

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

August 15, 2023
Committee of the Whole



MCC Board Room A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Vice Chair Hoban called the meeting to order at 6:00pm.

Vice Chair Hoban announced that Trustee Speros would be attending via telephone due to personal illness. She asked Secretary Morton to call the roll for all Trustees physically present. Seven Board Trustees were physically present, with the exception of Trustee Speros.

Vice Chair Hoban asked Trustees Speros whether any closed session conversation will be kept confidential. Trustee Speros confirmed.

Motion: Move that the Board of Trustees approve Trustee Speros to attend via phone. Chair Allen motioned, seconded by Trustee Walsh. Motion Approved.

Vice Chair Hoban asked Secretary Morton to take a final roll call to include all Trustees attending.

2. ROLL CALL

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

Trustees Present

Elizabeth Speros-over the phone
Dale Morton
Suzanne Hoban
Liza Smith
Tess Reinhard
Alyssa Kueffner
Molly Walsh

Also Present

Dr. Clinton Gabbard- College President
Ken Florey- Legal Counsel

3. ACCEPTANCE OF AGENDA

Agenda was accepted as submitted.

4. ACCEPTANCE OF MINUTES:

Motion: Move that the Committee of the Whole meeting minutes from June 20, 2023, are approved. Trustee Reinhard motioned; seconded by Trustee Kueffner. Motion approved.

5. OPEN FOR RECOGNITION OF VISITORS

There were no public comments submitted for this meeting.

6. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Foglia CATI Update

Construction of the Foglia CATI is on-schedule and has been progressing over the past month. The excavation and initial grading of the entire construction site has been completed. New storm drainage piping was installed and connected to our current wastewater system. Concrete footings for the new connecting bridgeway between Building E and Foglia CATI were formed and poured using a concrete pumping rig. Behind the scenes, materials are being ordered, including rebar for concrete support and new electrical service transformers. Over the coming month, a 300-foot-long, 16-foot-high concrete footing/retaining wall will be installed. We are on schedule to pour concrete next month, followed by erecting the first pieces of steel in September.

University Center at MCC Update

To date, all four MOU agreements with university partners have been finalized; this includes Aurora University, Northern Illinois University, Southern Illinois University-Carbondale, and Roosevelt University. Planning discussions with each partner continue to prepare for active student recruitment. Earlier this month, College administration met with one of the donors for this project, providing an update on progress and a tour of the facility. Final touches are being made to bid documents for the renovation. Finally, a meeting with planning and economic development representatives from the City of Woodstock is scheduled for this Wednesday, August 16.

Fall 2023 Enrollment Preview

Based on first day review and projections for the semester, it is estimated that credit enrollment for Fall 2023 will remain flat. Over the coming week, additional dual credit and adult education enrollments will be added, and a more formal look at overall enrollment for the semester will be presented to the Board.

Working Timeline – Strategic Plan 2025-2030 Planning

The current MCC Strategic Plan spans from 2019-2024 and can be found at www.mchenry.edu/strategicplan. An updated plan for the College will need to be in place in advance of 2025 for a seamless transition to ongoing, updated, and new efforts. College leadership is finalizing a project plan for this development and a tentative timeline was shared with the Board.

Upcoming MCC Events – August 2023

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

7. JUNE PRELIMINARY FINANCIAL STATEMENTS

Mr. Tenuta provided a recap of the June financial statements.

8. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Kueffner is looking forward to the Board Retreat next week.

Trustee Reinhard asked if any prework was available for the Board Retreat and Chair Allen answered there is not. ICCTA President is bringing a slide deck with him.

Chair Allen along with Trustees Speros and Morton had a great time at the block party.

Trustee Walsh thanked Mr. Tenuta for his work on the budget and it is great to be so close to the estimates. She had an agenda item for a LEED presentation on the CATI building.

Student Trustee Smith asked how a major comes to the college and how do we know what's trending. Dr. Gabbard answered that this would be part of our Strategic Planning and these are definitely what we look at. She also updated the Board on her trip to Springfield for the student trustee meeting.

Vice Chair Hoban is very excited about everything happening at MCC and currently 5 of the clinic staff have applied at MCC.

9. CLOSED SESSION

At 7:09pm, Vice Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c) Exception #1 Personnel and Exception #21 – Review of Closed Session Minutes. Chair Allen motioned; Trustee Kueffner seconded. The roll was called, and all voted in favor.

10. At 7:25pm, Trustees came out of closed session.

11. ACCEPTANCE OF CLOSED SESSION MINUTES

Motion: Move that the Committee of the Whole closed session minutes from May 16, 2023 be accepted. Chair Allen motioned; seconded by Trustee Walsh. Trustee Speros abstained. Motion approved.

12. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 7:28pm. Chair Allen moved, Trustee Walsh seconded.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary