode, Coordinator of Community Education Programs

PENDING APPLICATIONS

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
ICCB Digital Instruction for Adult Education	This grant provides funding for Adult Education programs to improve their technology infrastructure, support technology integration in the classroom, and improve distance learning options for adult learners.	\$65,670	Pending	January
Small Business Development Center	This grant provides operating support for the Small Business Development Center. The SBDC is an advocate and resource for small businesses in McHenry County and offers no-cost counseling	\$80,000	Pending	March

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
	to small business owners as well as noncredit courses designed to help business owners succeed.			
U.S. Department of Labor Strengthening Community Colleges Training Grant	MCC is participating in a consortium application of northern Illinois community colleges coordinated by the ICCB and focusing on advanced manufacturing. This grant is designed to build capacity at community colleges to meet the skill development needs of employers and equitably support students in obtaining good jobs in in-demand industries.	MCC's share is estimated at about \$1.1 million over four years	Pending	March

APPLICATIONS IN DEVELOPMENT

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
ICCB Access and Equity in Dual Credit	This project will help scale equitable access to dual credit courses for marginalized or otherwise underserved high school students. College in the High School students will receive transfer guidance and support to encourage them to persist to completion of a postsecondary credential.	\$150,000	In progress	January 26, 2024
Motorola Solutions Foundation	MCC is developing an application for a fourth year of funding to provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs.	\$35,000	In progress	February 1, 2024
Reaching Across Illinois Library System (RAILS) <i>My Library Is...</i>	<i>My Library Is...</i> provides funding for libraries to tell their story to the community, demonstrating their value and connection to those they serve, with a strong focus on diversity, equity, and inclusion.	\$5,000	In progress	February 7, 2024
The Community Foundation for McHenry County Transformational Grant Program	Transformational Grants are designed to support a work in progress or a bold idea that will result in measurable solutions to identified community problems. Projects must include collaboration among three or more community partners.	\$75,000	Under consideration	LOI due February 16, 2024

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
ICCB Noncredit Workforce Training Initiative	The goals of this initiative are to expand noncredit offerings, offer business solutions to employers, and increase the affordability of noncredit training for students. MCC is working to develop a comprehensive plan to address all required aspects of the program.	\$100,000	Planned	March 8, 2024
Adult Volunteer Literacy – Illinois Secretary of State	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist approximately 200 students each year with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$85,000	Planned	March 15, 2024

APPLICATIONS DENIED

Funding Source	Brief Description	Amount Requested	Follow Up
Ellucian Progress, Accomplishment, Thriving, Hope (PATH) Scholarship	This grant provides funds to award scholarships of \$1,500 to students at public two-year institutions with demonstrated financial need. Students may use the funds for academic or living expenses that contribute to their ability to complete a degree.	\$25,000	MCC will continue to seek other funding to support student persistence to completion.
William Blair Foundation	MCC requested funding to purchase instructional equipment for the Art and Speech Departments to enhance student engagement and improve programming.	\$24,920	The equipment needs were partially funded through MCC’s mini-grant program, and the College will allocate budget funds for the remaining purchases.
Lavin Family Foundation	MCC requested funding for scholarships and to purchase toolboxes to support students in the non-credit Motorcycle Technician Training Program.	\$15,000	MCC will continue to seek additional support for non-credit programs.
Climate and Equitable Jobs Act (CEJA)	MCC applied as part of a consortium, including College of Lake County (lead applicant) and Oakton College, as well as other	MCC’s share was approx.	Although the consortium applications were not

Funding Source	Brief Description	Amount Requested	Follow Up
	community colleges that planned to serve other locations in the Chicagoland area. This grant would have supported the development or expansion of several new clean energy training programs, such as solar energy installation, hybrid/electric vehicle automotive technology, and HVAC.	\$1.4 million over three years	approved, applicants were invited to revise their proposals and resubmit. MCC is considering options for reapplication.

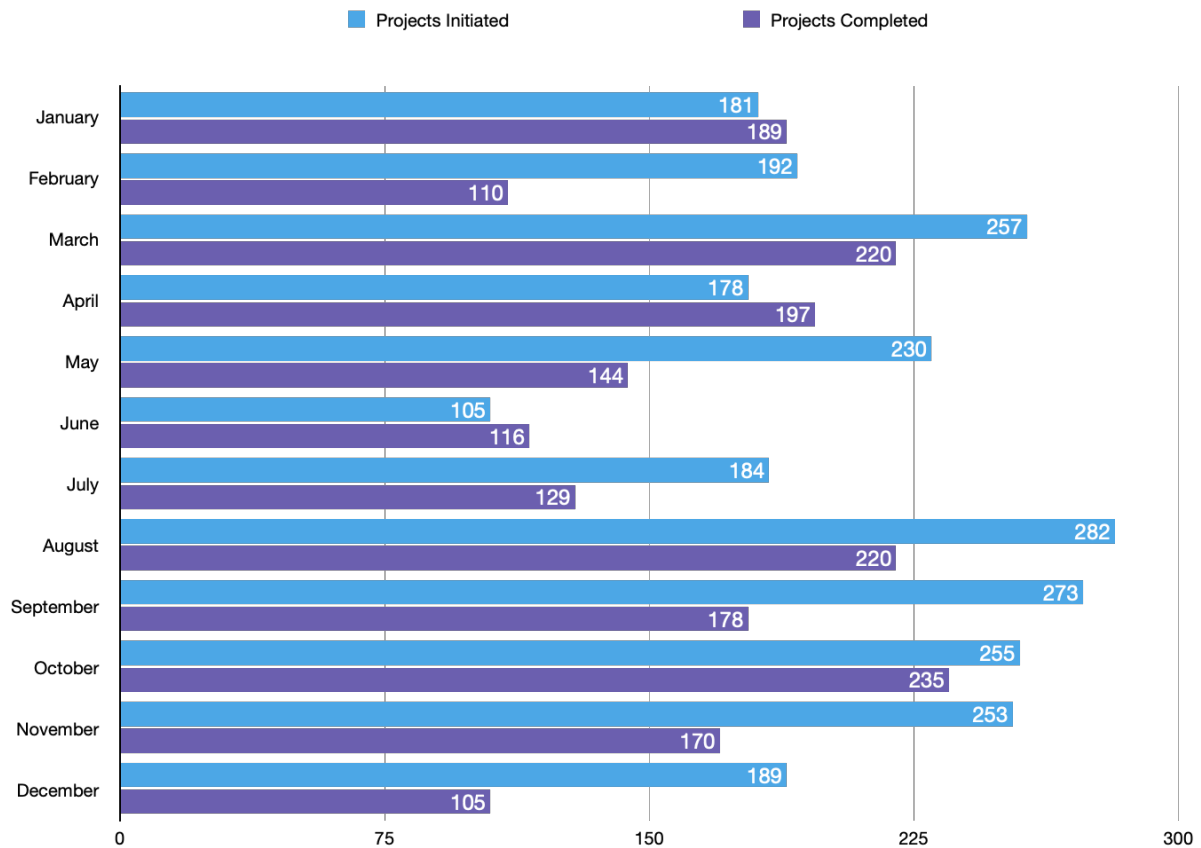
Office of Marketing and Public Relations Update

The goal of MCC’s Office of Marketing and Public Relations (OMPR) is to grow MCC’s student enrollment, strengthen MCC’s identity in the community, and share MCC’s stories.

Services that OMPR provides to the College:

- Brand development
- Copywriting
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

Marketing Project Stats



Total # Projects Initiated in 2023: 2,579

Total # Projects Completed in 2023: 2,013

Current High-level College Marketing Initiatives

- Foglia Center for Advanced Technology and Innovation (CATI) promotion, video, and recruitment efforts
- Programs of Study promotion, video, and recruitment efforts
- Liebman Institute for Science Innovation (LISI) branding, promotion, and special event support
- University Center at MCC branding, promotion, and recruitment support
- *Experts and Insights* Faculty Speaker Series promotion
- Community Education promotion with new schedule mailer

Monthly Releases and Features*

The following releases and feature stories were submitted to local and regional media outlets from November 27, 2023—January 9, 2024.

- Cor Corps to Perform Holiday Concert at MCC December 2
- MCC Ensembles to Perform This Week as Part of Concert Series
- MCC Speech and Debate Team Triumphs in Tournaments
- MCC to Offer Pharmacy Technician Career Training
- McHenry County College Recognizes Winter 2023 Graduates in Commencement Ceremony
- Motorcycle Technician Training Program Starts January 16 at MCC
- Experience the History of Blues Culture at MCC January 18

**Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link: www.mchenry.edu/press.*

Sustainability Center Update

Current Initiatives and Community Connections

MCC has purchased an energy management software platform, which will compile the use and consumption data for electricity, natural gas, and water for each building at the Crystal Lake main campus and at the Shah Center in McHenry. Wastewater, garbage, recycling, and composting data is also planned to be part of the platform. The Sustainability Center is currently collecting and populating the platform with two years of historical data. The University Center at MCC will be part of this as data becomes available. The goal is to be able to report more accurately on improvements, assist in planning, and identify any issues and resolve them quickly.

MCC has purchased over 100 LED bulbs and fixtures, which will be installed in the hallways of Buildings A and B on the Crystal Lake main campus. This energy improvement is being funded by a grant from the IL Green Economy Network. MCC is a lead member college with IGEN, which provides access to additional funding, including some costs associated with the 2023 Green Living Expo.

The Student Environmental Action Club held its December session on low-impact holidays, including a demonstration on wrapping presents with cloth. Congratulations to club president, Katie Godfrey-Mikkelsen, on her graduation from MCC in December!

The ReUse It Corner repurposed approximately \$1,139.56 worth of gently used office and school supplies in November and December 2023. Forty-five people found uses for over 416 items this month.

The MCRide/MCC partnership had 486 riders in November and December 2023.

Workforce Development Update

This month's Workforce Development Update provides information about MCC's participation in local and statewide business attraction, retention, and expansion efforts.

Local Efforts

Illinois Small Business Development Center (SBDC) at McHenry County College

The SBDC provides no-cost, one-on-one consulting services that range from business start-up support to resources for going concerns that employ up to 500 employees. These consulting services help entrepreneurs:

- Prepare and review a thorough business plan
- Position for debt and/or equity funding
- Attract customers, improve operations, and increase sales
- Craft a winning financial strategy and marketing plan
- Master personnel and business management policies
- Manage data analysis and determine essential technology updates

Entrepreneurship is thriving in McHenry County. During the past four years, the number of clients registering to work with the SBDC at MCC has more than doubled. The number of pre-venture clients working on business start-up increased from 62 clients in 2020 to 196 clients in 2023. Established businesses are also increasingly looking to SBDC for support. The SBDC served 29 in-business client firms during 2020 and grew to support 71 going concerns in 2023.

The SBDC is also instrumental in supporting municipal business incubation efforts and works closely with the incubation programs currently offered by the City of McHenry and City of Woodstock. Additional municipal incubators are slated for the Village of Huntley and the City of Crystal Lake with planning currently underway.

Local Workforce Investment Area (LWIA) Region Two, Business Resource Team

As a member of the local Workforce Investment Board and One-Stop Partner, MCC plays an active role on the LWIA2 Business Resource Team which meets on a bi-monthly basis. This team consists of municipal economic development personnel and workforce development partners working collaboratively to support business and industry throughout the county, as well as provide guidance for the LWIA2 workforce plan. This team provides a coordinated response to support county-wide business attraction, retention, and expansion efforts. Recent efforts have included:

- General Kinematics – 42,000 Sq/Ft manufacturing facility expansion.
- Springboard Manufacturing – Based in South Bend, IN, Springboard assumed operations of Cardinal Health. This acquisition retained 350 Crystal Lake jobs with planned expansion in the coming months.
- Huntsman Polyurethanes – Expansion of fully automated robotic production cells.

Statewide Programs

The State of Illinois provides business attraction, expansion, and retention services through the Department of Commerce and Economic Opportunity (DCEO). MCC falls within DCEO's Northern

Stateline Region, and the Workforce Development team works closely with our regional representative to make referrals on behalf of local businesses and participate in business attraction meetings. While Illinois is still being outpaced by neighboring states in terms of business attraction funding, there were significant improvements to existing DCEO programs during 2023 that may help to even the playing field. The first is the establishment of a “one-stop” rapid response economic development contact email address. While DCEO services continue to be delivered via a regional approach, this centralized resource provides business owners with a convenient starting point. Here are the primary attraction and retention programs currently in effect, along with the 2023 updates:

- Invest in Illinois Fund – Introduced in 2023, a \$400 million discretionary fund for major job creators.
- Economic Development for a Growing Economy (EDGE) Tax Credit – Tax credits to support job creation, expansion, and training. Updated in 2023, businesses no longer have to prove a competing out of state option to qualify.
- High Impact Businesses (HIB) – Projects that invest \$12 million and create 500 jobs, or invest \$30 million and create 1,500 jobs, may be eligible for tax incentives to expedite growth. Updated in 2023, the process for exhibiting “if not but for HIB” need was streamlined.

Other more targeted attraction/expansion/retention programs include:

- Back 2 Business: New Business (2020-2021 business start)
- Enterprise Zone
- Manufacturing Illinois Chips for Real Opportunity (MICRO)
- Reimagining Energy and Vehicles Program (REV)
- Illinois Angel Investment Credit Program
- Data Centers Investment Program
- Film Production Tax Credit
- Blue Collar Jobs Act Tax Credit (BJCA)
- Illinois Apprenticeship Education Tax Credit Program
- Prime Sites Capital Grant Program

Supported by this “tool-kit” of local and statewide resources, the Workforce Development division will continue to play a vital role in the economic development of McHenry County.