

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, August 24, 2023
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Vice Chair Hoban to serve as secretary and asked her to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Elizabeth Speros
Liza Smith
Tess Reinhard
Alyssa Kueffner
Dale Morton
Molly Walsh

Also Present

Dr. Clinton Gabbard- College President
Emily Bothfeld– Legal Counsel

3. PLEDGE OF ALLEGIANCE

Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, June 29, 2023. Vice Chair Hoban motioned, seconded by Trustee Walsh. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Fall 2023 Enrollment Update

Throughout the summer and leading to the start of the fall semester, the College engaged in several enrollment-focused efforts to maximize both credit hour and headcount, including orientations, calling campaigns, and outbound marketing campaigns via social media, digital, and direct mail. Enrollment for Fall 2023 is holding fairly steady with prior year in both headcount and credit hours. Final dual credit enrollment numbers will be entered by end of week, and additional credit enrollment may also be added.

New Funding Awarded to Center for Agrarian Learning

The Center for Agrarian Learning (CAL) has been awarded \$72,000 from a private foundation in support of Midwest Schools: Intensive Learning Experiences for Farmer Success. CAL will develop and host one, two-day intensive "school" per year for three years. Each school will be taught by multiple farmer-presenters and will include an evening presentation (by an ideas-driven speaker with some notoriety) for both participants and for the general public. The

schools will be based on the prototype Midwest Cut Flower School offered in March 2023 with much success. Each school will have a different topic. Through the Midwest Schools series, CAL will:

- Train 90 farmers and aspiring farmers in economically viable production systems.
- Teach participants innovative marketing and management strategies that will contribute to their success.
- Provide community building and peer-networking opportunities throughout the intensive.
- Strengthen regional farm economies through high-quality support and education for producers.
- Amplify examples of successful regenerative and organic farm operations that will inspire participants and the general public.

McHenry County College Grants Office Year-End Report- Fiscal Year 2023

Dr. Gabbard shared the Year-End, Fiscal Year 2023 Grants Report with the Board of Trustees.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. STUDENT TRUSTEE REPORT

Student Trustee Smith gave an overview of her student trustee report that was submitted to the Board of Trustees.

10. ATTORNEY REPORT

MS. Bothfeld informed the Board of Trustees of the Pregnant Worker Fairness Act.

11. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #23-112
2. Treasurer's Report, Board Report #23-113
3. Ratification for Accounts Payable Check Register June, Board Report #23-114
4. Ratification for Account Payable Check Register July, Board Report #23-115

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Illinois Community College Risk Management Consortium, Board Report #23-116
2. VMock Inc. SMART Resume Career Platform, Board Report #23-117
3. TestOut Software 2023-2024, Board Report #23-118
4. Library Online Database Services, Board Report #23-119
5. Thomson Reuter's WestLaw Edge Legal Research Subscription, Board Report #23-120
6. Woodstock Welding Center Lease Extension FA2023, Board Report #23-121
7. ACUE Effective Teaching Practices Certificate Program Agreement, Board Report #23-122

C. Human Resources

1. Approval of Resignation Agreement with College Administrator, Board Report #23-123
2. Athletic Coach Longevity Increase, Board Report #23-124
3. Ratification of Hires, New and Replacement Administrative and Faculty Appointments, Board Report #23-125

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

14. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Walsh asked if the Budget Hearing is going to be in September and Mr. Tenuta confirmed.

Vice Chair Hoban gave a shout out to the Physical Therapy Assistant Program as they all passed the state exam.

Trustee Reinhard thanked the Board for a great retreat and she found it very informative. For a future agenda item she would like to have emerging trends that keep showing up in education.

Trustee Kueffner also enjoyed the Board retreat and learned a lot. She thought it was inspiring and she is excited for the future.

Chair Allen thanked the Board for sending in the evaluation forms and thanked them all for being at the retreat.

15. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Reinhard. All voiced aye and the meeting adjourned at 6:56 p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary

