

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

October 17, 2023  
Committee of the Whole



MCC Board Room A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

1. CALL TO ORDER

Vice Chair Hoban called the meeting to order at 6:00pm.

2. ROLL CALL

Vice Chair Hoban asked Secretary Morton to take a roll call.

**Trustees Present**

Elizabeth Speros  
Dale Morton  
Suzanne Hoban  
Tess Reinhard  
Alyssa Kueffner  
Molly Walsh  
Liza Smith

**Also Present**

Dr. Clinton Gabbard- College President  
Ken Florey- Legal Counsel

3. ACCEPTANCE OF AGENDA

Vice Chair Hoban asked that the President's Report be added to the agenda. Agenda was accepted as amended.

4. ACCEPTANCE OF MINUTES:

Motion: Move that the Committee of the Whole meeting minutes from September 19, 2023, are approved. Trustee Reinhard motioned; seconded by Trustee Smith. Motion approved.

5. OPEN FOR RECOGNITION OF VISITORS

There were no public comments submitted for this meeting.

6. PRESIDENT'S REPORT: DR. CLINTON GABBARD

**State Equalization Grant Revenue Update**

Equalization Grants were established to equalize – or balance – funding for community college districts to ensure every student across the state has equal funding to support degree attainment. Based on an established formula, which includes enrollment growth, MCC qualifies for an equalization grant amount of \$4.2 million. This is separate from a Base Operating Grant, which provides funding through the state's annual budget. College administration has begun preparing proposals for the consideration of possible use funding, given that this is a one-time amount.

**University Center at MCC Update**

Last week, 20 individuals attended the University Center at MCC's first information session for the community. Several students submitted their transcripts the very next day, which is a great start to the various enrollment initiatives underway. Three of the four university partners were also in attendance to assist students. The bid opening for renovation work will take place this week, with the goal of providing the Board a recommendation for approval at the October Board meeting.

### **Foglia CATI Progress**

Foglia CATI construction is wrapping up pouring of the concrete footings, which serve as the base to begin building upward. Concrete work will continue into November. Once all of the footings have been completed, the ground inside the building footprint will be leveled and filled with gravel. The underground plumbing for the building will be installed in early November. The installation of steel beams has been scheduled to begin the first week of November. The concrete floors are scheduled to be poured in late November.

### **Visit from Hispanic Association for Colleges and Universities**

In early October, leadership from the Hispanic Association of Colleges and Universities (HACU) visited MCC to learn more about the College's support of Hispanic/Latine students, as well as share insights on how MCC can move to having the status of a Hispanic-serving institution (HSI). The team toured the campus, followed by an engaging discussion with key college representatives.

### **Professional Development Day Recap**

Every October, the College dedicates time for all employees to share in a joint professional development opportunity. This year, the focus was on learning about key service areas across the College. In addition to relationship-building during breakfast and lunch, time was also allocated for department discussions. The majority of the day focused on a series of breakout sessions employees could attend to learn about various student success-focused efforts, including:

- Foglia CATI Progress
- Student Farm
- Native Plants and Hall of Human Origins
- Portrait in Print Spotlight
- University Center at MCC Updates
- Updates on DEBI Efforts
- Narcan Dispenser and How To's
- Financial Resources for Students
- Academic Support Resources for MCC

### **Illinois Community College Trustees Association Meeting in November**

The next Illinois Community College Trustees Association (ICCTA) meeting will take place November 10-11 in Schaumburg. Details were shared with the Trustees.

### **Upcoming MCC Events – October 2023**

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

#### **7. PRESENTATION- GRANTS OFFICE**

Ms. Wendy Lauen, Director of Grants gave a presentation on grants at MCC.

#### **8. SEPTEMBER PRELIMINARY FINANCIAL STATEMENTS**

Mr. Tenuta provided a recap of the September financial statements.

#### **9. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS**

Trustee Speros attended an Expert and Insight presentation by Robin Deak and enjoyed it. She also visited Dr. Todd Culp's class back in September and it was great. She thanked the IT team for always being so helpful when she needs assistance. She spoke about meeting a student in her travels who got a second chance at a community college after dropping out of school at 14. She noted that it warms her heart to meet students and hear stories like this.

Student Trustee Smith thanked everyone who put the materials together for the meeting. She visited Chicago State University and got to hear from different panels. They talked about mentorship programs which she was very excited about since she recently got a mentor at MCC.

Trustee Walsh was excited for the state equalization grant revenue. She noted that she would like the college to do more to support student success or salaries. She also encouraged the trustees to attend the ICCTA meeting.

Chair Allen would like to know when the national meetings are for the veterans' organization. He asked student trustee Smith if the organization needs anything from the Board to let them know. He was looking forward to the Manufacturing breakfasts tomorrow and appreciates the hard work everyone is putting in.

Trustee Reinhard thought the budget book is fantastic and she was excited for the orientation manual. She noted that there are 7% less math majors last year and wanted to know if the College is doing anything to address that. She was also when the census information will be received. Dr. Gabbard responded that work is being done and it is more departmental to try to gather information and plans on how to move forward.

Trustee Kueffner was also looking forward to the manufacturing breakfast. She asked about the mental health funding and what we can do. Dr. Gabbard noted that a lot of the COVID funds was used on mental health and a one pager will be provided to the board as an update on MCC mental health resources.

Other Trustees had no comments and no future agenda items.

#### 10. CLOSED SESSION

At 7:15pm, Vice Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c) Exception #1 Personnel and Exception #21 – Review of Closed Session Minutes. Trustee Walsh motioned; Chair Allen seconded. The roll was called, and all voted in favor.

At 8:00pm, Trustees came out of closed session.

#### 11. ACCEPTANCE OF CLOSED SESSION MINUTES

Motion: Move that the Committee of the Whole closed session minutes from August 15, 2023 be accepted. Trustee Kueffner motioned; seconded by Chair Allen. Motion approved.

#### 12. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 8:02pm. Trustee Reinhard moved, Trustee Kueffner seconded.

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Denisa J. Shallo, Recording Secretary

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Dale Morton, Board Secretary